

The Board of Directors of Burlington-Edison School District No. 100 met on October 27, 2008 in the Board Room of the Administration Office at 7:00 p.m.

Board Members Present: President, Liza Bott; Vice-President, Marty Lopez; Members, Mike Dynes, Dick Spink, and Bill Wallace

Staff Members Present: Laurel Browning, Superintendent; Dr. Jeff Drayer, Assistant Superintendent; Jeff Brown, Special Programs Coordinator; Joe Stewart, Finance Director; and Vicki Kelley, Deputy Board Secretary

The meeting was called to order by President Bott at 7:00 p.m.

CALL TO ORDER

This month the Pledge of Allegiance was led by Superintendent Browning.

PLEDGE OF
ALLEGIANCE

President Bott asked if there were any visitors to be introduced to the Board. There were none.

INTRODUCTION
OF VISITORS

President Bott opened the floor to any members of the audience who wished to address the Board. The following addressed the Board:

AUDIENCE
PARTICIPATION

Gary Carver

Grandview Homes
129 N. Olympic Drive
Arlington, WA 98223

Mr. Carver addressed the Board about a reduction in impact fees for condominiums (57-unit project) that Grandview Homes is building on Burlington Hill. He requested that the Board approve his request for reducing fees as the condos are not geared for children, but for business professionals and retired people. Mrs. Bott stated that the school district will respond in writing to Mr. Carver.

Jim Anderson

20780 Keller Road
Burlington, WA 98233

Mr. Anderson expressed his concern about the district's non-voted debt that the district planned to pay off when a bond passed (\$5-1/2M). He urged the district to have an alternative plan to refinance it if a bond does not get passed.

Mr. Wallace moved to approve the minutes from the regular meeting of September 22, 2008 and the work study session of October 13, 2008. Mr. Lopez seconded, and the motion carried.

APPROVAL OF
MINUTES

Mr. Spink moved to approve the consent calendar. Mr. Dynes seconded, and the motion carried.

APPROVAL OF
CONSENT CALENDAR

Items approved on the consent calendar are as follows:

Approval was granted for payment of warrants subject to review by the Board member designated by the Board President at the end of month. Items covered are the October 2008: General Fund Warrant Nos. 194561 through 195057; Capital Projects Fund Warrant Nos. 2609 through 2613; and Associated Student Body Fund Warrant Nos. 16967 through 17017.

APPROVAL OF
WARRANTS

The attached appointments, resignations, and leaves of absence were approved/accepted.

PERSONNEL

The following travel items were approved:

APPROVAL OF
TRAVEL ITEMS

- The travel of Special Education Coordinator, Jeff Brown, B-EHS Principal, Beth VanderVeen, and special education teacher, Debbie Konkle, to Portland, Oregon on September 22-24, 2008 to attend the Pacific Northwest Institute on Special Education and the Law Conference. The trip relates to the School Improvement Plan as it increases understanding of state and federal regulations to help ensure district compliance. Costs for the trip were paid by the special education budget. Travel was via privately owned vehicle.
- The travel of B-EHS Spanish teacher, Chris Scheibe, to Portland, Oregon on October 9-12 2008 to attend the WAFLT (foreign language) Conference. The trip relates to the School Improvement Plan as it helps develop/improve curriculum and methodology. Costs for the trip were paid by the World Language budget. Travel was via privately owned vehicle.
- The travel of B-EHS math teacher, Kristin Caldwell, to Portland, Oregon on October 9-10, 2008 to attend the Northwest Regional Mathematics Conference. Costs for the trip were paid by the Math Department budget.
- The travel of B-EHS math teacher, Angie Desler, to Portland, Oregon on October 9-11, 2008 to attend the Northwest Regional Mathematics Conference. Costs for the conference were paid by the Math Department budget. Travel was via privately owned vehicle.
- The travel of B-EHS Principal, Beth VanderVeen, to Washington, D.C. on October 25-29, 2008 to attend the NASSP IDEA Task Force meeting. She is a member of the task force, and the trip relates to the School Improvement Plan because it is part of the professional growth plan. The trip will be paid by NASSP.
- The travel of B-EHS staff members, Pippin Christiansen, Kevin Smith, and 13 students to Walla Walla, WA on October 30-November 1, 2008 to participate in the Whitman Debate Tournament. Costs for the trip will be paid by the debate budget, the students, and monies from fund-raisers. Travel will be via school van.

APPROVAL OF
TRAVEL
(Continued)

- The travel of B-EHS staff members, Rick Skeen, Jake Martyn, and Travis Radich, along with 3 chaperones, and 13 students to Camp Kirby on Samish Island on November 21-22, 2008. The purpose of the trip is for team building and goal setting for the varsity boys' basketball team. Costs for the trip will be paid by the Basketball Booster Club. Travel will be via school van.
- The travel of B-EHS teachers, Pippin Christiansen and Kevin Smith, along with 1 chaperone, and 15 students to Auburn, WA (Riverside High School) on December 12-13, 2008 to participate in a debate tournament. Costs for the trip will be paid by the debate budget. Travel will be via school van.
- The travel of B-EHS staff member, Tawnya Brewer, to Omaha, Nebraska on December 17-21, 2008 to attend the American Volleyball Coaches Association National Convention. She will be using two personal days and one professional day for this trip. Costs for the trip will be paid by her athletic budget from the High School.
- The travel of B-EHS staff members, Pippin Christiansen, Kevin Smith, 1 chaperone, and 15 students to the University of Puget Sound on January 9-10, 2009 to participate in a debate tournament. Costs for the trip will be paid by the debate budget. Travel will be via school van.
- The travel of B-EHS dance team coaches, Susie Perry and Jessie Annis, 8 chaperones, and 22 students to Orlando, Florida on January 30, - February 4, 2009 to compete in the National Dance Team Championship. Costs for the trip will be paid by the Parent Club, students, and monies from fund-raisers.
- The travel of Pippin Christiansen and Kevin Smith, along with 1 chaperone and 15 students to Garfield High School in Seattle, WA on February 27-28, 2009 to participate in a debate tournament. Costs for the trip will be paid by the debate budget. Travel will be via school van.
- The travel of B-EHS staff members, Roger Kinney and George Way, along with 20 students to Bellevue, WA on March 3-7, 2009 to participate in the DECA State competition. The trip relates to the School Improvement Plan as an opportunity for student leadership, career development, and community evaluation. Costs for the trip will be paid by the ASB-DECA budget, the students, and monies from fund-raisers. Travel will be via school bus.
- The travel of B-EHS staff members, Roger Kinney and George Way, along with 20 students to Anaheim, CA on April 28 - May 3, 2009 to participate in the DECA National Competition. The trip relates to the School Improvement Plan because it is an opportunity for student leadership, career development, and community/career professionals evaluation. Costs for the trip will be paid by the ASB-DECA budget, the students, and monies from fund-raisers.

- The travel of B-EHS Principal, Beth VanderVeen, to Washington, D.C. on May 2-6, 2009 to attend the NASSP IDEA Task Force meeting. The trip relates to the School Improvement Plan because it is part of the professional growth plan. The trip will be paid by NASSP.
- The travel of Edison Elementary science teacher, Donna Cole, and science TOSA, Amanda Balyeat, to Portland, Oregon on November 19-22, 2008 to attend the NSTA Regional Conference. The purpose of the trip is to further professional development and collaboration in science. This coincides with the Board's goals. Costs for the trip will be paid by the State Science Grant (\$1,200). Travel will be via privately owned vehicle.

APPROVAL OF
TRAVEL
(Continued)

The Board accepted the following donations:

ACCEPTANCE OF
DONATIONS

- The donation of \$1,000.00 from the B-EHS Band Boosters to the B-EHS Band. The donation was used to pay for a trip to Husky Band Day 2008 at Husky Stadium – University of Washington on September 27, 2008 for the High School Band.
- The donation of \$1,000.00 from the Kiwanis Club of Burlington Trust Fund to the B-EHS Banners (B-EHS ASB). The donation will be used to help purchase the new banners to be placed along Burlington Boulevard.

President Bott asked the Board if they had any comments. Mr. Lopez attended Community Math Night featuring Ruth Parker, Ph.D. held at Burlington-Edison High School. It was a great event for math learning, and over 200 people attended. Mr. Lopez also attended the community forums about the bond and stated there was good discussion.

BOARD MEMBER
COMMENTS

Mr. Spink said that he and Superintendent Browning will attend a legislative luncheon tomorrow, Tuesday, October 28, at the Swinomish Community Center in La Conner. He enjoyed touring Allen Elementary this month.

Mr. Dynes attended the Allen Elementary school board tour, and he learned a lot about the challenges of that school due to student mobility (close proximity to migrant camps) and last minute enrollment. He said that Allen is a great facility with great staff. Mr. Dynes has made contact with service club representatives informing them that Allen Elementary does not have a strong monetary support like our other schools and could use a monetary donation for their library. Mr. Dynes also attended the public forums about the bond and was disappointed that only 30 members of the community attended at West View and not many attended at the High School. The forums were well publicized. In addition, the online survey about the bond only had 61 people respond. He stated that we need to get the community involved in our discussions.

Mr. Wallace stated that he was struck by the mobility issues at Allen Elementary School, but the school has positive goals. He was impressed with the interactive learning going on the day of the tour (e.g., science class experiments and combining art with writing poems).

Mrs. Bott talked about the impact to the school district if Proposition 1 is passed. She said it could have a tremendous effect on B-ESD and all schools in the county as it could increase the price per thousand for property without voter approval.

BOARD MEMBER
COMMENTS
(Continued)

Finance Director, Joe Stewart, presented the monthly Fiscal Report and answered questions from the Board. He reviewed a new Fiscal Report format and will make the recommended changes from the Board.

FISCAL
REPORT

Mrs. Browning updated the Board with the district's latest enrollment figures. The district's headcount on October 1 was 3965. As of October 27, it is 3907. The decline in enrollment is due to migrant students leaving (Allen Elementary); high school students enrolling in Running Start and Internet academies; and people moving out of the area.

ENROLLMENT
UPDATE

Mr. Spink moved approve the student led conference days as proposed by the B-EHS administration. Mr. Wallace seconded. Motion carried. These dates are in addition to the November conference dates.

APPROVAL OF B-EHS
STUDENT LED
CONF. DAYS

Discussion continued about the possibility of running a bond election in 2009. The results of an online survey regarding feedback about running a bond were distributed and reviewed by the Board. The comments/feedback from the survey and forums will help the Board craft a clear message to the voters. Mrs. Bott asked the Board to think about the four pieces of the bond proposal so the Board can commit to the "what" of the proposal at the next Board meeting.

BOND DISCUSSION

The Board scheduled a work session for Monday, November 10, 2008, at 5:30 a.m. in the District Office Board Room.

WORK SESSION
SCHEDULED

Mr. Spink and Mrs. Browning will be attending a legislative luncheon in La Conner on Tuesday, October 28, 2008.

LEGISLATIVE
LUNCHEON

The first Strategic Planning Committee meeting of the school year will be held on Wednesday, November 12, 2008, in the District Office Curriculum Room starting at 5:30 p.m. Mr. Dynes will be serving on the committee.

STRATEGIC
PLANNING
MEETING

The Board scheduled a special board meeting for Thursday, November 13, 2008, at 6:30 p.m. in the Auxiliary Services Conference Room. The purpose of the meeting will be to hold discussion with the district's Facilities Study Committee regarding a bond issue to present to the community for future facilities needs of the district.

SPECIAL BOARD
MEETING

The next Board tour of the year is scheduled for Friday, November 14, 2008, from 8:30 – 10:30 a.m. at West View Elementary School.

BOARD TOUR

Superintendent Browning and the Board will be attending the Washington State School Directors' Conference in Spokane, WA on November 19-22, 2008. Mrs. Browning and Board members will be departing from Auxiliary Services at 4:00 a.m. on November 19 for the conference. Mr. Lopez will be leaving for the conference on November 17.

WSSDA
CONFERENCE

The next regularly scheduled meeting of the Board will be held on Monday, November 24, 2008, at 7:00 p.m. in the Board Room at the District Office.

NEXT REGULAR
MEETING

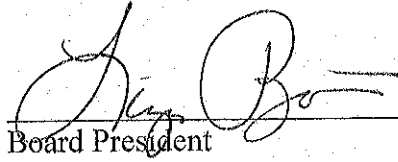
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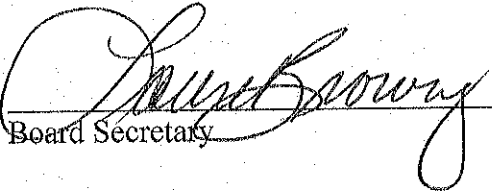
Mr. Wallace will go over the warrants this month.

WARRANTS

At approximately 8:22 p.m., there being no further business before the Board, the meeting was adjourned.

ADJOURNMENT


Board President


Board Secretary

MEMO: SCHOOL BOARD DIRECTORS

FROM: LAUREL BROWNING, SUPERINTENDENT

DATE: OCTOBER 27, 2008

RE: CONSENT AGENDA
PERSONNEL ACTIONS FOR OCTOBER 2008

Certificated Appointments

NAME	POSITION	FTE/HRS	REPLACING	LOCATION	CONTRACT	EFFECTIVE
Tomme Rathbone	Primary (K-3) Teacher	1.0	Student Need	Allen	Temporary	10/2/08
Amanda Balyeat	TOSA, Science	1.0	Student Need	District Schools, as assigned	Temporary	10/3/08

Classified Appointments

NAME	POSITION	HRS/DAY	WORK DAYS	REPLACING	LOCATION	STATUS	EFFECTIVE
Shelley Sligar	IA Genl Clssrm	6 hrs/day	174	Student Need	Lucille Umbarger	Temporary	09/10/08
Kristi Kyzar	Bus Driver	3.75 hrs/day	178	David Davidson	Auxiliary Services	Temporary	09/16/08
Debbie Kivett	Instructional Asst., Special Ed Life Skills	6 hrs/day	174	Patti Whalen	Bay View	Permanent	09/16/08
Emma Rodriguez	Inst. Asst. TWE	6 hrs/day	174	Maria Tinoco	West View	Permanent	09/22/08
Alejandra Akin	Inst. Asst. TWE	6 hrs/day	174	Gladys Mejia	West View	Permanent	09/22/08
DiAnn Cardona	Inst. Asst. TWE	1.5 hrs/day	174	Dina Padilla	West View	Permanent	10/03/08
DiAnn Cardona	Inst. Asst. ELL	2 hrs/day	174	Margret Stransky	West View	Permanent	10/03/08
Kim Travis	Inst. Asst. Special Ed Life Skills	6 hrs/day	174	Student Need	Bay View	Temporary	10/9/08
Jeff Komar	Bus Driver (Rt. 6)	1.75 hrs/day	178	Student Need	Auxiliary Services	Permanent	10/09/08
Kristi Sifton	Bus Driver (Rt. 26)	1.25 hrs/day	178	Student Need	Auxiliary Services	Permanent	10/09/08
Jodi Cameron	Inst. Asst. Class Sz Temporary	4 hrs/day	174	Student Need	Allen	Temporary	10/08/08
Maricela Rocha	Inst. Asst. Class Sz Temporary	4 hrs/day	174	Student Need	Allen	Temporary	10/08/08
Caryn Wagner	Inst. Asst. Class Sz Temporary	4 hrs/day	174	Student Need	Allen	Temporary	10/08/08
April Helgeson	Cook/Cashier	3 hrs/day	179	Caryl Gilfry	Edison	Permanent	10/09/08

Transfers

NAME	CLASS/CERT	HRS/FTE	POSITION	FROM	TO	EFFECTIVE
James Good	Classified	8 hrs.	Custodian	Hd Cust/Allen	Cust/Edison	09/15/08
Kevin O'Regan	Classified	8 hrs.	Head Custodian	Custodian/Allen	Hd Custodian/Allen	09/15/08
Kirby Bertholf	Classified	1.25 hrs.	Bus Driver	Bus Driver 3.75 hrs	Bus Driver 1.25 hrs	09/16/08
Dina Padilla	Classified	6 hrs.	IA TWE	IA TWE 3 hrs	IA TWE 6 hrs	09/08/08
Cathy Jamison	Classified	6 hrs.	IA LAP	IA temp cls sz/supvn	IA LAP	09/23/08
Caryl Gilfry	Classified	6 hrs.	Cook/Cashier	Edison	West View	09/29/08
Andrea Blau	Classified	6 hrs.	Cook/Cashier	LU	Central Kitchen	09/29/08
Angela Cotes	Classified	6 hrs.	Cook/Cashier	High School	LU	10/07/08

Leave of Absence

NAME	CLASS/CERT	HRS/FTE	POSITION	LOCATION	REASON	EFFECTIVE
Darcy Smith	Certificated	1.0	PE/Health	Edison	Maternity	12/09/08 – 04/03/09
Gail Lewis-Wardell	Certificated	1.0	Special Ed	Lucille Umbarger	Surgery	11/18/08-12/19/08
Calvin Rueb	Classified	8 hrs.	Network Support Spec II	Tech Dept.	Personal	12/1/08-2/28/09

Retirement

NAME	CLASS/CERT	HRS/FTE	POSITION	LOCATION	REASON	EFFECTIVE

Resignation

NAME	CLASS/CERT	HRS/FTE	POSITION	LOCATION	REASON	EFFECTIVE
Gail Lewis-Wardell	Certificated		School Patrol	Lucille Umbarger		2008/09 school year
Karen Adams	Classified	.25 hr/day	Supervision	West View		10/01/08

Extra-Curricular Appointments

NAME	LOCATION	POSITION	EFFECTIVE

Proposal(s) for Student Led Conferences At B-EHS

Purpose:

For students to have a meaningful conversation with their parent/guardian about their progress in school, their goals, and their strategies to achieve those goals. The rationale is, according to Stiggins: "Is to put the students at the heart of the process so that they have the opportunity to tell the story of their own achievement and are held accountable for doing so."

Will Include:

Will utilize the portfolio as a discussion point: Topics of discussion will include transcripts, the graduation monitoring form, attendance records, assessment information, school/personal/citizenship samples, the school and community form, etc.

When:

End of third quarter, the week before spring break, and the last week of March.

How would it work?

Here are some basic assumptions about how it would work:

- Student Led means the student does most of the talking
- Would have PAWS teachers facilitate and supervise
- Would be 15 to 20 minutes in length
- Would be graded
- We would provide time for students to prepare – there would be a basic outline
- We would train teachers how to manage it
- Students would schedule their own appointments

Student Led Conference Timeline for 2009

Current Calendar	08-09 Calendar	Rationale
Thursday March 27th, 2008	Thursday, March 26th, 2009	
Full day	Half day of students Remainder of the day to carry out Student Led Conferences	May schedule conference to fit the teacher's timeline, considering other responsibilities, transportation, family considerations, etc.
Friday, March 28th, 2008	Friday, March 27th, 2009	
Half day for students, remainder of the day for completing grades; which were due on Thursday. Release time for teachers: 3pm	Half day for students and a half day for teacher, teachers may leave at 11:30.	By providing time for SLC's in the afternoon and/or evening on Thursday, teachers receive "flex time" to be released early on Friday.
March 29 – April 4, 2008	March 28 – April 5, 2009	
Spring Break	Spring Break	Because we need a vacation

Notes:

- 3rd Quarter grades are "progress grades". We do not require a summative assessment at the quarter.
- Students will be required to provide a printout of their updated Student Access Grade sheet and attendance record. We will not print report cards.
- Teachers will have updated their grades by Monday, March 25th so that students may access accurate and up-to-date information.
- Teachers may schedule the time for conferences according to their schedule. Students are responsible for finding an adult advocate that will listen to the presentation. Should be a parent/guardian, but it can also be another family member, coach, employer, or other adult advocate.
- Teachers may schedule the conferences any time between Thursday at noon and Friday afternoon – depending on their availability.
- Teachers may be able to schedule as many as 9 conferences per hour. Presentation should take 15 minutes; 3 simultaneous presentations; 5 minutes between each presentation. It is feasible to complete 18 presentations in 2 hours. While this is not necessarily conducive to effective Student Led Conferences, it can work if you have good students that are will trained.
- Our current Parent/Teacher/Student Conference plan calls for conferences on one day from 12-3 and 5-8 after early dismissal and we bank the other half day for early release during Thanksgiving week. The SLC plan requires less "duty" time than the fall conferences.
- Students and teachers will have several PAWS days to plan for this presentation.
- Questions to be considered:
 - Do we start with all grade levels?
 - Is this the same presentation as the regular PAWs presentation in April?
 - What happens if a students can't find an advocate?
 - What happens if the student can't get an advocate (specifically a parent) to be here when it is convenient to the teacher?
 - How much of the students grade will be impacted by this?
 - Is this an "add on"?
 - Is it worth doing?
 - Who grades it? Answer: Student/Parent/Teacher.

There are three ways of organizing SLC's:

Student / Parent / Teacher	Student / Parent <i>Recommended</i>	Student / Parent
Teacher sits in with each conference providing encouragement, answering questions, and evaluating the process.	Teacher facilitates and monitors 2-4 conferences going on simultaneously. This would be a more private conversation between the student and parent about the student's progress. Parent would know what is expected ahead of time and would evaluate the student.	Conferences take place in public areas such as the library and PAC during the school day. Conferences are supervised by administrators and counselors while the rest of the school is in session.
Would require 1 on 1 conference time, which would mean three conferences per hour and a total of 6-7 hours to get through a PAWS group.	This process would allow for 6 to 12 conferences per hour and would only require 2-4 hours to complete 20 conferences.	This process would allow for 15 to 25 conferences to run simultaneously and would be less impactful on the school day.
Would require several half days to complete. Probably a total of four days for the entire process, including 3 days of afternoon/evening conferences; and one day for "flex" time for teachers.	Would require only two days to complete the process. One day for afternoon/evening conferences and one day for "flex" time – similar to the Fall Conference Schedule which uses 6 hours of conference time.	Would require 4-5 days to complete, plus would require times in the evening for parents that can't attend during the school day.

Recommendation:

As the goal of the SLC is for the student to have a "guided" conversation with their parent/guardian about their progress in school, conferences with the teacher "standing" by to facilitate and monitor conferences and be available to answer questions is the desirable option. This would reduce the negative impact on the school schedule and put the onus on the students to provide a meaningful conference.