

Board Mtg. BURLINGTON-EDISON SCHOOL DISTRICT NO. 100 July 28, 2014

The Board of Directors of Burlington-Edison School District No. 100 met on July 28, 2014 in the Board Room of the Administration Office at 7:00 p.m.

Board Members Present: President, Roger Howard; Vice-President Rich Wesen; Members, Bill Wallace, David Lowell, and Troy Wright

Staff Members Present: Laurel Browning, Superintendent; Dr. Jeff Drayer, Assistant Superintendent; Wanda Hoffecker, Assistant Director of Finance; and Vicki Kelley, Deputy Board Secretary

At approximately 7:00 p.m., the regular meeting was called to order by President Howard.

CALL TO ORDER

This month the Pledge of Allegiance was led by Superintendent Browning.

PLEDGE OF
ALLEGIANCE

President Howard opened the floor to any members of the audience who wished to address the Board. There were none.

AUDIENCE
PARTICIPATION

Mr. Wesen moved to approve the minutes from the regular meeting of June 9, 2014. Mr. Lowell seconded, and the motion carried.

APPROVAL OF
MINUTES

Mr. Wesen requested that Item G, Approval of B-EHS Student/Parent Handbook, be removed from the consent calendar. Mr. Wesen moved to approve the consent calendar excluding Item G. Mr. Wallace seconded, and the motion carried.

APPROVAL OF
CONSENT
CALENDAR

It was clarified for Mr. Wesen that our district has met with surrounding school districts in Skagit County about outlining the expectations in a dance contract that all districts agree to in order for students to attend dances.

After discussion, Mr. Wesen moved to approve Item G, Approval of the B-EHS Student/Parent Handbook. Mr. Wright seconded. Motion carried.

Items approved on the consent calendar are as follows:

Approval was granted for payment of warrants subject to review by the Board member designated by the Board President at the end of month. Items covered are the July 2014: General Fund Warrant Nos. 323799 through 323912; 323914 through 323914; and 323916 through 324097; and Associated Student Body Fund Warrant Nos. 323913 through 323913; 323915 through 323915; and 324098 through 324110 .

APPROVAL OF
WARRANTS

The attached appointments, resignations, and leaves of absence were approved/accepted.

PERSONNEL

tThe Board approved the following travel items:

- The travel of up to 6 B-EHS staff members and 35 students to Warm Beach Camp in Stanwood, WA on October 4-6, 2014 to participate in a Natural Helper training. Costs for the trip will be paid by the ASB budget, the students, and donations. Travel will be via school bus.
- The travel of Bruce Shearer, Ryan Wallace, and Kyle Dalvit, along with 12 players/students (B-EHS girls' varsity basketball) to San Diego, CA on December 26, 2014 to January 1, 2015 to participate in the Surf and Slam Tournament. Costs for the trip will be paid by the Girls' Basketball Boosters Budget and fund-raisers.
- The travel of B-EHS staff members, Tawnya Brewer and Jordan Lautenbach, along with ten students to Lake Samish, WA on August 29-30, 2014 to participate in a volleyball retreat. Costs for the trip will be paid by fund-raisers; travel will be via privately owned vehicle.
- The travel of two B-EHS staff members and ten students to Kent, WA on September 12-13, 2014 to participate in a volleyball tournament. Costs for the trip will be paid by the volleyball/athletics budget. Travel will be via school van.
- The travel of two B-EHS staff members and ten students to Olympia Capital High School on October 17-18, 2014 to participate in a volleyball tournament. Costs for the trip will be paid by the volleyball/athletics budget; travel will be via school van.

The Board accepted the following donations:

- A donation from the Burlington-Edison Education and Alumni Foundation to the Burlington-Edison High School Science Department in the amount of \$1,000.00. The donation will be used to purchase electrophoresis equipment for Biology and Honor Biology classes.
- A donation from the Lucille Umbarger Booster Club to Lucille Umbarger Elementary School in the amount of \$1,274.88. The donation will be used to purchase five hand held radios for staff communication.
- A donation from the Lucille Umbarger Booster Club to Lucille Umbarger Elementary School in the amount of \$1,400.00. The donation will be used to purchase copy paper.
- A donation from the Lucille Umbarger Booster Club to Lucille Umbarger Elementary School in the amount of \$750.00. The donation will be used for a subscription to Aimsweb to use for special education progress monitoring.
- A donation from the Lucille Umbarger Booster Club to Lucille Umbarger Elementary School in the amount of \$2,112.44 for LU's music department. It will be used to purchase tech supplies.
- A donation from the Lucille Umbarger Booster Club to Lucille Umbarger Elementary School in the amount of \$1,000.00 for LU's seventh grade language arts program. The donation will be used to purchase books (not to exceed \$500.00); the remainder will be used to purchase miscellaneous supplies.

The Board approved the submission for the annual state grant to supplement the Highly Capable Program. In doing so, the district Highly Capable Program complies with the guidelines established in Chapters 21A.185 RCW and 392-170 WAC which establish basic criteria and procedures for operating the program.

The 2014-2015 Agreement with the NWESD 189 Science Materials Center Cooperative was approved for the purpose of providing services related to refurbishment of science materials kits and professional development.

The Board approved the Burlington-Edison High School Student/Parent Handbook with the updated changes.

The Board adopted the 2014-2015 Board goals.

President Howard asked the Board if they had any comments. Mr. Wright commented that he enjoyed handing out diplomas at the high school graduation. He said it was everything he thought it would be, the kids were great, and that Mrs. Browning did a fantastic job.

Mr. Wallace recently attended a conference in Bismarck, North Dakota, where he met with a group called the Children's Land Alliance Supporting Schools (CLASS) that deals with how states track their revenue from trust lands.

Mr. Wesen also attended the high school commencement services and handed out diplomas. He congratulated B-EHS teacher, Geoff Anderson, and students, Matthew Moe and B.J. Drye, for placing fifth place in the TSA national competition in structural engineering. Mr. Wesen stated that the FFA was at his farm getting cows ready for the Skagit County Fair.

Mr. Howard acknowledged the numerous donations that were on the agenda this month. Five of them totaling over \$6,500.00 were from the Lucille Umbarger Booster Club. He said, "We appreciate the Booster Clubs and what they do for our schools. We thank them."

Mr. Wallace moved to approve the Interlocal Agreement Regarding Provision of Certain Benefits to Employees of Certain Skagit County School Districts. Mr. Wesen seconded, and the motion carried. The agreement is in reference to the Skagit Consortium that is being created.

At approximately 7:20 p.m., President Howard announced the meeting would recess from public session so the 2014-2015 preliminary budget hearing could be conducted. Mr. Howard stated that following the hearing there would be Board discussion and an opportunity for public comments.

Assistant Finance Director, Wanda Hoffercker, presented the budget information and answered questions from the Board. The following community member addressed the Board.

14398 Elsie Lane
Burlington, WA 98233

Mr. Terwillger asked in the expenditure numbers for the salaries, how much is related to salary increases (percentage)? Mrs. Hoffecker and Mr. Drayer responded they would get him the information. He also asked if the budget was adopted at this meeting and was informed that in July the district holds the preliminary budget hearing with the adoption in August.

At approximately 7:47 p.m., Mr. Howard stated that the preliminary budget hearing had ended and that the meeting would continue in regular session.

Assistant Finance Director, Wanda Hoffecker, presented the monthly Fiscal Report and answered questions from the Board.

Mr. Wesen moved to give first reading to amended Policy No. 2110/Transitional Bilingual Instruction Program. Mr. Lowell seconded. Motion carried. The policy is amended to update to current state requirements.

Discussion occurred regarding the agency selected to provide development analysis services for the Burlington-Edison School District. The agency selected is Theisen Architects of Mount Vernon, WA. Mr. Howard distributed a draft of B-ESD Property Analysis – Development Options – Scope of Services for Consultant (attached). He reviewed the draft with board members and requested that they contact him if they had anything to add to the document for consideration.

The Board scheduled a work session for Monday, August 11, 2014, starting at 5:30 p.m. in the District Office Board Room. Laurel requested that the Board e-mail her any topics they would like discussed at this work session. Mr. Wallace said he is unable to attend the August work session. A topic for the September work session will be middle grade programming.

The next regularly scheduled meeting of the Board will be held on Monday, August 25, 2014, at 7:00 p.m. in the Board Room at the District Office.

Superintendent Browning, board member, Bill Wallace, and Special Education Director, Jeff Brown, will attend the Legislative Assembly scheduled for September 18-20, 2014 in Yakima, WA.

Mr. Wright will go over the warrants this month.

Mr. Wesen informed the Board that the Back-to-School Fair this year is scheduled for August 23, 2014 from 10:00 a.m. to 2:00 p.m. at Maiben Park.

At approximately 8:15 p.m., there being no further business before the Board, the meeting was adjourned.

Board President

Board Secretary