

The Board of Directors of Burlington-Edison School District No. 100 met on May 28, 2008 in the Board Room of the Administration Office at 7:00 p.m.

Board Members Present: President, Liza Bott; Vice-President, Marty Lopez; Members, Mike Dynes, Dick Spink, and Bill Wallace

Staff Members Present: Dr. Rick Jones, Superintendent; Laurel Browning, Assistant Superintendent; Dr. Jeff Drayer, Director of Assessment and Human Resources; Don Hanson, Director of Special Programs; Joe Stewart, Finance Director; John Leander, Auxiliary Services Director; Asher Cohen, Technology Coordinator; and Vicki Kelley, Deputy Board Secretary

The meeting was called to order by President Bott at 7:00 p.m.

This month the Pledge of Allegiance was led by Edison Elementary School sixth grader, Shelby Stokes.

President Bott asked if there were any visitors to be introduced to the Board. Dr. Jones stated that presenters for the School Report would be introduced later by Edison Elementary School Principal, Shawn Woodward. John Fotheringham, consultant to the Board of Directors, was introduced.

President Bott opened the floor to any members of the audience who wished to address the Board. There were none.

Mr. Wallace moved to approve the minutes from the special meeting of May 5, 2008; the minutes from the work session of May 12, 2008; and the minutes from the regular meeting of April 28, 2008. Mr. Dynes seconded, and the motion carried.

Mr. Lopez moved to approve the consent calendar. Mr. Spink seconded, and the motion carried.

Items approved on the consent calendar are as follows:

Approval was granted for payment of warrants subject to review by the Board member designated by the Board President at the end of month. Items covered are the May 2008: General Fund Warrant Nos. 192442 through 192901; Capital Projects Fund Warrant Nos. 2558 through 2560; and Associated Student Body Fund Warrant Nos. 16820 through 16859.

The attached appointments, resignations, and leaves of absence were approved/accepted.

The Board authorized the issuance of contracts to certificated staff members who are to be re-employed for the 2008-2009 school year.

The Board approved the donation of \$500.00 from Soroptimist International of Burlington to the Burlington-Edison High School Natural Helpers. The donation will be used to help fund the training retreat in October, 2008. Our policy requires that the Board officially accept donations (gifts) of \$500.00 or more.

The following travel items were approved:

- The travel of West View Elementary staff members, Jim Palmer and John Michel, and Allen Elementary staff members, Chris Pearson, Susie Aarstad, and Kristy Russell, to the AVID Summer Institute on July 6-11, 2008 in Sacramento, CA. Costs for the trip will be paid by the GEAR-UP Grant.
- The travel of B-EHS staff members, Jean Hyde, Jeff Brandenburg, Beth VanderVeen, Barb Hill, and Kirk Hamilton, along with GEAR-UP AVID District Coordinator, Kristi Drake, to San Diego, CA on August 4-8, 2008 to attend the AVID Summer Institute. Costs for the trip will be paid by the GEAR-UP Grant.
- The travel of B-EHS staff member, Linda Johnson (other four to five to be determined), and 35 students to the Warm Beach Camp in Stanwood, WA on October 18-20, 2008 to attend the Annual Natural Helper Training Retreat. Costs for the trip will be paid by the ASB, community donations, and the students themselves. Travel will be via school bus.
- The travel of Transportation Supervisor, Dan VerMulm to Pasco, WA on June 26-28, 2008 to attend the Washington Association for Pupil Transportation (WAPT) Conference which includes a Transportation Trade Show and an OSPI New Funding Formula Workshop. Costs for the trip will be paid by the transportation budget, and travel will be via privately owned vehicle.

The Board authorized continued membership in the Washington Interscholastic Activities Association (WIAA) for the 2008-2009 school year. Each year WIAA requests school boards to renew their membership. Our district is a long-standing member of the WIAA.

President Bott asked the Board if they had any comments. Mr. Spink said that he had been meeting with staff across the district to receive their input for the selection of a new superintendent. He said that it is the most important decision that the Board members will make during their tenure on the Board of Directors.

Mr. Lopez attended the last Citizen's Advisory Committee meeting of the year and thanked the members for their time and commitment serving on this committee. He also thanked staff and the community for their input regarding the superintendent search. Mr. Lopez reminded everyone that they may access the school website and share their input through e-mail. In addition, there is a community meeting scheduled for June 2nd at 7:00 p.m. in the High School Library to receive input. Mr. Lopez said he was looking forward to handing out diplomas at the B-EHS graduation ceremony scheduled for Friday, June 6th. He also congratulated the girls' softball teams for placing second at the state tournament.

Mr. Dynes stated that people like being able to access the district's website to give their comments/input for selection of the superintendent. He recommended using the system again in the future on a permanent basis to solicit community input on relevant topics.

Mr. Wallace thanked Technology Coordinator, Asher Cohen, for getting the district website up and running for the superintendent search and stated that he appreciated the opportunity to talk with staff at the schools about the superintendent search. He also acknowledged B-EHS sports teams on their success at state tournaments. He too is looking forward to graduation on June 6th and handing out diplomas with Mr. Lopez.

This month's School Report was a presentation by Edison Elementary School sixth grade teacher, Heidi Herder, and students, Jacque Larson, Tye Shaffer, Tanner Holmes, Shelby Stokes, Kaitlyn Jones, and Gabe Guevara. The topic was MONA (Museum of Northwest Art) and Visual Thinking Skills.

Technology Coordinator, Asher Cohen, and TOSA, Tracy Dabbs, updated the Board about the district's technology competency program in which teachers can complete three levels of competency training. Staff members, Amy Staudenraus, Jim Palmer, Joe Henderson, and Travis Radich, were presented with Level III competency certificates.

At approximately 7:47 p.m., the Board took a short break. At approximately 7:53 p.m., the Board met again in regular session.

Finance Director, Joe Stewart, presented the monthly Fiscal Report and answered questions from the Board. He and Dr. Jones presented the Board with revenue and expenditure projections for the 08-09 school year, indicating a possible budget reduction of approximately \$1M. A proposal of budget reductions will be made to the Board at the next Board meeting.

Dr. Jones and Auxiliary Services Director, John Leander, updated the Board about discussions the district has had with the County Planning Department and County Commissioners regarding getting the Bay View Ridge development site zoned for a school.

Dr. John Fotheringham, who is assisting the Board with the search for a new superintendent, gave a report about his background and the work he has done thus far for the superintendent search. He presented an overview of the hiring process and answered questions from the Board. Mrs. Bott thanked Dr. Fotheringham for his work and said she is excited for what lies ahead for the school district and the district's Strategic Plan.

A meeting of the Board of Directors will be held on Monday, June 9, 2008, beginning at 7:00 p.m. in the Burlington-Edison High School Library. The district's annual Retirement Tea will be held in conjunction with this Board meeting.

The next regularly scheduled meeting of the Board will be held on Monday, June 23, 2008, at 7:00 p.m. in the Board Room at the District Office.

Mr. Wallace will go over the warrants this month.

At approximately 8:50 p.m., Mrs. Bott announced the Board would recess into Executive Session for the purpose of discussing potential superintendent candidates, and that the public was excluded due to the sensitive nature of these topics. She said she anticipated the Executive Session would be approximately two hours long and that the Board would not take formal action upon return to public session.

At approximately 11:10 p.m., the Board reconvened into regular session, no action was taken, and the meeting was adjourned.

Board President

Board Secretary

MEMO: SCHOOL BOARD DIRECTORS

FROM: RICK JONES, SUPERINTENDENT

DATE: MAY 28, 2008

**RE: CONSENT AGENDA
PERSONNEL ACTIONS FOR MAY, 2008**

Certificated Appointments

| NAME | POSITION | FTE/HRS | REPLACING | LOCATION | CONTRACT | EFFECTIVE |
|-------------------|---|---------|----------------------------|-------------------------------|-----------|----------------------------------|
| Carianna Gischer | 5 th Gr. Leave Replacement Teacher | .5 | Alisha Ortiz | Lucille Umbarger | Temporary | Start of the 2008/09 school year |
| Colleen Knutzen | Summer Academy | N/A | Student Need | Lucille Umbarger | Temporary | 04/22/08 |
| Jackie Schimke | Summer Academy | N/A | Student Need | Lucille Umbarger | Temporary | 04/22/08 |
| Ryan Barci | Summer Academy | N/A | Student Need | Lucille Umbarger | Temporary | 04/22/08 |
| Jenna Harris | Summer Academy | N/A | Student Need | Lucille Umbarger | Temporary | 04/22/08 |
| Trisha Wood | Summer Academy | N/A | Student Need | Lucille Umbarger | Temporary | 04/22/08 |
| Patty Capron | Summer Academy | N/A | Student Need | Lucille Umbarger | Temporary | 04/22/08 |
| Angie Desler | Tiger Success Academy, Math | N/A | Student Need | High School | Temporary | 04/28/08 |
| Ryan Kuttel | Tiger Success Academy, Study Skills | N/A | Student Need | High School | Temporary | 04/28/08 |
| Nicky Cook | Tiger Success Academy, English | N/A | Student Need | High School | Temporary | 04/28/08 |
| Gail Omdal | School Psychologist | 1.0 | Jeff Brown | District Schools, as assigned | Permanent | 04/23/08 |
| Jennifer McMurrin | 2 nd Gr. Teacher | 1.0 | Ann Hollingsworth | Bay View | Permanent | 04/23/08 |
| James Lehman | Social Studies Teacher | .6 | Pam Robinette | High School | Permanent | 04/29/08 |
| Deva Clifford | 7/8 Science Teacher | 1.0 | Leise Woltring | Bay View | Permanent | 04/30/08 |
| Kristin Caldwell | Math Teacher | 1.0 | Reggie Nelson/Student Need | High School | Permanent | 04/30/08 |

Classified Appointments

| NAME | POSITION | HRS/DAY | WORK DAYS | REPLACING | LOCATION | STATUS | EFFECTIVE |
|---------------|--------------------------------------|------------|-----------|-----------------|----------|-----------|-----------|
| Chad Williams | Inst. Assistant Temporary Class Size | 5 hrs. | 174 | Kristal Ovenell | Edison | Temporary | 04/22/08 |
| Sheryl | Inst. Asst., | 4 hrs/Mon- | 20 | Student Need | Lucille | Temporary | 05/07/08 |

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|---------------|-----------------------------|-----------------|----|--------------|------------------|-----------|----------|
| Hodgin | Summer Academy | Thurs | | | Umbarger | | |
| Cathy Jamison | Inst. Asst., Summer Academy | 4 hrs/Mon-Thurs | 20 | Student Need | Lucille Umbarger | Temporary | 05/07/08 |
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Transfers

| NAME | CLASS/CERT | HRS/FTE | POSITION | FROM | TO | EFFECTIVE |
|-------------|--------------|---------|--------------|-----------------------|-----------|------------------------------|
| Darcy Smith | Certificated | 1.0 | PE/Health/ED | 4 th Grade | PE/Health | Start of 2008-09 school year |
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Leave of Absence

| NAME | CLASS/CERT | HRS/FTE | POSITION | LOCATION | REASON | EFFECTIVE |
|------|------------|---------|----------|----------|--------|-----------|
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Retirement

| NAME | CLASS/CERT | HRS/FTE | POSITION | LOCATION | REASON | EFFECTIVE |
|--------------|--------------|---------|-----------|----------|--------|-----------|
| Dennis Olsen | Certificated | 1.0 | PE/Health | Edison | | 06/13/08 |
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Resignation

| NAME | CLASS/CERT | HRS/FTE | POSITION | LOCATION | REASON | EFFECTIVE |
|-------------------|--------------|---------|---------------------|-------------|-----------------------|-----------|
| Ann Hollingsworth | Certificated | 1.0 | 1 st Gr. | Bay View | Moving | 06/16/08 |
| Julie Huber | Classified | 6 hrs. | Inst. Asst., ELL | High School | Moving | 06/13/08 |
| Lindsay Wood | Certificated | 1.0 | 7/8 Language Arts | Edison | Took another position | 06/16/08 |
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Extra-Curricular Appointments

| NAME | LOCATION | POSITION | EFFECTIVE |
|------|----------|----------|-----------|
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*APPROVE 2008-2009 CERTIFICATED, SUPPLEMENTAL CONTRACTS