

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
FRANKLIN-ESSEX-HAMILTON COUNTIES

HIGHLIGHTS OF BOARD OF EDUCATION MEETING – November 16, 2016
Regular Meeting

MEMBERS PRESENT: Thomas O'Bryan, Elizabeth Forsell, Daniel Mansfield, Richard Preston, John Swanston

MEMBERS ABSENT: Dennis Egan, George Cook, Donna Kissane, Emily Lauzon

OTHERS PRESENT: Stephen Shafer, Lisa Mastry, Cheryl Felt (excused), Rodney Asse

VISITORS: Rick Swanston

CALL TO ORDER: at 7:02 PM at the Adirondack Educational Center in Saranac Lake

PLEDGE TO FLAG: was led by Vice President Thomas O'Bryan

A moment of silence was observed for Betsy Sageman, former BOCES Administrator.

BUSINESS MATTERS:

- Minutes of the Regular Meeting held on 10/12/16 were approved as presented.
- Treasurer's Reports, Budget Control and Analysis of Revenue Reports for all funds for the month of October were approved as presented.

PRESENTATION:

- Rick Swanston gave the board a presentation on Program Statistics & Results for CTE and Regional Summer School as well as Alternative Education for the South End.

ENTERED EXECUTIVE SESSION at 7:46 PM to review Building Level Emergency Response Plans, to discuss the employment status of specific individuals, and to frame positions for upcoming negotiations with teachers bargain unit.)

LEFT EXECUTIVE SESSION at 9:17 PM.

PERSONNEL:

- The establishment of standard working day for the purpose of determining days worked reportable to the New York State and Local Employees' Retirement System was approved as follows:
 - Cook Manager – 7 ½ Hours Per Day/5 Days Per Week
 - Safety Specialist – 8 Hours Per Day/5 Days Per Week
- The following position was created:
 - Licensed Practical Nurse
- Change in Position was approved for the following:
 - Donna Bombard – Licensed Practical Nurse 80% to 100% Eff. 10/24/16-06/30/17
 - Freb Hunt-Bull – Computer Technical Support Specialist 100% TO Computer Technical Support Specialist 92.09%/Teacher 7.91% (Eff. 07/01/16)
- The following position classification was changed from Grade 6 to Grade 8 for the following:
 - Maureen Benware – Typist TO Secretary to Program Administrator (Eff. 7/1/16)
 - Alexxi Shook – Typist TO Secretary to Program Administrator (Eff. 7/1/16)
 - Susan Traynor – Typist TO Secretary to Program Administrator (Eff. 9/12/16)
- The following resignations were approved:
 - Kathryn Boyd – Speech & Hearing Handicapped Teacher (Due to Retirement Eff. 3/31/17)
 - Carol Parnapy – Typist (Due to Retirement Eff. 01/26/17)
 - Mary Robideau – Licensed Practical Nurse (Eff. 01/18/17)

- The following Appointments were approved:
John Benware – Licensed Practical Nurse (Eff. 11/07/16)
Karie Doelger – School Library System Director (Eff. 10/25/16)
Aimee Frock-Brockway – Teacher Aide 60% (Eff. 12/01/16)

Part-time and Occasional Employees were approved as follows:

Substitute

Joshua Weise (Teacher/Teaching Assistant/Teacher Aide)

Extra Program Employment

Tracy Lavoie (Up to 180 additional hours through 11/30/16)
Alison Riley-Clark (Up to 3 Days through 10/31/16)

2016-17 Mentors (Up to 10 Hours 9/1/16 through 6/30/17)

Alison Riley-Clark (Adam Barse)
Barb Hart (Laice Redman)
Barb Hart (Christopher Kormanyos)
Kempton Pierce (Alexandria Harris)
Joanne Williams (Heather Gonja)

Part-time Adult Education Teacher

Kay-Lynn Bickford (Up to 320 Hours 10/24/16 – 06/30/17)
Nina McBride (Up to 320 Hours 10/24/16 – 6/30/17)

Employment & Training Assistant Part-time

Linda Rule (Up to 400 Hours 11/30/16 – 06/30/17)

Temporary Health Occupations Teacher

Jill Morgan (11/14/16 through 12/31/16)

Authorization was given for the District Superintendent to fill all vacancies for the 2016-17 school year:

Interpreter (Currently located Salmon River Central School)
Licensed Practical Nurse (Currently located at Chateaugay Central School)
Management System Specialist (Anticipated 07/01/17)
Speech & Hearing Handicapped Teacher (Effective 04/01/17)
Typist (Currently located NFEC)

RECOMMENDED ACTION:

- The BOCES 2017-18 Service Guide/Budget Development Calendar was approved as corrected for distribution to component school districts, etc.
- Certification of Lead Evaluators for Principals was approved.
- Certification of Lead Evaluators for Teachers was approved.
- Building Level Emergency Response Plans (Reviewed in Executive Session as law requires they remain confidential) were approved .
- Authorization was given for President and/or District Superintendent to sign:
Agreement with Pitney Bowes in connection with Digital Mailing System
Agreement with Alice Hyde Medical Center in connection with drug and alcohol testing services
- Authorization was given to seek Bids on BOCES Surplus Equipment on Auctions International.
- Authorization was given to seek Bids on 30 Apple I-Pods on Auctions International.
- Authorization was given to seek Bids on Security Equipment on Auctions International.
- Authorization was given to seek Bids on a 10” Delta Unisaw and a Delta Chopsaw on Auctions International.

- Approval was given for Ratification of Agreement with the Civil Service Employees Association, Inc. Local 1000 ASFSCME, AFL-CIO.
- Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC was approved as an additional Law Firm for the FEH BOCES (retroactive to October 27, 2016).
- Approval was given for the Disposition of BOCES Personal Property.
- Bullet Aid for New Vision Gaming and Coding was approved.
- Authorization was given to accept Metal Lathe Bid.

ADDITIONAL MATTERS:

- Mr. Shafer gave the Board information regarding the Regional Staff Development Day offerings.
- There was discussion in connection with enrollments trends in the Franklin-Essex-Hamilton Sole Supervisory District.
- The board was given lists of students on the honor roll for NFEC and AEC.
- Mr. Shafer updated the Board on activities of the FEH Health Insurance Consortium.
- The Board was reminded of the following upcoming meetings:
CEWW School Boards Association Meetings to be held at West Side Ballroom in Plattsburgh:
 - November 17, 2016
 - January 5, 2017
- Mr. Shafer reported on the Component District Advisory Committee (CDAC) meetings. Mr. O'Bryan also mentioned that the meetings were a great opportunity to discuss a broad range of topics and critical issues.
- Mr. Asse and Mr. Shafer updated the Board on the Capital Project.
- Mrs. Forsell gave a brief summary of the NYSSBA convention that she attended in Buffalo last month.

ADJOURNMENT: 11:00 PM.

Lisa M. Mastry
District Clerk/Board of Education
11/17/16