

The Board of Directors of the Burlington-Edison School District No. 100 met on Monday, August 11, 2014, in the Board Room of the District Office at 5:30 p.m.

**In Attendance**

All Board members were in attendance except Mr. Wallace. Staff members present were Laurel Browning, Superintendent; Dr. Jeff Drayer, Assistant Superintendent; Joe Stewart, Director of Finance and Technology; K.C. Knudson, Executive Director of Teaching and Learning; and Jeff Brown, Special Education Director.

**Call to Order**

President Howard called the meeting to order at 5:30 p.m.

**Edison Elementary Principal Update**

Superintendent Browning provided a brief update regarding the Edison Elementary Principal process. Kristine Wollan was hired as an interim. She recently retired from Mount Vernon School District. She was the principal of Lincoln Elementary since 1999. She will be sending a letter to families.

**Public Records and Open Meetings**

The Board discussed Senate Bill S964/Public Records and Open Meetings required training. Board members are required to participate in a “refresher training” at least once every four years. Newly elected officials must receive training within 90 days of assuming their duties.

The Board discussed the importance of adhering to the requirements and maintaining the public’s trust.

**Road Map**

Dr. Drayer reviewed the Road Map document. Progress measurements have been finalized. Dr. Drayer highlighted six action plans. Chairs will meet ongoing as well as the administrators.

### **Teaching and Learning**

Executive Director of Teaching and Learning, K.C. Knudson, provided an overview of teaching and learning initiatives and how they are connected to the Road Map. He discussed career and college efforts needed for all students. Mr. Knudson shared the Instruction Design Model. He highlighted community, student, and family assets. The National Writing Project has 40 teachers participating this year. Teachers will also begin building integrated units.

Mr. Knudson provided an update about Adequate Yearly Progress related to the State's loss of the waiver. The Board discussed the impact and district response.

### **Adjournment**

At approximately 6:35 p.m., there being no further business before the Board, the meeting was adjourned.

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Board President

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Board Secretary