

Jan. 3, 2017

MEMO

TO: **Board of Directors**

FROM: Laurel W. Browning, Superintendent

RE: Board Meeting

A meeting of the Burlington-Edison School District Board of Directors will be held on **Monday, January 9, 2017, beginning at 4:30 p.m. in the Board Room of the Administration Office** (927 E. Fairhaven Avenue; Burlington, WA 98233).

The meeting is for the purpose of discussing matters of interest or concern to any members of the Board or Superintendent. There will be an Executive Session to discuss the Superintendent's evaluation.

The meeting is open to the public and interested persons are permitted to attend.

LWB:jd

cc: Jeff Brown
Jeff Drayer
K.C. Knudson
John Leander
Joe Stewart
Bryan Jones