

**Board Mtg.**

**BURLINGTON-EDISON SCHOOL DISTRICT NO. 100**

**July 22, 2013**

The Board of Directors of Burlington-Edison School District No. 100 met on July 22, 2013 in the Board Room of the Administration Office at 7:00 p.m.

Board Members Present: President, Roger Howard; Vice-President, Rich Wesen; Members, Bradley Whaley and David Lowell

Staff Members Present: Laurel Browning, Superintendent; Dr. Jeff Drayer, Assistant Superintendent; Jeff Brown, Special Education Director; Joe Stewart, Finance Director, and Vicki Kelley, Deputy Board Secretary

President Howard called the meeting to order at 7:00 p.m.

CALL TO  
ORDER

This month the Pledge of Allegiance was led by Superintendent Browning.

PLEDGE OF  
ALLEGIANCE

President Howard opened the floor to any members of the audience who wished to address the Board. New *Skagit Valley Herald* education reporter, Kera Wanielista, introduced herself and talked briefly about her background.

AUDIENCE  
PARTICIPATION

Mr. Whaley moved to approve the minutes of the regular meeting of June 10, 2013 and the board work session of June 18, 2013. Mr. Wesen seconded; motion carried.

APPROVAL OF  
MINUTES

Mr. Wesen moved to approve the Consent Calendar as submitted. Mr. Lowell seconded, and the motion carried.

APPROVAL OF  
CONSENT  
CALENDAR

Items approved on the consent calendar are as follows:

APPROVAL OF  
WARRANTS

Approval was granted for payment of warrants subject to review by the Board member designated by the Board President at the end of month. Items covered are the July 2013: General Fund Warrant Nos. 319389 through 319514; 319520 through 319615 and 319636 through 319683; Capital Projects Fund Warrant Nos. 319629 through 319635; and Associated Student Body Fund Warrant Nos. 319515 through 319519; and 319616 through 319628.

PERSONNEL

The attached appointments, resignations, and leaves of absence were approved/accepted.

The Board approved the following travel items:

APPROVAL  
OF TRAVEL  
ITEMS

- The travel of B-EHS staff members, Kristin Caldwell, Ted Lundgren and Liza Bancroft, and 30 students to Warm Beach Camp in Stanwood, WA on October 19-21, 2013 to participate in a Natural Helpers' Retreat. Costs for the trip will be paid by the Natural Helpers' budget, the students, and monies from donations. Travel will be via privately owned vehicle and school bus.
- The travel of B-EHS staff member, Anna Gildnes, two chaperones, and seven students to an FFA leadership camp in Winthrop, WA on August 12-13, 2013. Costs for the trip will be paid by the FFA budget; travel will be via school van and privately owned vehicles.

The Board approved the submission for the annual grant to supplement the Highly Capable Program. In doing so, the district Highly Capable Program complies with the guidelines established in Chapters 21A.185 RCW and 392-170 WAC which establish basic criteria and procedures for operating the program. The application process requires that the School Board be supportive of the district's application for funding.

APPROVAL  
TO APPLY  
FOR HIGHLY  
CAPABLE  
GRANT

The Board approved the 2013-2014 Science Materials Center Cooperative with Northwest ESD 189. This cooperative agreement with NWESD 189 is for the purpose of providing services related to refurbishment of science materials kits and professional development.

APPROVAL OF  
SCIENCE  
CO-OP

The Board approved the Burlington-Edison High School Student/Parent Handbook with changes in the handbook regarding electronic devices.

APPROVAL OF  
B-EHS  
HANDBOOK

The Board accepted the following donations:

ACCEPTANCE  
OF  
DONATIONS

- A donation in the amount of \$550.00 from the Burlington-Edison Education and Alumni Association to Lucille Umbarger Elementary School. The donation will be used to purchase *Dragon Naturally Speaking* Programs software, handsets, and instructional books.
- A donation in the amount of \$2,700.00 from the Allen TEAM to Allen Elementary. The donation will be used for year-end field trips and celebrations.
- A donation in the amount of \$900.00 from the Allen United Methodist Church to Allen Elementary. The donation will be used to purchase book sets for the book room at Allen.
- A donation in the amount of \$1,070.00 from the Bay View PTA to the Bay View eighth grade. The donation will be used for bussing for field trips.
- A donation in the amount of \$1,123.04 from the Tiger Soccer Booster Club to B-EHS Boys' Soccer. The donation will be used to purchase supplies and equipment.

The Board approved the district's implementation schedule of the Teacher Principal Evaluation Project (TPEP). The Washington State Legislature passed ESSB 5895 effecting teacher and principal evaluations. It is a requirement of ESSB 5895 that the School Board approve the district's implementation schedule of the Teacher Principal Evaluation Project (TPEP).

APPROVAL OF  
TPEP SCHEDULE

The Board approved an interlocal agreement with Northwest ESD 189 for mental health services for students in Skagit County for 2013-2014.

APPROVAL OF  
MENTAL  
HEALTH  
AGREEMENT

President Howard read the following statement:

"Under State law and District Policy 1220, the comments of individual Board members are solely the expression of their own personal opinion. They are not authorized actions or statements made on behalf of the District or Board unless expressly adopted by final action of the Board as a whole."

BOARD  
PRESIDENT  
STATEMENT

President Howard asked the Board if they had any comments. Mr. Lowell thinks it is really neat that we have an All Comers Track meet. He had some of his clients comment on what a great program it is.

BOARD MEMBER  
COMMENTS

Mr. Whaley had a childless summer thanks to school programs. His daughter went to Guatemala and his son was involved in drum major camp, marching in a parade in Philadelphia, and spent two weeks of band camp at the University of Oregon.

Mr. Wesen said he appreciated the tour of the high school before the Board's retreat.

Mr. Howard attended the All Class Picnic event and said it was great to see all the classes from years ago. It was held on July 14 at Maiben Park.

At approximately 7:08 p.m., President Howard announced the meeting would recess from public session so the 2013-2014 preliminary budget hearing could be conducted. Mr. Howard said that following the hearing there would be Board discussion and an opportunity for public comments.

RECESS INTO  
PRELIMINARY  
BUDGET HEARING

Finance Director, Joe Stewart, presented the budget information and answered questions from the Board. Mr. Whaley stated that he did not see a lot of funding going toward physical plant improvements and repairs, and that he thinks the district should take some of their M & O levy monies and set aside funds for this. After a brief discussion, President Howard requested that Mr. Stewart and Mr. Whaley meet and review what the district can use their funds for (i.e., setting aside funds for major maintenance/repairs, etc.). At the August work session, Mr. Howard asked Mr. Stewart to provide a description of funds that Mr. Whaley referenced and what they are used for and to look at major maintenance items, non-employee costs, and how we can use M & O levy monies.

Mr. Wesen asked if the transportation funding from the State is set. Mr. Stewart responded that there was some restoration of funding, but not huge changes.

There were no comments from the public.

At approximately 7:25 p.m., Mr. Howard stated that the preliminary budget hearing had ended and that the meeting would continue in regular session.

RETURN TO  
REGULAR  
SESSION

President Howard requested that Item C on the agenda, the approval of the Edison Café Lease, be removed for further review.

REMOVAL OF  
AGENDA ITEM

Finance Director, Joe Stewart, presented the monthly Fiscal Report and answered questions from the Board.

FISCAL REPORT

Mr. Whaley moved to adopt Resolution No. 807 which increases the appropriation level of expenditures for the Capital Projects Fund from \$582,235 to \$1,595,750. Mr. Wesen seconded, and the motion carried. The additional capacity is needed due to the receipt of a State Energy Grant that was not considered at the time of the regular budget adoption.

ADOPTION OF  
RES. NO. 807

The next board work session is scheduled for Monday, August 12, 2013, at 5:30 p.m. in the District Office Board Room.

NEXT WORK  
SESSION

The next regular board meeting is scheduled for Monday, August 26, 2013, at 7:00 p.m. in the District Office Board Room.

NEXT REGULAR  
MEETING

The Board decided their December regular board meeting will be held on Monday, December 9, 2014, at 7:00 p.m. in the District Office Board Room. There will not be a work session in December.

DECEMBER  
BOARD MTG.

After discussion regarding board tours for next year, the Board will receive a revised schedule showing no conflicts with the tours on work session or board meeting dates or during conferences.

BOARD TOUR  
SCHEDULE

Mr. Whaley will go over the warrants this month.

WARRANTS

Discussion followed regarding the Washington State School Directors' (WSSDA) Conference. It was decided that Mrs. Browning, Mr. Howard, Mr. Wallace, and Mr. Wesen will stay two nights (November 22 and 23) and Mr. Whaley will attend during the day on Friday, November 22. Mr. Lowell will check his calendar and let Mrs. Kelley know which days he will attend. Mr. Wesen won a free registration to the 2013 WSSDA Annual Conference.

WSSDA  
CONFERENCE

At approximately 7:36 p.m., Mr. Howard announced the Board would recess into Executive Session for the purpose of discussing PSE negotiations. He stated that the public was excluded due to the sensitive nature of the matter, that he anticipated the Executive Session would be no more than 45 minutes long, and that the Board would not take formal action upon return to public session.

RECESS INTO  
EXECUTIVE  
SESSION

At approximately 7:50 p.m., the Board reconvened, and not action was taken. There being no further business before the Board, the meeting was adjourned at approximately 7:51 p.m.

RECONVENED/  
NO ACTION  
TAKEN/  
ADJOURNMENT

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Board President

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Board Secretary

