

The Board of Directors of Burlington-Edison School District No. 100 met on September 22, 2008 in the Board Room of the Administration Office at 7:00 p.m.

Board Members Present: President, Liza Bott; Vice-President, Marty Lopez; Members, Mike Dynes, Dick Spink, and Bill Wallace

Staff Members Present: Laurel Browning, Superintendent; Dr. Jeff Drayer, Assistant Superintendent; Joe Stewart, Finance Director; and Vicki Kelley, Deputy Board Secretary

The meeting was called to order by President Bott at 7:00 p.m.

This month the Pledge of Allegiance was led by Superintendent Browning.

President Bott asked if there were any visitors to be introduced to the Board. Mrs. Browning introduced Monika Brewer, Citizens' Advisory Committee member.

President Bott opened the floor to any members of the audience who wished to address the Board. The following addressed the Board:

Shelly Parfitt

13448 Bridgeview Way
Mount Vernon, WA 98273

Mrs. Parfitt expressed her concerns regarding the donation of funds from the B-EHS Band Booster Club. Mrs. Browning will follow up with Mrs. Parfitt and schedule a meeting with her to address her concerns about this matter.

Mr. Spink moved to approve the minutes from the work session of August 19, 2008, from the regular meeting of August 22, 2008 and the work session of September 8, 2008. Mr. Dynes seconded, and the motion carried.

Mr. Dynes moved to approve the consent calendar. Mr. Wallace seconded, and the motion carried.

Items approved on the consent calendar are as follows:

Approval was granted for payment of warrants subject to review by the Board member designated by the Board President at the end of month. Items covered are the September 2008: General Fund Warrant Nos. 194093 through 194560; Capital Projects Fund Warrant Nos. 2594 through 2608; and Associated Student Body Fund Warrant Nos. 16937 through 16966.

The attached appointments, resignations, and leaves of absence were approved/accepted.

The following travel items were approved:

- The travel of B-EHS staff member, Greg Knutzen, and four students to Indianapolis, Indiana on October 20-24, 2008 to attend the National FFA Convention. Costs for the trip will be paid by the ASB/FFA budget, the students, and monies from fund-raisers. The nursery/landscape team won state championship and is competing at the national finals.
- The travel of NJROTC instructors, Butch Bailey and Roger Hull, 6 chaperones, and 30 students to Daytona Beach, Florida on April 29-May 3, 2009 to participate in the Drill Team National Championship. Costs for the trip will be paid by the ASB, the students, monies from fund-raisers, and the NJROTC Booster Club.
- The travel of ACTS Coordinator, Bonnie Campbell along with ACTS teacher, Meredith Phillipps, 4 chaperones, and 20 students to Ladner, British Columbia on November 1, 2008. They will visit the Reifel Migratory Bird Sanctuary (as part of their ACTS birding class). Costs for the trip will be paid by the students. Travel is via school bus.
- The travel of ACTS Coordinator, Bonnie Campbell, along with ACTS teacher, Meredith Phillips, 4 chaperones, and 20 students to Ladner, British Columbia on December 13, 2008. They will visit the Reifel Migratory Bird Sanctuary (as part of their ACTS birding class). Costs for the trip will be paid by the students. Travel is via school bus.
- The travel of B-EHS staff members, Jean Hyde and Terry Peters, and 15-20 students to Spokane, WA on April 9-11, 2009 to participate in the FBLA State Competition. The trip relates our School Improvement Plan as Goal 3: strengthen student involvement in school activities. Costs for the trip will be paid by the FBLA budget, fund-raisers, and the students. Travel will be via school bus and air.
- The travel of B-EHS staff member, Jean Hyde and five-seven students to Anaheim, CA on June 22-29, 2009 to attend and compete at the FBLA Nationals. The trip relates to our School Improvement Plan as Goal 3: strengthen student involvement in school activities. Costs for the trip will be paid by the FBLA budget, fund-raisers, and the students. Travel will be via school bus and air.
- The travel of B-EHS teachers, Roger Kinney and George Way, and 20 students to Bellevue, WA on October 26-28, 2008 to attend the DECA Leadership Conference. The costs for the trip will be paid by the ASB-DECA budget, the students, and monies earned from fund-raisers. Travel will be via school bus.

The Board accepted a donation valued at \$13,500 from the Boys' Basketball Booster Club to Burlington-Edison High School. Scoreboards and thirty second clocks for the main gym were donated and will used to keep score at athletic events.

President Bott asked the Board if they had any comments. Board members said they enjoyed the Board tour at the High School and were impressed with the school spirit, positive energy, and the teaching and learning.

Mr. Lopez stated that West View's open house was well attended and that he had a good time. He said the start of the school year is going very well.

Mr. Wallace thanked Mrs. Browning, Mrs. VanderVeen, Mr. Leander, and Mr. Curl for their help with the memorial that was held on the High School campus for the Mount Vernon police officer that was slain this month. Mr. Wallace also attended an open house for Allen Elementary School and helped register people to vote.

Mr. Spink had a separate tour of the High School as he could not make it on the scheduled date. He was impressed with how staff handled a 911 emergency situation while he was on the tour. He said a back-up plan from the main office functioned well.

Finance Director, Joe Stewart, presented the monthly Fiscal Report and answered questions from the Board. Mr. Stewart has been working with Jon Gores from D.A. Davidson & Co. for the 2001 bond refinancing. He said a determination to go with the refunding will occur on October 25th.

Mr. Stewart informed the Board that the district had met the Board's savings target for a refunding of over 4 percent and as of September 10, 2008, the present value of the net savings was 4.68 percent. He stated that the present value of net savings with a run date of September 10, 2008 would be \$786,549. Mrs. Bott asked what that savings would be per thousand. Mr. Stewart will follow up with that information.

In addition, starting next month, Mr. Stewart will present the Board with a new fiscal report format. Per agreement from the Board, he will be using a "fund balance" instead of a cash balance in the new format. He will also follow up with a question raised by Mrs. Bott. She asked what the difference is between the year to date number and budget number in the Debt Services Fund.

Mr. Lopez moved to approve the Burlington-Edison School District as a clock hour provider for the 2008-2009 school year. Mr. Dynes seconded, and the motion carried. Mr. Wallace asked for the definition of "clock hour provider." Mrs. Browning responded that the district offers classes to give teachers clock hours as they need 150 clock hours every five years to keep their certificates current.

Mr. Stewart reported that our enrollment is up as of today 59.3 FTE than this time last year. Mrs. Browning said the district projected fairly accurately for this school year, and that the district should not be in a deficit.

Discussion continued about the possibility of running a bond election in 2009. Mrs. Browning presented a draft PowerPoint presentation to the Board for review and feedback. A question was raised about what the district has in non-voted debt, and how soon do we have to pay it off. Mr. Stewart said he understood the question and will have to do some research and follow up.

It was decided that the Board will host two forums scheduled for Thursday, October 9th, at 7:00 p.m. in the library of West View Elementary School and Tuesday, October 14th, at 7:00 p.m. in the library of Burlington-Edison High School. The district will present the details around the proposed projects that will be completed with bond dollars and provide opportunity for community members to ask questions. An interpreter will be at each meeting. The survey questions will be printed in both Spanish and English. In addition, there will be a link on our district home page to complete a survey and submit comments.

The Board thanked Mrs. Browning and staff who worked on the presentation.

The Public School Employees (PSE) ratified their contract on August 26, 2008. It is a three-year contract through August of 2011. For the 2008-2009 school year, all PSE employees will receive the 4.4 percent COLA. Mr. Spink moved to approve the three-year PSE contract. Mr. Lopez seconded. The motion carried with a vote of 4-0. Mr. Wallace excused himself for the vote as his wife works for the district and is a member of PSE.

The Board scheduled a work session for Monday, October 13, 2008, at 5:30 a.m. in the District Office Board Room.

The Board and Mrs. Browning will be attending a WSSDA Regional Meeting, on October 2, 2008 from 6:00 – 8:30 p.m. The Burlington-Edison School District is hosting the meeting. It will be held in the library at Burlington-Edison High School.

The next Board tour of the year is scheduled for Friday, October 24, 2008, from 8:30 – 10:30 a.m. at Allen Elementary School.

The next regularly scheduled meeting of the Board will be held on Monday, October 27, 2008, at 7:00 p.m. in the Board Room at the District Office.

Mrs. Bott will go over the warrants this month.

At approximately 8:55 p.m., Mrs. Bott announced the Board would recess into Executive Session for the purpose of discussing the 2008/2009 goals of the Superintendent. She said she anticipated the Executive Session would be approximately 15 minutes long, and that the Board would not take formal action upon return to public session.

At approximately 9:10 p.m., the Board reconvened into regular session, and no action was taken.

At approximately 9:20 p.m., there being no further business before the Board, the meeting was adjourned.

Board President

Board Secretary