

Jan. 14, 2019

**M E M O**

TO:           **Board of Directors**

FROM:       Laurel W. Browning, Superintendent

RE:           Board Meeting

A meeting of the Burlington-Edison School District Board of Directors will be held on **Monday, January 14, 2019, beginning at 4:30 p.m. in the Board Room of the Administration Office** (927 E. Fairhaven Avenue; Burlington, WA 98233).

The meeting is for the purpose of discussing matters of interest or concern to any members of the Board or Superintendent. There will be an Executive Session to discuss the Superintendent's evaluation.

The work session is open to the public and interested persons are permitted to attend.

LWB:jd

cc:     Jeff Brown  
        Jeff Drayer  
        Bryan Jones