



BURLINGTON-EDISON PUBLIC SCHOOLS

LAUREL W. BROWNING
SUPERINTENDENT

927 EAST FAIRHAVEN AVENUE BURLINGTON, WA 98233
(360) 757-3311

MEMORANDUM

TO: Board of Directors
FROM: Laurel W. Browning, Superintendent
RE: Regular Board Meeting, May 22, 2017

Shown below are the agenda items and related information for the May 22, 2017 board meeting. Included are the minutes from the regular meeting of April 24, 2017.

III. PLEDGE OF ALLEGIANCE

Superintendent Browning will lead us in the Pledge of Allegiance this month.

IV. B-ESD THESPIAN GROUP PERFORMANCE

V. RECESS

VI. PUBLIC QUESTIONS & COMMENTS

VII. APPROVAL OF MINUTES

For regular meeting of April 24, 2017.

VIII. APPROVAL OF CONSENT CALENDAR

A. Warrants

B. Personnel

1. See the attached letter listing the certificated and classified appointments, leaves of absence, and resignations.

C. Travel Requests:

1. B-EHS Principal, Todd Setterlund, is seeking Board approval for the travel request of:
 - B-EHS staff member, Holly Wood, and six students to Lincoln, NE on June 18–24, 2017 to attend the International Thespian Festival. Costs for the trip will be paid by fundraisers. Transportation will be via airplane.
 - B-EHS staff member, Craig Nielsen, and three students to Orlando, FL on June 20–26, 2017 to attend the National Technology Student Association Conference. Costs for the trip will be paid by ASB. Transportation will be via airplane.

- B-EHS Principal, Todd Setterlund, and two staff members, Dalila Rodriguez and Heather Paton, to San Francisco, CA on July 16–18, 2017 to attend the NCCEP GEAR UP Annual Conference. Costs for the trip will be paid by Rise Up. Transportation will be via airplane.
 - Approve the travel of B-EHS staff member, Dalila Rodriguez, and two staff members, Elizabeth Lafever and Heather Paton, to Cheney, Spokane & Ellensburg, WA on June 26–28, 2017 to visit colleges. Costs for the trip will be paid by Rise Up. Transportation will be school van.
2. B-ESD Migrant Coordinator, Arturo Vivanco, is seeking Board approval for the travel request of:
- B-ESD Migrant Coordinator, Arturo Vivanco and seven students, to Seattle, WA on June 18-24, 2017 to attend the Dare to Dream. Costs for the trip will be paid by the Migrant budget. Transportation will be via other.
 - B-ESD Migrant Coordinator, Arturo Vivanco, and staff member Nallely Carreon Carrillo with seven students, to Bainbridge Island, WA on June 24-30, 2017 to attend the Voices from the Field. Costs for the trip will be paid by the Migrant budget. Transportation will be via other.

D. Donation Request:

Shell Oil

- The Principal of Allen, Steve Finch, is seeking Board approval for the donation of \$1800.00 from Shell Oil for Allen first grade to use for Field Trips, Classroom supplies and celebrations.

Burlington Morning Kiwanis

- The Principal of B-EHS, Todd Setterlund, is seeking Board approval of \$600.00 from Burlington Morning Kiwanis for the B-EHS Drama Club to support students attending the International Thespian Festival.

BET Boosters

- The Principal of B-EHS, Todd Setterlund, is seeking Board approval of \$545.00 from BET Boosters for the B-EHS Drama Club to support students attending the International Thespian Festival.

Skagit Rotary Club

- The Principal of B-EHS, Todd Setterlund, is seeking Board approval of \$3,000.00 from Skagit Rotary Club for the B-EHS Drama Club to support students attending the International Thespian Festival.

Burlington Outlet Shoppes

- The Principal of B-EHS, Todd Setterlund, is seeking Board approval of \$500.00 from BFO Factory Shoppes/The Outlets at Burlington for the B-EHS art classes to be used for the purchase stackable drying rack and other art supplies.

E. Approval of Continued membership in Washington Interscholastic Activities Association (WIAA)

Washington State Law authorizes school board to delegate control and regulation of athletics and activities to the Washington Interscholastic Activities Association. Each year, WIAA requests school boards to renew their membership. Our district is a long-standing member of the WIAA.

RECOMMENDATION: Approve Consent Calendar.

IX. BOARD MEMBER COMMENTS

X. MISCELLANEOUS

A. Fiscal Report

This monthly Fiscal Report will be presented by Director of Finance and Technology, Joe Stewart.

B. First Reading of Revised Board No. 1610/Conflict of Interest

Policy No. 1610/Conflict of Interest has been amended to include required language around requirements of district employees engaged in the selection, award and administration of contracts.

XI. ADJOURNMENT



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REGULAR BOARD MEETING AGENDA

May 22, 2017

- I. CALL TO ORDER
- II. ROLL CALL OF MEMBERS ACTION
- III. PLEDGE OF ALLEGIANCE
 - A. Superintendent Browning will lead us in the Pledge of Allegiance.
- IV. B-ESD THESPIAN GROUP PERFORMANCE
- V. RECESS
- VI. PUBLIC QUESTIONS & COMMENTS
- VII. APPROVAL OF MINUTES
 - A. For regular meeting of April 24, 2017. DECISION
- VIII. APPROVAL OF CONSENT CALENDAR
 - A. Warrants
 - B. Personnel
 - 1. Approve/Accept Appointments, Transfers, Resignations, and Leaves of Absence (attached)
 - C. Approval of Travel
 - 1. Approve the travel of B-EHS staff member, Holly Wood, and six students to Lincoln, NE on June 18–24, 2017 to attend the International Thespian Festival. DECISION
 - 2. Approve the travel of B-EHS staff member, Craig Nielsen, and three students to Orlando, FL on June 20–26, 2017 to attend the National Technology Student Association Conference.
 - 3. Approve the travel of B-EHS Principal, Todd Setterlund, and two staff members, Dalila Rodriguez and Heather Paton, to San Francisco, CA on July 16–18, 2017 to attend the NCCEP GEAR UP Annual Conference.
 - 4. Approve the travel of B-EHS staff member, Dalila Rodriguez, and two staff members, Elizabeth Lafever and Heather Paton, to Cheney, Spokane & Ellensburg, WA on June 26–28, 2017 to visit colleges.
 - 5. Approve the travel of B-ESD Migrant Coordinator, Arturo Vivanco and seven students, to Seattle, WA on June 18-24, 2017 to attend the Dare to Dream.
 - 6. Approve the travel of B-ESD Migrant Coordinator, Arturo Vivanco, and staff member Nallely Carreon Carrillo with seven students, to Bainbridge Island, WA on June 24-30, 2017 to attend the Voices from the Field.
 - D. Approval of Donation
 - 1. Approve the donation of \$1800.00 from Shell Oil for Allen first grade to use for Field Trips, Classroom supplies and celebrations.
 - 2. Approve the donation of \$600.00 from Burlington Morning Kiwanis for the B-EHS Drama Club to support students attending the International Thespian Festival.
 - 3. Approve the donation of \$545.00 from BET Boosters for the B-EHS Drama Club to support students attending the International Thespian Festival. DECISION
 - 4. Approve the donation of \$3,000.00 from Skagit Rotary Club for the B-EHS Drama Club to support students attending the International Thespian Festival.
 - 5. Approve the donation of \$500.00 from BFO Factory Shoppes/The Outlets at Burlington for the B-EHS art classes to be used for the purchase stackable drying rack and other art supplies.
 - E. Approval of continued WIAA membership INFO
 - 1. Approve continued 2017 – 18 Membership in Washington Interscholastic Activities Association (WIAA).
- IX. BOARD MEMBER COMMENTS
- X. MISCELLANEOUS
 - A. Fiscal Report
 - 1. Director of Finance and Technology, Joe Stewart, will present the monthly Fiscal Report.



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X. MISCELLANEOUS Cont'd

- 1. First Reading of revised Board Policy No. 1610/Conflict of Interest**
Policy No. 1610/Conflict of Interest has been amended to include required language around requirements of district employees engaged in the selection, award, and administration of contracts.

XI. ADJOURNMENT