

Board Mtg. BURLINGTON-EDISON SCHOOL DISTRICT NO. 100 August 26, 2021

The Board of Directors of Burlington-Edison School District No. 100 cancelled the August 23, 2021 Board Meeting for a Special Meeting on August 26, 2021 at 6:00 p.m. via zoom due to the Coronavirus Pandemic and the extension of the OPMA.

Board Members attended via zoom: President, Roger Howard; Vice-President, Troy Wright; Members, David Lowell and Rich Wesen.

Staff members attended via zoom: Laurel Browning, Superintendent; Dr. Bryan Jones, Assistant Superintendent; Director of Finance & Operations, Valori Vargas; Executive Director of Learning & Communications, Todd Setterlund, Executive Director of Student Support Services, Jeff Brown; and Director of Human Resources, Jen Whitney; and Deputy Board Secretary, Jennifer Dalton.

President Howard called the meeting to order at 6:00 p.m.

This month the Pledge of Allegiance was led by Superintendent Browning.

President Howard asked the Board if they had any comments.

David Lowell stated that he was excited to get the school year going, he has an eighth and fifth grader.

BOARD
COMMENTS

President Howard stated that he was anxious to get kids back into schoolrooms and that it's successful. He thanked the Superintendent Browning and the cabinet for all their hard work and resilience, especially Todd Setterlund and all his responses to concerned citizens. There were concerns on both sides of the mask issue. He stated that the District would remain positive and do whatever necessary to keep kids in the classroom. He knew parents and the administration all wants this to happen. The Board will address any issues as they come up, but again he thanked the Superintendent and her cabinet for all they are doing to make this happen.

David Lowell stated that resilient and flexible were great words to describe the staff after this past year, since March of 2020. These were unprecedented times and he echoed President Howard that the District had courageous leadership and the community appreciated it.

PUBLIC
COMMENTS

President Howard asked if there was any public comment.

Alison Studley regarding school COVID-19 protocols and mask wearing.

APPROVAL
OF MINUTES

Mr. Wright moved to approve the minutes of the regular meeting of July 26, 2021. Mr. Wesen seconded; motion carried.

Mr. Lowell moved to approve the Consent Calendar/Personnel Actions. Mr. Wesen seconded, and the motion carried.

APPROVAL
OF CONSENT
CALENDAR:

The attached appointments, resignations, and leaves of absence were approved/accepted.

PERSONNEL
ITEMS

Items approved on the consent calendar are as follows:

WARRANTS

Approval was granted for payment of warrants subject to review by the Board member designated by the Board President at the end of the month. Items covered are the August 2021: General Fund Warrant Nos. 352968 through 353137 and 353153 through 353158. Capital Projects Fund Warrant Nos. 352967 through 352967 and 353142 through 353152. ASB Fund Warrant Nos. 353138 through 353141.

APPROVAL
OF:
TRAVEL

The Board approved the travel of B-EHS staff member, Dan Boudreau NJROTC, 3 chaperones, and 20 students to Port Angeles, WA on February 25-26, 2022 for the All-Services JROTC Northwest Drill and Air-Rifle competition, hosted by Port Angeles HS Navy JROTC.

2021-22
RUNNING START
AGREEMENT
BELLINGHAM
TECH

The Board approved the 2021-22 Running Start Agreement with Bellingham Technical Institute.

The Board approved the 2021-22 NWESD Science Materials Center Interlocal Agreement.

NWESD SMC
AGREEMENT

The Board approved the 2021-22 Skagit STEM MOU.

SKAGIT STEM
MOU

At approximately 6:06 p.m., President Howard announced the meeting would recess from public session so the 2021-22 budget hearing could be conducted. President Howard stated that following the hearing there would be Board discussion and an opportunity for public comment.

RECESS FOR
BUDGET HEARING

BUDGET HEARING

Director of Finance and Operations, Valori Vargas, presented the budget information and the 4-Year Budget Projection and answered questions from the Board.

Ms. Vargas stated that she had submitted budget to the ESD and had received the stamp of approval. There had been no changes from what she presented in July. The beginning fund balance as \$4,6000,000 and the ending fund balance \$2,735,749 with a 4% general fund reserve of \$2,571,620. The 4-year budget projection for enrollment stayed consistent at 3,203 FTE for students. Ms. Vargas was able to forecast the 4-year budget on this enrollment number. However, the Capital Projects Fund was harder to project until the District runs the next Capital Levy.

COMMENTS

There were no public comments.

Regular Session

At approximately 6:12 p.m., President Howard stated that the budget hearing had ended and that the meeting would continue in regular session.

Mr. Wright moved to approve Resolution No. 869 and the 4-Year Enrollment Projection that officially puts in place the upcoming year's budget. Mr. Wesen seconded, and the motion carried.

Adoption of
Resolution No. 869

Director of Finance and Operations, Valori Vargas, presented the monthly fiscal report. She stated that the District was eleven months through the fiscal year and all the five funds looked in great shape. Staffing and enrollment had not changed since June. The enrollment was down 191 FTE less than what had been budgeted.

Fiscal Report

Mr. Lowell moved to approve Resolution No. 870 to transfer InvestED funds from a Private Purpose Trust Account to the General Fund Account. Mr. Wesen seconded, and the motion carried.

Adoption of
Resolution
No. 870

Assistant Superintendent, Dr. Bryan Jones, updated the Board on the summer programs. The District Summer School at LU had 113 incoming eighth graders attend consistently throughout the month of July. The District offered summer school at Foundations for Academic Endeavor at Little Mountain Elementary; Vamos Outdoor Education was for Migrant students; GEAR UP was at B-EHS; and two Boys & Girls Clubs. The one at Allen had 50 students attend and LU had 30 students attend. Overall, B-ESD had 364 students attend summer school.

Summer Program
Updates

Director of Human Resources, Jennifer Whitney, updated the board on the new employee hires. She stated that the District held their certificated orientation for new employees last week. They had 31 new certificated and 20 classified employees and of those, 22% were ethnic minorities. She commented that they had lots of positive feedback from the orientation regarding a clear understanding of the District's mission and culture, strategic plans, and mentor teachers.

Employee Hire
Updates

At approximately 6:24 pm., President Howard announced the Board would recess into Executive Session for evaluating an appeal regarding the investigation of a complaint or charge brought against a public officer or employee. The public is being excluded due to the sensitive nature of this matter. The Executive Session would be no more than 60 minutes long, and that the Board will not take action upon return to the public session.

Executive Session

At approximately 6:32 pm., the Board reconvened in regular session. No action was taken.

Regular Session

The Board Work Session will be Monday, September 13, 2021 at 4:30 p.m. virtual.

Board Work
Session

The next regular board meeting is scheduled for Monday, September 27, 2021 at 6:00 p.m. in the District Office Board Room or via Zoom.

Regular Meeting

The first Board Tour is at Bay View on October 4, 2021 at 8:30 a.m.

Board Tour

The October Work Session will be on Monday, October 11, 2021 at 4:30 p.m. virtual.

Oct. Work
Session

Oct.
Regular Meeting

October's Regular Meeting will be Monday, October 25, 2021 at 6:00 p.m.

Holly Nielsen will go over the warrants this month.

Warrants

At 6:33 p.m. approximately there being no further business before the Board, the meeting was adjourned.

Adjourned

DocuSigned by:
Roger Howard
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Board President

DocuSigned by:
Laurel Browning
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Board Secretary