

The Board of Directors of Burlington-Edison School District No. 100 met on August 24, 2009 in the Board Room of the Administration Office at 7:00 p.m.

Board Members Present: President, Liza Bott; Vice-President, Marty Lopez; Members, Mike Dynes, Dick Spink, and Bill Wallace

Staff Members Present: Laurel Browning, Superintendent; Dr. Jeff Drayer, Assistant Superintendent; K.C. Knudson, Teaching and Learning Director; Joe Stewart, Finance Director; and Vicki Kelley, Deputy Board Secretary

The meeting was called to order by President Bott at 7:00 p.m.

This month the Pledge of Allegiance was led by Superintendent Browning.

President Bott asked if there were any visitors to be introduced to the Board. Mrs. Browning introduced *Skagit Valley Herald* reporter, Aaron Burkhalter.

President Bott opened the floor to any members of the audience who wished to address the Board. The following addressed the Board:

**Dan Walker**

14683 East Edison Road  
Bow, WA 98232

Mr. Walker expressed his concerns about students not passing the WASL and school districts meeting the criteria of the No Child Left Behind Act (NCLB). He said it is very difficult to find out information about test scores that make sense to him. Superintendent Browning will follow up with Mr. Walker to clarify how the system works.

**Paula Plumer**

3918 M Avenue  
Anacortes, WA 98221

Ms. Plumer has children enrolled at West View Elementary School and wanted to thank those in the district involved with the successful application for a fruit and vegetable grant that benefits a lot of kids. Also, she recommended that the Board hire a real estate attorney to help with the district's property problems.

Ms. Plumer thanked board members for their service and all that they do for the district from school visits to working on facilities and school issues. She stated that the Board is appreciated for their work and is doing a good job for the district.

Mr. Spink moved to approve the minutes from the regular meeting of July 27, 2009. Mr. Wallace seconded, and the motion carried.

Mr. Lopez moved to approve the consent calendar. Mr. Dynes seconded, and the motion carried.

Items approved on the consent calendar are as follows:

Approval was granted for payment of warrants subject to review by the Board member designated by the Board President at the end of month. Items covered are the August 2009: General Fund Warrant Nos. 300716 through 300986; and Associated Student Body Fund Warrant Nos. 300987 through 300996.

The attached appointments, resignations, and leaves of absence were approved/accepted.

The Board adopted the Board Policies/Students/3000 Series.

President Bott asked the Board if they had any comments. Mr. Spink talked about his recent vacation in the Marshall Islands that was all about education. He spent time with the Minister of Education, and next summer Mr. Spink will teach students in the Marshall Islands vocational skills.

Mr. Dynes expressed his appreciation to the Burlington-Edison High School staff for the great job they do in getting students ready for school (high school orientation). He also met with Dr. Drayer to review the 4000 and 5000 series of the board policies.

Mr. Wallace attended the Back-to-School Fair at Maiben Park on Saturday, August 22. It was very well attended, and he expressed his gratitude to the Burlington-Edison Education Coalition for Kids (BECK) and the Burlington Healthy Community Coalition for organizing and sponsoring the event.

Mr. Lopez attended the Back-to-School Fair. He also volunteered at the High School for the Football Jamboree. He said 1,000 students attended and that it was a lot of fun.

The Back-to-School Fair was also attended by Mrs. Bott. She said it was exciting to see students and administrators getting revved up for the start of school. Mrs. Bott stated that the district simplified its Strategic Plan to have curriculum aligned to reach each student in as many ways as possible for lifelong successes. She thanked the Board for the work they do for kids and the people in the community that support them.

At approximately 7:20 p.m., President Bott announced the meeting would recess from regular session so the 2009-2010 budget hearing could be conducted. Mrs. Bott said that following the hearing there would be Board discussion and an opportunity for public comment.

Finance Director, Joe Stewart, presented the budget information for the 2009-2010 school year. See bulleted highlights below:

- The district is down in revenue from last year, a total of \$499,068.
- A Gates Grant in the amount of \$287,501 (approximately \$300,000) will be received next year.
- The district is lowering its enrollment projections (reduction in funding).
- There was a drop in student participation in Running Start this year as the district is doing a great job in offering advanced placement courses at the high school.

Following are questions/answers from the audience during the budget hearing:

- Question: If students enroll in Running Start, does that take money away from the district?
- Answer: Yes.
  
- Question: How many students in the district?
- Answer: There are 3,750 FTE students. This is not headcount.
  
- Question: What is I-728?
- Answer: It is an initiative that was passed by voters to increase funding to schools, lower class size, and provide training for teachers. The State reduced the funding to the school district by 73-74 percent. There will be more reductions in I-728 for the 2010-2011 school year.
  
- Question: Do elementary (7/8<sup>th</sup>) students go to the high school to take vocational classes?
- Answer: No they stay on site.
  
- Question: How are bus routes determined? The bus garage says that if a child does not ride the bus every day, they won't pick them up?
- Answer: Mrs. Browning will follow up with Transportation Supervisor, Dan VerMulm.
  
- Ms. Plumer stated from the audience that she thinks a contract (for purchase of the district's property) should be renegotiated or payment withheld until it can be renegotiated. She reiterated that she thinks the district can save money in the budget by talking to a contracted real estate attorney.
  
- Question: Once there is actual headcount, do you vote on another budget?
- Answer: No, it is an average, rolling number throughout the year. The State uses our enrollment counts throughout the year to fund us.
  
- Question: The people hired for the next school year, will they be employed all year?
- Answer: Our teaching staff is locked in per contract by State law. Classified staff does not have the same contract language and there could be a minor reduction here and there.
  
- Question: When will we know how things will shake down?
- Answer: We won't know until year end. There are so many variables in the budget, and we will have to be really consistent on monitoring.

At approximately 7:54 p.m., the regular meeting reconvened.

Mr. Lopez moved and Mr. Dynes seconded a motion approving Resolution No. 768 adopting the 2009-2010 budgets for (a) General Fund; (b) Transportation Vehicle Fund; (c) Debt Service Fund; (d) Associated Student Body Fund; and (e) Capital Projects Fund. Motion carried.

Finance Director, Joe Stewart, presented the monthly Fiscal Report and answered questions from the Board.

Mr. Spink moved to adopt Resolution No. 769 updating our imprest/revolving/petty cash accounts to ensure Attachment No. 1 (see attached) accurately reflects the current amounts, locations, and banks in which our funds are held/deposited. Mr. Wallace seconded, and the motion carried.

Mr. Wallace moved to adopt the attached 2009-2010 Board goals. Mr. Lopez seconded. Motion carried. The goals will be on the district's website.

The Board scheduled a Board work session for Monday, September 14, 2009, starting at 5:30 p.m. in the District Office Board Room.

The next regularly scheduled meeting of the Board will be held on Monday, September 28, 2009, at 7:00 p.m. in the Board Room at the District Office.

The first Board tour of the year is scheduled for Friday, September 18, 2009, from 8:30 – 10:30 a.m. at Lucille Umbarger Elementary School.

Mr. Wallace will go over the warrants next month.

At approximately 8:17 p.m., Mrs. Bott announced the Board would take a short break. Upon return to regular session at approximately 8:20 p.m., Mrs. Bott immediately recessed the meeting into Executive Session for the purpose of discussing a personnel matter, specifically discipline, and stated that the public was excluded due to the sensitive nature of the topic. She said she anticipated the Executive Session would be approximately 15 minutes long, and that the Board would not take formal action upon return to public session.

The meeting reconvened to public session at approximately 8:35 p.m. There were no decisions and there being no further business before the Board, the meeting was adjourned.

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Board President

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Board Secretary

**MEMO: SCHOOL BOARD DIRECTORS**

**FROM: LAUREL BROWNING, SUPERINTENDENT**

**DATE: AUGUST 24, 2009**

**RE: CONSENT AGENDA  
PERSONNEL ACTIONS FOR AUGUST, 2009**

**Certificated Appointments**

NAME	POSITION	FTE/HRS	REPLACING	LOCATION	CONTRACT	EFFECTIVE
Maria Tapia	TWE 4/5 Gr. Bilingual Teacher, Leave Replacement	1.0	Julie Stemme	West View	Temporary	2009-10 school year
Rebecca Pedersen	1 <sup>st</sup> Grade Teacher	1.0	Rebecca Pedersen (RIF)	Allen	Permanent	2009-10 school year
Amy Morrison	Agriculture Science, Leave Replacement	.8	Anna Jacintho	High School	Temporary	2009-10 school year
Amy Voorhees	PE/Health Teacher	.6	Student Need	High School	Temporary	2009-10 school year
Melissa Oscarson	TWE, 3 <sup>rd</sup> Grade	1.0	Mary Neff	West View	Permanent	2009-10 school year
Brandy Smith	5 <sup>th</sup> Grade	1.0	Student Need	Bay View	Permanent	2009-10 school year
Matt Staudenraus	Remediation	.5	Becky Bankart	Edison	Permanent	2009-10 school year
Matt Staudenraus	PE/Health	.5	Arturo Vivanco	West View	Permanent	2009-10 school year

**Classified Appointments**

NAME	POSITION	HRS/DAY	WORK DAYS	REPLACING	LOCATION	STATUS	EFFECTIVE
DiAnn Cardona	Administrative Asst.	8	180	Jill Pettersen	West View	Permanent	Start of 2009/10 school year
Linda McDaniel	Cook/Cashier	2.5	178	Kandy Hauer	Edison	Permanent	Start of 2009/10 school year

**Transfers**

NAME	CLASS/CERT	HRS/FTE	POSITION	FROM	TO	EFFECTIVE

### **Leave of Absence**

NAME	CLASS/CERT	HRS/FTE	POSITION	LOCATION	REASON	EFFECTIVE
Stacey Dalgarn	Certificated	1.0	3 <sup>rd</sup> Gr	Allen	Family	1 <sup>st</sup> semester 2009-10

### **Retirement**

NAME	CLASS/CERT	HRS/FTE	POSITION	LOCATION	REASON	EFFECTIVE

### **Resignation**

NAME	CLASS/CERT	HRS/FTE	POSITION	LOCATION	REASON	EFFECTIVE
Kandy Hauer	Classified	2.5	Cook/Cashier	Edison	Moving	07/31/09
Azucena Cuevas	Classified	4	Admin Asst, Receptionist	District Office	Took another position	07/30/09
Deborah Harnden	Classified	4.25 hrs.	Health Room Asst/Inst. Asst.	West View	Moving	08/07/09

### **Extra-Curricular Appointments**

NAME	LOCATION	POSITION	EFFECTIVE