

The Board of Directors of Burlington-Edison School District No. 100 met on June 22, 2009 in the Board Room of the Administration Office at 7:00 p.m.

Board Members Present: President, Liza Bott; Vice-President, Marty Lopez; Members, Mike Dynes, Dick Spink, and Bill Wallace

Staff Members Present: Laurel Browning, Superintendent; Dr. Jeff Drayer, Assistant Superintendent; Joe Stewart, Finance Director; and Vicki Kelley, Deputy Board Secretary

The meeting was called to order by President Bott at 7:00 p.m.

This month the Pledge of Allegiance was led by Superintendent Browning.

President Bott asked if there were any visitors to be introduced to the Board. Mrs. Browning introduced K.C. Knudson who will be the district's Executive Director of Teaching and Learning effective July 1.

President Bott opened the floor to any members of the audience who wished to address the Board. The following addressed the Board:

**Larry Brown**

19914 Hill Court  
Burlington, WA 98233

Mr. Brown recently had a letter published in the *Skagit Valley Herald* about district property. He wanted to address the Board in person about his concerns and offered his help to the district and Board to rectify the problem. Mrs. Bott directed Superintendent Browning to contact Mr. Brown and set up a meeting with him to talk about the matter. Mrs. Bott and Mr. Dynes stated they would like to attend the meeting.

Mr. Wallace moved to approve the minutes from the regular meeting of May 26, 2009, and the work session of June 8, 2009. Mr. Lopez seconded, and the motion carried.

Mr. Lopez moved to approve the consent calendar. Mr. Spink seconded, and the motion carried.

Items approved on the consent calendar are as follows:

Approval was granted for payment of warrants subject to review by the Board member designated by the Board President at the end of month. Items covered are the June 2009: General Fund Warrant Nos. 300,000 through 300,353 and Associated Student Body Fund Warrant Nos. 300,354 through 300,400.

The attached appointments, resignations, and leaves of absence were approved/accepted.

The Board authorized the issuance of contracts to administrators and certificated staff members who are to be re-employed for the 2009-2010 school year.

The following travel items were approved:

- The travel of 5-6 staff members and 35 students to participate in the Natural Helpers Training Retreat on October 24-26, 2009 at Warm Beach Camp (Stanwood). Costs for the trip will be paid by the ASB-Natural Helpers budget and the students. Travel will be via school bus.
- The travel of staff members (see attached) to the AVID Summer Institute at San Diego, CA on August 3-7, 2009. Costs for the trip will be paid by the GEAR-UP Grant budget. Participants will be attending sessions designed to increase schoolwide learning and performance.

The Board accepted the following donations:

- The donation of \$500.00 from Lloyd Johnston of the University of Michigan to Lucille Umbarger Elementary School. The donation will be used to purchase school materials. Our policy requires that the Board officially accept donations (gifts) of \$500.00 or more.
- The donation of 13 computers and RAM valued at \$1,500.00 from Skagit State Bank. The computers will be used by students in the classroom.
- The donation of \$1,000.00 from the Edison Booster Club to Edison Elementary School. The donation will be used to purchase student planners.

The Board adopted Resolution No. 767/Cooperative Programs with NWESD 189. The resolution authorizes the Superintendent or designee to approve and sign contracts for cooperative programs with Northwest ESD 189 for the 2009-2010 school year.

The Board of Directors/1000 series was adopted by the Board.

The Board approved district participation in the Title I Part A, Learning Assistance Program (LAP), Title I C Migrant, State Transitional Bilingual Programs, Title III Professional Development and Support for Limited English Proficient Students, and the Special Education Programs.

The 2009-2010 contract with the Northwest Regional Data Center was approved. Our district is a member and uses it for fiscal records and student records. The total fee for those receiving Full Services for 2009-2010 remains at \$41.01 per FTE (comprised of \$17.74 for WSIPC software licensing and \$23.27 for NWRDC services) with the total fee based on a minimum of 220 FTE. The 2009-2010 NWRDC per FTE fee addresses the requirements associated with the new WESPaC Finance/HR system as well as assuring quality support for Legacy Fiscal, and the WESPaC Student Management System.

President Bott asked the Board if they had any comments. Mr. Lopez and Mrs. Bott said they enjoyed handing out diplomas at the high school graduation ceremony.

Mr. Dynes attended Lucille Umbarger Elementary School's eighth grade graduation. His daughter was promoted and will be attending the high school next year.

Mr. Wallace praised the district Technology Department's staff for the great work they do in the district.

Mrs. Bott said the construction for putting up a sound wall on the freeway near West View Elementary School is beginning. She said the cost of the project was appraised at \$1.5M, but came in at \$526,000. Mrs. Bott said she appreciated Mr. Brown's comments and stated that decisions the Board has made in the past have been thoughtful based on information they had at the time. Also, she attended the salmon barbecue (Berry Dairy Days) and recognized the community's service groups (i.e., Kiwanis and Soroptimists) for the work they do helping students in the community.

Finance Director, Joe Stewart, presented the monthly Fiscal Report and answered questions from the Board. Mrs. Bott asked when the district will receive additional revenue for the depreciation of our buses. Mr. Stewart will follow up.

At the April Board meeting, a public hearing was held to receive community input on the district's use of I-728 dollars. At this meeting, the district was seeking Board approval of the proposed 2009-2010 expenditures. Mr. Spink moved to approve the I-728 expenditures for the 2009/2010 school year. Mr. Dynes seconded. Motion carried.

Mr. Dynes moved to adopt the Burlington-Edison School District Strategic Plan. Mr. Lopez seconded, and the motion carried. It is a five-year plan, and the Board appreciates the succinctness of the plan.

Assistant Superintendent, Dr. Jeff Drayer, presented the School Improvement Plans for each school. Board Policy No. 2005 states that each school district shall submit its School Improvement Plan to the Board of Directors by June 30th. The schools will be sharing their plans at Administrative Council meetings and there is a follow-up process for accountability. Mrs. Bott requested copies of the plans. (They will be posted on the district's website.) Also, it was requested by the Board that the plans be presented by building principals at a board work session. It was suggested that the February work session would be a good time.

Mr. Spink moved to give first reading to the Instruction/2000 series as recommended by the Board Policies Committee. Mr. Wallace seconded, and the motion carried. The Board Policies Committee had met and reviewed the Instruction/2000 series of the board policies.

The Board decided not to hold a work session in July.

The next regularly scheduled meeting of the Board will be held on Monday, July 27, 2009, at 7:00 p.m. in the Board Room at the District Office.

Mr. Lopez will go over the warrants this month.

At approximately 7:49 p.m., Mrs. Bott announced the Board would take a short break. At approximately 8:00 p.m. the Board met again in public session. Mrs. Bott immediately recessed the meeting into Executive Session for the purpose of discussing the superintendent's evaluation. The public was excluded due to the sensitive nature of the topic. She said she anticipated the Executive Session would be for no more than 60 minutes, and the Board would not take formal action upon return to regular session.

At approximately 10:00 p.m., the Board met again in public session, and no action was taken. There being no further business before the Board, the meeting was adjourned.

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Board President

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Board Secretary