

**Board Mtg. BURLINGTON-EDISON SCHOOL DISTRICT NO. 100 Jan. 23, 2012**

The Board of Directors of Burlington-Edison School District No. 100 met on Jan. 23, 2012 in the Board Room of the Administration Office at 7:00 p.m.

Board Members Present: President, Bill Wallace; Vice-President, Bradley Whaley; Members, Rich Wesen, David Lowell, and Roger Howard

Staff Members Present: Dr. Jeff Drayer, Assistant Superintendent; Joe Stewart, Finance Director; and Vicki Kelley, Deputy Board Secretary

At approximately 7:00 p.m., the regular meeting was called to order by President Wallace.

CALL TO ORDER

This month the Pledge of Allegiance was led by Edison Elementary School sixth graders, Makena Wall, Hunter Thompson, Kade Russom, and Jacob Schlimmer.

PLEDGE OF  
ALLEGIANCE

President Wallace opened the floor to any members of the audience who wished to address the Board. The following addressed the Board:

AUDIENCE  
PARTICIPATION

**Jim Anderson**

20780 Kelleher Road  
Burlington, WA 98233

Mr. Anderson wanted to take the opportunity to thank the school board members for their continued service, especially those who stepped up and were appointed to the Board. He also urged the Board to reflect on how important the school board policies and procedures are as they review them.

**Richard Glick**

766 Summerset Way  
Sedro-Woolley, WA 98284

He teaches at Allen Elementary and is the district's Burlington-Edison Education Association President. He congratulated the Board members who were elected in the past election and stated that it is great to see a full elected school board. As the representative for B-E teachers, he thanked all the board members for all the time they put in and hard work they do for the district. He stated, "We appreciate all you do 12 months out of the year for teachers, employees, and students." Mr. Glick also said teachers love seeing the Board at the schools and community events and to keep up the good work!

Mr. Wesen moved to approve the minutes of the regular meeting of December 12, 2011 and the work session of January 9, 2012. Mr. Whaley seconded; motion carried.

APPROVAL OF  
MINUTES

Mr. Wallace informed the Board of an amendment to the interlocal agreement. It is a date change from August 2013 to August 31, 2012. Instead of a two-year contract, it is just a one-year contract due to the fact that the service model is changing (fewer staff to help people, and they serve only a small percentage of the county).

APPROVAL OF  
CONSENT  
CALENDAR

Mr. Wesen moved to approve the Consent Calendar as amended. Mr. Howard seconded, and the motion carried.

Items approved on the consent calendar are as follows:

Approval was granted for payment of warrants subject to review by the Board member designated by the Board President at the end of month. Items covered are the January 2012: General Fund Warrant Nos. 312633 through 312724; and 312726 through 312908; Capital Projects Fund Warrant Nos. 312927 through 312932; and Associated Student Body Fund Warrant Nos. 312725 through 312725; and 312909 through 312926.

APPROVAL OF  
WARRANTS

The attached appointments, resignations, and leaves of absence were approved/accepted.

PERSONNEL

The Board approved the following travel item:

- The travel of NJROTC instructors, Butch Bailey and Roger Hull, 7 chaperones, and 40 students to Pensacola, Florida on April 11-15, 2012 to participate in the National Drill Meet. Costs for the trip will be paid by ASB, the students, and fund-raisers.

APPROVAL OF  
TRAVEL ITEM

The Board accepted the following donations:

ACCEPTANCE  
OF DONATIONS

- A donation to the Burlington-Edison High School from the Don Zorn basketball group in the amount of \$2,000.00. The donation will be used to purchase a water fountain for the Field House.
- A donation in the amount of \$5,000.00 from Foothills Toyota and the Skagit Community Foundation to Allen Elementary School to create an instructional library.

The Board approved an interlocal agreement between Skagit County and the Burlington-Edison School District to provide an access of a range of services to students and their families. The agreement was amended from a two-year contract to a one-year contract.

APPROVAL OF  
INTERLOCAL  
AGREEMENT  
WITH COUNTY

President Wallace asked the Board if they had any comments. Mr. Lowell acknowledged the donations of \$2,000 from the Don Zorn basketball group and \$5,000 from Foothills Toyota and the Skagit Community Foundation. He says it shows strong community support. He also stated that the comments to the Board from Jim Anderson and Richard Glick were very thoughtful and very much appreciated.

BOARD  
MEMBER  
COMMENTS

Mr. Wesen enjoyed the high school tour and the enthusiastic teachers. He said it is nice to see teachers that are enthusiastic and enjoying what they are doing.

Mr. Whaley went to see his first wrestling match and will do it again. He enjoyed the high school tour. Mr. Whaley and his wife will be posting high school artwork in their café as a fund-raiser to earn money for a field trip.

Mr. Howard appreciated the comments from Mr. Anderson and Mr. Glick and all the support. He enjoyed the high school tour and the student tour guide. He said she was amazing as she knew a lot about the school, activities, and the teachers. Mr. Howard said it was very rewarding, and the kids are very enthusiastic. Mr. Howard is a B-EHS graduate.

BOARD  
MEMBER  
COMMENTS  
(Continued)

Mr. Wallace thanked Mr. Anderson and Mr. Glick for their kind words. He stated, “We are here to help support teachers, students, and all the staff, and I feel fortunate to be part of a great team.”

Mr. Wallace enjoyed the high school tour and appreciated hearing from the administration the goals they have from the STAR Protocol and helping each student succeed and working to improve graduation rates. He was also pleased to see the results of the assembly, Rachael’s Challenge, as 50 students are carrying forward to improve student climate at the high school.

Mr. Wallace thanked Director of Auxiliary Services, John Leander, and his staff for clearing snow from the school parking lots. They were plowed and sanded, and a lot of after hours and long hours were worked to make it a safe place for students and staff.

Mr. Wallace also expressed his appreciation to the levy committee for getting the information out for the February 14<sup>th</sup> election and getting the community informed.

Edison Elementary sixth grade students, Makena Wall, Hunter Thompson, Kade Russom, and Jacob Schlimmer, along with teacher, Heidi Herder, presented the School Report. They talked about their learning and the tools they use at school to help them continue to grow as learners.

At approximately 7:30 p.m., Mr. Wallace announced the Board would take a five-minute break. At approximately 7:40 p.m., the Board met again in regular session.

RECESS

January is “School Board Recognition Month.” Superintendent Browning presented certificates of appreciation to the Board and recognized them for their service to the school district and community.

SCHOOL BOARD  
RECOGNITION  
MONTH

Finance Director, Joe Stewart, presented the monthly Fiscal Report and answered questions from the Board.

FISCAL REPORT

Mr. Howard moved to adopt Resolution No. 794 authorizing the transfer of \$44,000 in state forest revenues from the Debt Service Fund to the Capital Projects Fund for an air conditioner replacement and H.V.A.C. control system at Auxiliary Services. Mr. Whaley seconded, and the motion carried.

ADOPTION OF  
RESOLUTION  
NO. 794

Mr. Wallace requested that Finance Director, Joe Stewart provide the Board the amount of state forest funds available in the Debt Service Fund. Mr. Stewart will follow up.

The State Board of Education definition of a high school credit includes “satisfactory demonstration by a student of clearly identified competencies established pursuant to a process defined in written district policy.” New Board Policy No. 2409 establishes this process for World Languages. Mr. Whaley moved to give first reading to new Policy No. 2409/Credit for Competency and Proficiency. Mr. Wesen seconded. Motion carried. It was requested that verbiage in Procedure 2409P be changed. The correction will be made.

FIRST READING/  
POLICY NO.  
2409/CREDIT  
FOR  
COMPETENCY  
& PROFICIENCY

Policy No. 6220 is updated; specific bid requirements are contained only in the procedure. The board policy is limited to broad provisions. Mr. Whaley moved to give first reading to revised Policy No. 6220/Bid Requirements. Mr. Howard seconded. Motion carried.

FIRST READING/  
POLICY NO.  
6220/BID  
REQUIRE-  
MENTS

Policy and Procedure No. 6895 are amended to eliminate the mandatory annual notice requirements and to add the “upon request” provisions. Notifications regarding these types of activities are provided on the district website and annual report created in September. Mr. Wallace requested that verbiage be changed on this policy. The correction will be made. Mr. Lowell moved to give first reading to revised Policy No. 6895/Pesticide Notification, Posting and Record Keeping as amended. Mr. Wesen seconded, and the motion carried.

FIRST READING/  
POLICY NO. 6895/  
PESTICIDE  
NOTIFICATION &  
RECORD  
KEEPING

State legislation capped the number of hours per year a retired employee may work. The amended law applies to retirees from plans 1, 2, and 3. Policies 5001, 5610, and 5612 have all been amended to replace the 1,500-hour cap with the new 867-hour cap. Mr. Wesen requested that verbiage that is redundant be stricken from Policy 5612. The correction will be made. Mr. Wesen moved to give first reading to revised Policies 5001/Hiring of Retired School Employees; 5610/Substitute Employment; and 5612/Temporary Administrators. Mr. Lowell seconded, and the motion carried.

FIRST READING/  
POLICY NOS.  
5001, 5610, AND  
5612  
(PERSONNEL)

Recently the state auditor cited several districts for relying on electronic attendance systems because the systems inappropriately defaulted to “present” when calculating attendance. Policy No. 3122 indicates that if attendance is taken electronically, an absence will default to unexcused until such time as an excused absence may be verified by a parent or other responsible adult. Mr. Whaley moved to give first reading to revised Policy No. 3122/Excused and Unexcused Absences. Mr. Howard seconded. Motion carried.

FIRST READING/  
POLICY NO.  
3122/EXCUSED &  
UNEXCUSED  
ABSENCES

Policy No. 2410 is updated to include the changes in the math and science assessment requirements. Mr. Whaley moved to give first reading to revised Policy No. 2410/High School Graduation Requirements. Mr. Wesen seconded, and the motion carried.

FIRST READING/  
POLICY NO.  
2410/HIGH  
SCHOOL  
GRADUATION  
REQUIREMENTS

There will be no work session in February.

NO WORK  
SESSION

The next regularly scheduled meeting of the Board will be held on Monday, February 27, 2012, at 7:00 p.m. in the Board Room at the District Office.

NEXT REGULAR  
MTG.

The next Board tour of the year is scheduled at West View Elementary School from 8:30 – 10:30 a.m. on Tuesday, February 28, 2012.

NEXT BOARD  
TOUR

Mr. Howard will go over the warrants this month.

WARRANTS

Superintendent Browning, Bryan Jones, and Mr. Wallace will be attending the WSSDA/WASA Legislative Conference in Olympia on January 29-30, 2012.

WSSDA/WASA  
LEG. CONF.

At approximately 8:25 p.m., Mr. Wallace announced the Board would recess into Executive Session for the purpose of discussing a personnel issue. He stated the public was excluded due to the sensitive nature of this matter, that he anticipated the Executive Session would be no more than 15 minutes long, and that the Board would not take formal action upon return to public session.

RECESS INTO  
EXECUTIVE  
SESSION

At approximately 8:40 p.m., the meeting reconvened to public session, and no action was taken. There being no further business before the Board, the meeting was adjourned

RECONVENED/  
NO ACTION  
TAKEN/  
ADJOURNMENT

---

Board President

---

Board Secretary