

The Board of Directors of the Burlington-Edison School District No. 100 met on Monday, January 9, 2023, at 4:30 p.m. at 927 E. Fairhaven Avenue, Burlington, WA 98273.

Board Members attended: President Troy Wright, Vice – President Holly Nielsen, and board members, Roger Howard, and Rich Wesen.

Staff members present: Superintendent Laurel Browning; Assistant Superintendent Dr. Bryan Jones, Director of Finance & Operations, Valori Smith; Executive Director of Student Support Services, Jeff Brown; Executive Director of Learning & Communications, Todd Setterlund; Director of Human Resources, Jen Whitney and Deputy Board Secretary, Jennifer Dalton.

Call to Order

President, Troy Wright, called the meeting to order at 4:35 p.m.

Northwest Leadership Associates Update

Dr. Mark Venn and Dr. Wayne Robertson from Northwest Leadership Associates consultant firm presented their mid-search report. They stated that the District had received three applications, but it is still five weeks out, and most applications come in the last week. There are 29 current Washington State Superintendents and 16 out-of-state superintendents from several states. There are seven former superintendents or assistant superintendents and 42 current Washington assistant superintendents /Directors, and seven out-of-state. There are four qualified principals. The consultants stated that out of the 105 contacts, 24 are female, 81 are male, 27 have their doctorate, and 25 are minorities.

The online survey produced 242 responses. On February 27, the Board will need an executive session to review applications. Preliminary interviews will be held on Saturday, March 4. There will be six interviews, four before lunch and two after, with deliberations and an executive session. Candidates will arrive a half hour before the interview. There will be a system for community input.

The Board will select three finalists in their executive session. These three finalists will spend a day in the District on March 7, 8, and 9. The Board will then come in on those days at 5 pm and have dinner with the scheduled candidate. At 6 pm each night, there will be a community meeting for input. People will have to submit their questions before the meeting, and the consultants will ask those questions to the candidate. After each community meeting, there will be executive session.

Friday, March 10, there will be an executive meeting and then a public board meeting for a roll call vote on the final candidate. Also discussed were the interview questions and salary.

Budget Committee Information

Director of Finance and Operations Valori Vargas updated the Board on the Budget Advisory Committee. The committee's purpose is to create thoughtful discussions around the priorities of the buildings and the district and to generate ideas for areas where reductions can be made. The committee will meet twice. Thursday, January 12, and Thursday, January 19.

There will be 17 staff members on the committee, 3 Administrators, 8 B-EEA employees (including the union president), 5 PSE employees (including the union president), and one non-represented employee. The committee will look at the budget overview of revenues and expenditures, budget history since the pandemic, and types of reductions, "give me five" will be set up, which is a set of questions to take out to five peers, parents or community members to receive their input. The committee will create a list of priorities and ideas for reductions.

Dual Language Committee Information

Executive Director of Student Support Services, Jeff Brown, presented the West View's Grade Level Configuration Committee information to the Board. He stated that the Dual Language Committee would focus on the 2022-23 board goals of reviewing West View Elementary's grade level configuration, including staffing and transitions. The charges for this committee are to review the grade level configuration of West View, primarily through the lens of Dual Language programming, to review the Dual Language program structure for 7th and 8th-grade students at Lucille Umbarger, to identify examples of strong programming and opportunities for improvement within the current models, and to develop and present committee recommendations (continue as is; continue with modification to the West View and/or Lucille Umbarger settings; restructure West View to a K-8 program) to the B-ESD Board of Directors for consideration and planning. Staff, family and students represent the committee. The committee will hold three meetings. January 24, February 7, and March 7 will then present their findings to the Board.

At approximately 5:40 p.m. there being no further business before the Board, the meeting was adjourned.



Board President



Board Secretary