

The Board of Directors of Burlington-Edison School District No. 100 met on April 27, 2009 in the Board Room of the Administration Office at 7:00 p.m.

Board Members Present: President, Liza Bott; Vice-President, Marty Lopez; Members, Mike Dynes, Dick Spink, and Bill Wallace

Staff Members Present: Laurel Browning, Superintendent; Dr. Jeff Drayer, Assistant Superintendent; Joe Stewart, Finance Director; Jeff Brown, Special Education Coordinator; and Vicki Kelley, Deputy Board Secretary

The meeting was called to order by President Bott at 7:00 p.m. Mrs. Bott announced the Board would recess from regular session so a public hearing to receive community input on the district's use of I-728 funds could be conducted.

Finance Director, Joe Stewart, presented an overview of the I-728 funds including current use of the funds and projected funds that will be available in 2009-2010. The following addressed the Board on the subject:

**Richard Glick**

B-EEA President

766 Summerset Way

Sedro-Woolley, WA 98284

Mr. Glick stated that he would like to see the I-728 funds used for class size reduction and for staff keeping their jobs. He asked what indirect expenditures are and how they are used. Mr. Stewart will follow up and provide this information for Mr. Glick.

The Board will review the information presented to them and at a future board meeting, I-728 funds will be on the agenda again for approval. The public hearing concluded at approximately 7:07 p.m., and Mrs. Bott called the regular meeting back to order.

This month the Pledge of Allegiance was led by Superintendent Browning.

President Bott asked if there were any visitors to be introduced to the Board. Mrs. Browning stated they may introduce themselves later in the meeting.

President Bott opened the floor to any members of the audience who wished to address the Board. There were none.

Mr. Wallace moved to approve the minutes from the work session/retreat of March 16, 2009, the regular meeting of March 23, 2009, and the work session of April 13, 2009. Mr. Dynes seconded, and the motion carried.

Mr. Lopez moved to approve the consent calendar. Mr. Spink seconded, and the motion carried.

Items approved on the consent calendar are as follows:

Approval was granted for payment of warrants subject to review by the Board member designated by the Board President at the end of month. Items covered are the April 2009: General Fund Warrant Nos. 196973-197081 through 197093-197360; Capital Projects Fund Warrant Nos. 2624 through 2625; Associated Student Body Fund Warrant Nos. 17236 through 17272; and Transportation Vehicle Fund Nos. 54 through 54.

The attached appointments, resignations, and leaves of absence were approved/accepted.

The following travel items were approved:

- The travel of B-EHS Principal, Beth VanderVeen, to Washington, D.C. on May 2-5, 2009 to represent the National Association of Secondary Principals (NASSP) on the Special Education/IDEA Task Force. Costs for the trip will be paid by NASSP.
- The travel of Rich Dahl, two chaperones, and two students to Pacific University in Forest Grove, Oregon on May 28-30, 2009 to participate in the May Honor Band/Orchestra/Choir Festival. Costs for the trip will be paid by the ASB budget and monies from fund-raisers. Travel will be via privately owned vehicle.

The Board accepted the following donation:

- The donation of \$800.00 from the Allen Team to the Allen Elementary ASB. The donation will be used to supplement publishing costs to print yearbooks in color. Our policy requires that the Board officially accept donations (gifts) of \$500.00 or more.

President Bott asked the Board if they had any comments. Mr. Wallace read out loud an article about board member, Dick Spink, receiving an award of merit from the Washington State Patrol for his act of heroism for saving the life of a traffic accident victim. Mr. Spink received the award during a ceremony at the Mount Vernon High School where he works.

Mr. Dynes enjoyed serving as a panelist for the B-EHS senior PAWS presentations. He stated that students were well prepared and that it is a rewarding experience. Mr. Dynes attended the middle school track meet at the High School last week and was pleased to see the good representation by 7/8<sup>th</sup> graders.

Mr. Spink has been researching articles on the budget and what other school districts are doing. He said that B-ESD is not in such a bad situation as compared to other school districts in the state. The Issaquah School District cut 150 teachers. He also stated that the award of merit he received was a great surprise!

Mr. Lopez said his daughter will be completing her freshman year at B-EHS and that the student-led conferences were great. He informed the Board that kindergarten roundup is going on now at the District Office through Wednesday. As of today, the district has signed up 80 kindergartners. Mr. Lopez also commented that high school students have been helping with Little League and that it is nice that the older kids are helping the younger ones.

Mrs. Bott stated that graduation is fast approaching, and the WASL tests are over. She said there are a number of great things happening at the High School. One is the results of the Healthy Youth Survey showing that dangerous student behavior is down currently. Mrs. Bott said this is a dramatic change and thanked the High School staff. She also congratulated B-EHS students who participated in the state business competition.

Mrs. Bott expressed her frustration with the current budget situation and stated that it was a very difficult situation for each school district in the state and that the Board feels deeply about the choices they have made. She said the Legislature has recessed; however, there will be a short session to finalize things, and everything is still to be determined.

Finance Director, Joe Stewart, presented the monthly Fiscal Report and answered questions from the Board.

Superintendent Browning presented information about the district's property (five sites) which included the year they were acquired and their total acreage. The district owns property at Peacock Lane, at Bow and Ershig, North of the High School, at Pulver/Peterson, and the Bay View School area.

The following information/comments were shared:

- Prior to 2004, the district owned two undeveloped parcels: 1) 9.5 acres at Peacock Lane (which is short of acreage to build a school) in 1969; and 2) in 1990, 20 acres at Bow Hill/Ershig (which has wetland issues).
- Since 2004, the district has purchased three additional properties. This was due to increased growth and crowded classrooms. Price for land was climbing, and the district had strong timber funds to help pay for the properties along with passage of our bonds. They are as follows:
  - **North of High School** - purchased 9.43 acres in 2004: This was wanted for future growth and to stop commercial development.
  - **Pulver Peterson** - purchased 28 acres in 2007: Prior to this purchase, the district looked at parcels large enough for a school site and met with community members. The City has been interested in annexing the property. Our district is about 400 over of students for permanent housing.
  - **Bay View School Area** - purchased 1.13 acres in 2007: Bay View Elementary was built for a 450-student population. The current population is now at 580 and there were problems with parking. The district purchased the property to accommodate parking.

Finance Director, Joe Stewart, distributed a spreadsheet on debt obligations showing the resources/funds we have available to pay for the debt. He recommended the following three options: 1) put the land on the market and sell it; 2) refinance; or 3) a combination of sell or refinance the property.

Following were comments from the Board and responses from the district:

- What about impact fees? Are they available to pay for this kind of debt?  
**Response: No. It has to be related to growth.**
- Do we pay for capital gains? Can we shift our equities? What would the burden be for capital gains and at what rate?  
**Response: Mr. Stewart will follow up.**
- If we use the combination option, what is the timeline? How long would it take to do a refinance?  
**Response: Mr. Stewart will follow up. If property exceeds \$70,000 you must 1) have a hearing; 2) publicize it; and 3) you cannot sell the property until 45 days after publicizing. It would be a real estate appraisal, and the sell price must be at 90 percent of the appraisal before you can sell it.**
- Do we sell direct or go to public auction for bidding?  
**Response: Mr. Stewart will follow up.**
- Were there no city limit properties identified?  
**Response: Nothing is available for the size we need zoned for schools. We are hard pressed for a suitable site.**
- Reference ten acres north of the High School, maybe use it for an elementary school site. It was not considered desirable by the Facilities Study Committee, but maybe consider it now.
- What about using the empty Thrifty Foods store as a site?  
**Response: The district needs information on its viability. It would be listed at commercial prices. A bond would need to pass to renovate it; it splits our campus; and it is too close to an intersection.**

#### Requests from the Board

- Mr. Stewart was asked to summarize the steps for selling the property with timelines. In addition, include an estimate from DNR of future revenues.
- Do we need the entire 9.43 acres for future growth at the High School? What would be its value? (It has the highest value per square feet.) Look at how we can accommodate a viable, functioning campus on less than 9.43 acres (with a student population of 1500 – 1600). Is there a portion of the property that we don't need?
- Peacock Lane is undersized; however, it is close to student population and transportation. It is in the city limits and only lacks acreage by a few acres. Do we have updates on site prep for Peacock Lane? Check with the City.
- Bow Hill/Ershig – What is the zoning? It is not a viable site due to wetlands issue.

- Peterson/Pulver – The City of Burlington is in the process of annexation planning and has not submitted anything yet. We need the status on the City of Burlington application for expanding city limits.

Mrs. Bott stated the Board looks forward to the information and would like to further explore options for selling of the properties.

Mr. Lopez moved to adopt Resolution No. 766. Mr. Dynes seconded, and the motion carried. Resolution No. 766 summarizes that the District has determined that the 2009-2010 financial resources will not be adequate to permit the District to maintain its education program and services at substantially the same level and therefore a reduced and modified educational program is necessary. Mr. Lopez commented that this is the hardest decision the Board has ever made and that the district's students and faculty will suffer; however, the district must move forward. Mrs. Bott concurred.

Mr. Spink moved to give first reading for adoption of curriculum materials identified by the Instructional Materials Committee (IMC) as follows: 1) *Drive Right* textbook to be used for the Washington State Traffic Safety Class and 2) *American History (6<sup>th</sup> edition)* textbook to be used for A.P. History. Mr. Lopez seconded. Motion carried.

The Board scheduled a Board work session for Monday, May 11, 2009, starting at 5:30 a.m. in the District Office Board Room.

The next regularly scheduled meeting of the Board will be held on Tuesday, May 26, 2009, at 7:00 p.m. in the Board Room at the District Office. The meeting was moved to Tuesday as Monday, May 25<sup>th</sup>, is Memorial Day.

The last Board tour of the year is scheduled for Friday, May 1, 2009, from 8:30 – 10:30 a.m. at Edison Elementary School.

Mr. Dynes will go over the warrants this month.

Mrs. Bott asked that Board members contact Dr. Drayer if they would like to serve on a committee reviewing the district's board policies. The next series to be reviewed is 3000.

The ground breaking for the new Skills Center is scheduled for May 7. There is a Skagit Valley Latino Education Conference scheduled at the High School that same day from 8:00 a.m. – 2:30 p.m.

At approximately 8:15 p.m., there being no further business before the Board, the meeting was adjourned.

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Board President

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Board Secretary

**MEMO:** SCHOOL BOARD DIRECTORS

**FROM:** LAUREL BROWNING, SUPERINTENDENT

**DATE:** APRIL 27, 2009

**RE:** CONSENT AGENDA  
PERSONNEL ACTIONS FOR APRIL, 2009

**Certificated Appointments**

NAME	POSITION	FTE/HRS	REPLACING	LOCATION	CONTRACT	EFFECTIVE

**Classified Appointments**

NAME	POSITION	HRS/DAY	WORK DAYS	REPLACING	LOCATION	STATUS	EFFECTIVE
Cathy Good	Inst. Asst. Special Ed Leave Replcmt	5 hrs/day	174	Carol Doyle	High School	Temporary	3/16/09
Anna Coulson	Inst. Asst. Spec. Ed, O/T	4 hrs/day	174	Lonna Alvarez	Preschool	Temporary	4/06/09

- Separation from employment due to L&I: Jackie Karper, Bus Driver, Auxiliary Services

**Transfers**

NAME	CLASS/CERT	HRS/FTE	POSITION	FROM	TO	EFFECTIVE

**Leave of Absence**

NAME	CLASS/CERT	HRS/FTE	POSITION	LOCATION	REASON	EFFECTIVE
Carol Drummond	Certificated	1.0	TOSA	District Office	Personal	2009/10 school year
Rebecca Sitton	Classified	4 hrs/day	Bus Driver	Auxiliary Services	Maternity/Child Care	09/01/09-01/01/10

**Retirement**

NAME	CLASS/CERT	HRS/FTE	POSITION	LOCATION	REASON	EFFECTIVE
Darryl Kvistad	Certificated	1.0	3 <sup>rd</sup> Grade	Edison		06/18/09

**Resignation**

NAME	CLASS/CERT	HRS/FTE	POSITION	LOCATION	REASON	EFFECTIVE

**Extra-Curricular Appointments**

NAME	LOCATION	POSITION	EFFECTIVE
Dave Moreland	High School	Asst. Girls' Tennis Lv Replcmt	03/16/09
Judy Vivanco	Lucille Umbarger	7/8 Softball	03/26/09
Billie Jo Knutzen	Edison	7/8 Softball	4/6/09