

# DRAFT

## Board Mtg. BURLINGTON-EDISON SCHOOL DISTRICT NO. 100 July 26, 2010

The Board of Directors of Burlington-Edison School District No. 100 met on July 26, 2010 in the Board Room of the Administration Office at 7:00 p.m.

Board Members Present: President, Bill Wallace; Members, Rich Wesen, David Lowell, and Roger Howard

Staff Members Present: Laurel Browning, Superintendent; K.C. Knudson, Director of Teaching and Learning; Joe Stewart, Director of Finance; and Vicki Kelley, Deputy Board Secretary

At approximately 7:05 p.m., the regular meeting was called to order by President Wallace. CALL TO ORDER

This month the Pledge of Allegiance was led by Superintendent Browning. PLEDGE OF ALLEGIANCE

Mr. Wallace asked if there were any visitors to be introduced to the Board. Mrs. Browning stated they would be introduced later in the program. INTRODUCTION OF VISITORS

President Wallace opened the floor to any members of the audience who wished to address the Board. There were none. AUDIENCE PARTICIPATION

Mr. Wesen moved to approve the minutes from the regular meeting of June 14, 2010, and the special meetings of June 22, 2010 and July 1, 2010. Mr. Lowell seconded, and the motion carried. APPROVAL OF MINUTES

Mr. Lowell moved to approve the consent calendar. Mr. Wesen seconded, and the motion carried. APPROVAL OF CONSENT CALENDAR

Items approved on the consent calendar are as follows:

Approval was granted for payment of warrants subject to review by the Board member designated by the Board President at the end of month. Items covered are the July 2010: General Fund Warrant Nos. 305840 through 305944; 305947 through 305998; and 306000 through 306099; Capital Projects Fund 305999 through 305999; Associated Student Body Fund Warrant Nos. 305945 through 305945 and 306100 through 306105.. APPROVAL OF WARRANTS

The attached appointments, resignations, and leaves of absence were approved/accepted. PERSONNEL

The Board approved the following travel item:

- The travel of B-EHS staff member, Jeff Brandenburg, two students from our district (15 overall), and seven chaperones to travel to Washington, D.C. and Philadelphia, PA on July 31 – August 8, 2010 to tour colleges and visit historical sites. Costs for the trip will be paid by the Gear Up budget.

APPROVAL OF  
TRAVEL  
ITEMS

The Board accepted the following donations:

- A donation in the amount of \$3,900.00 from Skagit State Bank to Lucille Umbarger Elementary School. The donation will be used to purchase a Smart Board, projector, document camera, and pay for installation costs.
- A donation in the amount of \$5,450.00 from the Edison Booster Club to Edison Elementary School. The donation will be used to place sound system amplification into classrooms at Edison.

ACCEPTANCE  
OF  
DONATIONS

The Board approved the submission for the annual state grant to supplement the Highly Capable Program. In doing so, the district Highly Capable Program complies with the guidelines established in Chapters 21A.185 RCW and 392-170 WAC which establish basic criteria and procedures for operating the program. The application process requires that the School Board be supportive of the district's application for funding.

APPROVAL OF  
SUBMISSION  
FOR STATE  
GRANT TO  
SUPPLEMENT  
HIGHLY  
CAPABLE  
PROGRAM

The Board approved the 2010-2011 Science Materials Center Cooperative Agreement with the Northwest Education District 189 for the purpose of providing services related to refurbishment of science materials kits and professional development

APPROVAL OF  
10-11 SCIENCE  
CO-OP  
AGREEMENT

The 2010-2011 contract with the Northwest Regional Data Center was approved. Our district is a member and uses it for fiscal records and student records. The total fee for those receiving Full Services for 2010-2011 remains at \$41.01 per FTE (comprised of \$17.74 for WSIPC software licensing and \$23.27 for NWRDC services) with the total fee based on a minimum of 220 FTE. The 2010-2011 NWRDC per FTE fee addresses the requirements associated with the new WESPaC Finance/HR system as well as assuring quality support for Legacy Fiscal, and the WESPaC Student Management System.

APPROVAL OF  
NWRDC  
CONTRACT

Fred Meyer Store Manager, Gary Hassler, and Human Resource Coordinator, Nan Schaner, presented a check in the amount of \$9,395.26 to the Burlington-Edison School District. The donation will be used for activity fees for students and to purchase library books. Mr. Wesen moved to accept the donation in the amount of \$9,395.26 from the Fred Meyer Fund to the Burlington-Edison School District. Mr. Howard seconded, and the motion carried.

ACCEPTANCE  
OF DONATION  
FROM FRED  
MEYER

President Wallace asked the Board if they had any comments. Mr. Wesen thanked Mr. Wallace for hosting the Board retreat. He expressed concern about next year's budget as the State budget is not looking good (\$91M lower than expected).

BOARD  
MEMBER  
COMMENTS

Mr. Wallace acknowledged the donations to Lucille Umbarger Elementary and Edison Elementary. He said they are very much appreciated.

Mr. Howard requested that thank yous be sent each month to those who donate. Mr. Wesen suggested that they be included in the newspaper and also on the district's website.

Mr. Wallace stated the district will be updating its Capital Facilities Plan this fall. An inventory assessment of current existing properties owned by the district is also planned for fall.

Mr. Wallace read the attached statement regarding the Board's decision regarding a potential lawsuit against the appraiser of the Pulver/Peterson property.

At approximately 7:15 p.m., President Wallace announced the meeting would recess from public session so the 2010-2011 preliminary budget hearing could be conducted. Mr. Wallace said that following the hearing there would be Board discussion and an opportunity for public comments.

Finance Director, Joe Stewart, presented the budget information and answered questions from the Board.

There were no questions from the audience, and at approximately 7:55 p.m., Mr. Wallace stated that the preliminary budget hearing had ended and that the meeting would continue in regular session.

Director, Donetta Spath, presented information about the Northwest Career and Technical Academy and the Marine Technology Center. The Academy is scheduled to open on September 1<sup>st</sup> and is the eleventh in the state to come on board fully funded from the Legislature. Mrs. Browning said she would provide the Board with information about funding of the program and the number of students that will be attending from the Burlington-Edison School District.

Traffic Safety Education Coordinator/Instructor, Arnie Robinette, presented a proposal to increase the TSE fee from \$15.00 for the next school year. He also gave an overview of the program. The increase will bring the total fee from the current \$375.00 to \$390.00. The increase of \$3,000 (200 students x \$15) will help cover increases to the utilities; to the cost of classroom materials; to the cost of workshops; to the cost of gasoline; to the cost of additions to the curriculum; and to the expense of purchasing the behind-the-wheel NCR sheets for the upcoming school year.

Mr. Howard moved to approve the increase to the Traffic Safety Education fee from \$375.00 to \$390.00 for the 2010-2011 school year. Mr. Wesen seconded. Motion carried.

At approximately 8:38 p.m., Mr. Wallace announced the Board would take a short break. At approximately 8:47 p.m., the Board met again in regular session.

Finance Director, Joe Stewart, presented the monthly Fiscal Report and answered questions from the Board. Mr. Howard moved to accept the 2010-2011 budget reductions as recommended by the administration. Mr. Wesen seconded. Motion carried.

Mr. Howard moved to adopt Resolution No. 777/Petty Cash/Imprest Accounts. Mr. Lowell seconded, and the motion carried. Resolution No. 777 authorizes and updates the amounts and locations of the district's petty cash account balances for FY10.

Mr. Wesen moved to award the dairy products bid to Dairy Valley Distributors for the 2010-2011 school year, the apparent lowest responsive bidder as per the attached. Mr. Lowell seconded. Motion carried.

Mr. Lowell moved to adopt the *Handwriting Without Tears* curriculum for use in grades Pre through 3 as recommended by the Instructional Materials Committee (IMC). Mr. Wesen seconded, and the motion carried.

Mr. Howard moved to adopt the 2010-2011 Board goals as per the attachment. Mr. Wesen seconded. Motion carried.

Mr. Wesen moved to adopt new Board Policy No. 3435/External Defibrillator (AED) Program. Mr. Lowell seconded. Motion carried.

Mr. Lowell moved to give first reading to amended Board Policy No. 2004/Accountability Goals and amended Board Policy No. 2410/High School Graduation Requirements. Mr. Wesen seconded, and the motion carried. The policies are being revised to acknowledge the new terminology being used for statewide assessments.

Mr. Howard moved to give first reading to new Board Policy No. 2024/Online Learning. Mr. Lowell seconded. Motion carried. Per legislation, school districts are required to develop local online learning policies. The new law outlines the opportunity that online learning provides to students and stresses the importance of quality programs. To ensure oversight and accountability for online learning opportunities, the Legislature established specific objectives and actions that must occur. Those objectives and actions are outlined in new Board Policy/Procedure 2024.

There will be no work session in August.

The next regularly scheduled meeting of the Board will be held on Monday, August 23, 2010, at 7:00 p.m. in the Board Room at the District Office.

Mr. Wesen will go over the warrants this month.

The Board scheduled its December meeting on Monday, December 13, 2010.

Mrs. Browning, Mr. Wallace, and Mr. Wesen stated they will attend the Fall WSSDA Conference in Spokane. Mr. Howard and Mr. Lowell will check their schedules to see if they can attend. Mr. Wallace recommended that all Board members attend.

At approximately 9:34 p.m., there being no further business before the Board, Mr. Wallace adjourned the meeting.

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Board President

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Board Secretary