



January 4, 2021

M E M O

TO: **Board of Directors**

FROM: Laurel W. Browning, Superintendent

RE: Board Work Session

A meeting of the Burlington-Edison School District Board of Directors will be held on **Monday, January 11, 2021, beginning at 4:30 p.m. at the District Office at 927 E. Fairhaven Ave.**

The meeting is for the purpose of an Executive Session, a closed meeting as per Policy 1410, to discuss the evaluation of an administrator.

LWB:jd

cc: School Board Members
Dr. Bryan Jones
Jeff Brown
Jen Whitney
Todd Setterlund
Valori Vargas