

The Board of Directors of Burlington-Edison School District No. 100 met on May 27, 2014 in the Board Room of the Administration Office at 7:00 p.m.

Board Members Present: President, Roger Howard; Vice-President, Rich Wesen; Members, David Lowell, Bill Wallace and Troy Wright

Staff Members Present: Laurel Browning, Superintendent; Dr. Jeff Drayer, Assistant Superintendent; K.C. Knudson; Executive Director of Teaching and Learning; Joe Stewart, Director of Technology and Finance; Jeff Brown, Director of Special Education; and Vicki Kelley, Deputy Board Secretary

President Howard called the meeting to order at 7:00 p.m.

CALL TO ORDER

This month the Pledge of Allegiance was led by Superintendent Browning.

PLEDGE OF  
ALLEGIANCE

President Howard opened the floor to any members of the audience who wished to address the Board. There were none.

AUDIENCE  
PARTICIPATION

Mr. Wesen moved to approve the minutes of the regular meeting of April 28, 2014 and the work session of May 12, 2014. Mr. Lowell seconded. Motion carried.

APPROVAL OF  
MINUTES

Mr. Wesen moved to approve the Consent Calendar as submitted; Mr. Wright seconded, and the motion carried. Mr. Wallace asked if the Edison Café was for sale. Mr. Stewart responded that it is for sale, but still open and operating.

APPROVAL OF  
CONSENT  
CALENDAR

Items approved on the consent calendar are as follows:

Approval was granted for payment of warrants subject to review by the Board member designated by the Board President at the end of month. Items covered are the May 2014: General Fund Warrant Nos. 323057 through 323217; and 323219 through 323408; Associated Student Body Fund Warrant Nos. 323218 through 323218; and 323409 through 323447; and Trust Fund Warrant Nos. 323448 through 323448.

APPROVAL OF  
WARRANTS

The attached appointments, resignations, and leaves of absence were approved/accepted.

PERSONNEL  
ITEMS

The Board approved the following travel items:

APPROVAL OF  
TRAVEL  
ITEMS

- The travel of B-EHS staff member, Michael Sampson, and 23 students to Seattle, WA on May 30-31, 2014 for a Seattle University/University of Washington Visit/Celebration. Costs for the trip will be paid by the RWT 5811 budget; travel is via school bus.
- The travel of B-EHS staff member, Jean Hyde, and one student to Nashville, Tennessee on June 27-July 3, 2014 to participate in the FBLA Nationals. Costs for the student will be paid by the FBLA budget; the staff member will be paid by the CTE budget.
- The travel of B-EHS staff member, Ana Gildnes, to Silverton, Oregon on June 22-27, 2014 to attend the Delta Conference hosted by the Mid-Willamette Education Consortium (MWEC). Delta focuses on how to teach sciences to all students and meet the common core and next generation standards. Costs for the trip will be paid by the CTE budget; travel will be privately owned vehicle.
- The travel of one staff member (TBD) and eight students (three from Burlington and five from Mount Vernon) to the University of Washington in Seattle, WA on July 28-31, 2014 to attend an Early Engineering Institute (UW engineering camp). Costs for the trip will be paid by the RISE UP budget; travel will be via school van.
- The travel of six students to Islandwood on Bainbridge Island, WA on June 23-27, 2014 to attend the Voice of the Field, an event where students experience hands on learning about science and nature. Migrant education provides the sponsors. Costs will be paid by the Migrant (5300) Budget; travel will be via charter bus.
- The travel of NJROTC instructors, William Rice and Roger Hull, along with 12 students to Curtis Senior High School, University Place, WA on July 30-August 1, 2014. They will participate in a drill camp that will give them a chance to perfect and hone drill and color guard procedures with local experts. Costs for the trip will be paid by the building NJROTC budget; travel will be via privately owned vehicle and school van.
- The travel of NJROTC instructor, William Rice, 4 chaperones, and 15 students to Fort Lewis, WA on July 22-26, 2014 to participate in a wilderness survival with Green Berets along with cadets from Curtis Senior High School NJROTC. Costs for the trip will be paid by the NJROTC Boosters; travel will be via privately owned vehicle.
- The travel of the following site team participants to the AVID International Summer Institute in San Diego, CA on August 3-6, 2014. The trip will be funded through our AVID-C Spark Grant.

High School Team: Todd Setterlund/Andrew Remien/Robin Desilet

Allen Team: Steve Finch/Sophia Taxdahl/Chris Sullivan/Amy Caramella

LU Team: Charly Collins/Helen Hollister/Tara Van Loo/TBD

APPROVAL OF  
EDISON CAFÉ  
LEASE

The Board approved a five-year lease agreement between the Edison Café and the District.

CONTINUED  
PARTICIPATION IN WIAA

Continued membership in the Washington Interscholastic Activities Association (WIAA) was approved by the Board. Washington State Law authorizes school boards to delegate control and regulation of athletics and activities to the Washington Interscholastic Activities Association. Each year, WIAA requests school boards to renew their membership. Our school district is a long-standing member of the WIAA.

APPROVAL TO  
SURPLUS  
BUSES

The Board approved the surplus of three school buses (see attached) that are high mileage, mechanically expensive, and off the depreciation schedule. There are four new school buses on order that are scheduled for delivery this summer and will be added to the fleet for the 2014/2015 school year.

APPROVAL OF  
2014-2015  
NWRDC  
CONTRACT

The Board approved the Northwest Regional Data center (NWRDC) 2014-2015 contract. Our district is a member of the Northwest Regional Data Center (NWRDC) and uses it for fiscal records and student records. The NWRDC FTE fee addresses the requirements associated with the WESPaC Finance/HR system and the Student Management Systems. The total fee for receiving Full Service for 2014-2015 remains the same as last year at \$41.26 per FTE. The NWRDC support services fee is \$23.27 and the WSIPC software licensing fee is \$17.99. The NWRDC portion of the fee is based on a minimum of 220 FTE.

BOARD  
PRESIDENT  
STATEMENT

“Under State law and District Policy 1220, the comments of individual Board members are solely the expression of their own personal opinion. They are not authorized actions or statements made on behalf of the District or Board unless expressly adopted by final action of the Board as a whole.”

BOARD  
MEMBER  
COMMENTS

President Howard asked the Board if they had any comments. Mr. Wallace attended the Artapalooza event where students show their various art projects and stated he was amazed at the talent of our students. Many of the students were in attendance to explain their projects.

One of our B-ESD employees and District Office staff members, accounts payable specialist, Char Ovenell, passed away over the Memorial Day holiday. Mr. Wallace and Mr. Howard extended their sincerest condolences. Mr. Howard stated she was an amazing person and that it is a huge loss for our district.

Mr. Howard congratulated Superintendent Browning’s son, Blake, for placing in the top ten nationally in the DECA competition and to her daughter, Piper, for doing well in golf.

Mr. Wesen also attended Artapalooza and enjoyed talking with the students. One student explained AP art to him. He thanked the school district for the use of their track for the upcoming All Comers track meet.

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| Director of Technology and Finance, Joe Stewart, presented the monthly Fiscal Report and answered questions from the Board.   | FISCAL REPORT  |
| Mr. Wallace moved to give first reading to amended Board Policy No. 6220/Bid Requirements. The policy is amended to update bid law requirements for public schools and adding language regarding procurement with federal funds. Mr. Wesen seconded. Motion carried.  | FIRST READING/<br>POLICY NO. 6220/<br>BID REQUIREMENTS |
| Mr. Wallace moved to adopt Resolution No. 812/Reauthorization of ESEA. Mr. Wesen seconded, and the motion carried. This resolution strongly urges Congress to make this a legislative priority and reauthorize the Elementary and Secondary Education Act (ESEA) no later than the end of the next legislative session.   | ADOPTION OF<br>RESOLUTION 812/<br>ESEA                 |
| The district's annual Retirement Tea is scheduled for 5:30 p.m. on Monday, June 9, 2014, in the District Office Curriculum Room.  | RETIREMENT TEA   |
| The regular board meeting is scheduled for Monday, June 9, 2014, beginning at 7:00 p.m. in the District Office Board Room.  | NEXT REGULAR<br>MEETING                                |
| Mr. Lowell will go over the warrants this month.  | WARRANTS   |
| At approximately 7:24 p.m., Mr. Howard announced the Board would recess into Executive Session for the purpose of discussing a personnel issue regarding salary and employment. He stated that the public was excluded due to the sensitive nature of this matter, and that he anticipated the Executive Session to be no more than five minutes long, and that the Board may take formal action upon return to public session. | RECESS INTO<br>EXECUTIVE<br>SESSION                    |
| At approximately, 7:24 p.m. the Board reconvened, and the following action was taken:<br>Mr. Wallace moved to approve an increase of \$6,000 to the salary of the Personnel Manager effective September 1, 2014. Mr. Wesen seconded, and the motion carried.  | RECONVENED/<br>ACTION TAKEN                            |
| There being no further business before the Board, the meeting was adjourned at approximately 7:35 p.m.  | ADJOURNMENT  |

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Board President

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Board Secretary