

Sept 1, 2016

M E M O

TO: **Board of Directors**

FROM: Laurel W. Browning, Superintendent

RE: Board Meeting

A meeting of the Burlington-Edison School District Board of Directors will be held on **Monday, September 12, 2016 beginning at 4:30 p.m. in the Board Room of the Administration Office** (927 E. Fairhaven Avenue; Burlington, WA 98233).

The meeting is for the purpose of discussing matters of interest or concern to any members of the Board or Superintendent.

The meeting is open to the public and interested persons are permitted to attend.

LWB:jd

cc: Jeff Brown
 Jeff Drayer
 K.C. Knudson
 John Leander
 Joe Stewart
 Bryan Jones