

**Board Mtg.**

**BURLINGTON-EDISON SCHOOL DISTRICT NO. 100**

**May 28, 2013**

The Board of Directors of Burlington-Edison School District No. 100 met on May 28, 2013 in the Board Room of the Administration Office at 7:00 p.m.

Board Members Present: President, Roger Howard; Vice-President, Rich Wesen; Members, Bradley Whaley, David Lowell, and Bill Wallace

Staff Members Present: Laurel Browning, Superintendent; Dr. Jeff Drayer, Assistant Superintendent; K.C. Knudson, Executive Director of Teaching and Learning; Jeff Brown, Special Education Director; and Vicki Kelley, Deputy Board Secretary

President Howard called the meeting to order at 7:00 p.m.

CALL TO  
ORDER

This month the Pledge of Allegiance was led by Superintendent Browning.

PLEDGE OF  
ALLEGIANCE

President Howard opened the floor to any members of the audience who wished to address the Board. There were none.

AUDIENCE  
PARTICIPATION

Mr. Whaley moved to approve the minutes of the regular meeting of April 22, 2013 and the work session of May 13, 2013. Mr. Wesen seconded; motion carried.

APPROVAL OF  
MINUTES

Mr. Whaley moved to approve the Consent Calendar as submitted. Mr. Lowell seconded, and the motion carried.

APPROVAL OF  
CONSENT  
CALENDAR

Items approved on the consent calendar are as follows:

APPROVAL OF  
WARRANTS

Approval was granted for payment of warrants subject to review by the Board member designated by the Board President at the end of month. Items covered are the May 2013: General Fund Warrant Nos. 318614 through 318762; 318764 through 318764; 318766 through 318814; and 318816 through 318991; Capital Projects Fund Warrant Nos. 318815 through 318815; Associated Student Body Fund Warrant Nos. 318763 through 318763; 318765 through 318765; and 318992 through 319028; and Trust Fund Warrant Nos. 319029 through 319029.

The attached appointments, resignations, and leaves of absence were approved/accepted.

PERSONNEL

The Board approved the following travel items:

APPROVAL OF  
TRAVEL

- The travel of 12 migrant students to the Dare to Dream Academy at the University of Washington on June 13-28, 2013. OSPI and Title I Migrant Part C sponsor this conference. Costs for the trip will be paid by the Migrant (5300) OSPI Budget. Travel will be via charter bus.
- The travel of the following High School team and Allen Elementary team to San Diego, CA on August 4-7, 2013 to attend the National Council for Computer Education Workshop. Costs for the trip will be paid by the 5809 budget.

**High School Team**

Todd Setterlund/James Campbell/Ted Lundgren/Joel Wasson/Pam Pryor/Debbie Konkle/Tawnya Brewer/Sue Wright/Ryan Kuttel/Paul Danforth/Ryan Wallace/Kirk Hamilton/New Assistant Principal

**Allen Team**

Steve Finch/Scott Dyer/Nolan Harron/Patty Capron/TBA-4<sup>th</sup>/TBA-5<sup>th</sup>

- The travel of two students to the University of Washington on June 23-28, 2013 to attend the Migrant Academic Academy. Chaperones are provided by sponsors (migrant education). Migrant students continue to be encouraged to take steps towards their plans for graduation and higher education. Costs for the trip will be paid by the Migrant (5300) budget; travel will be via charter bus.
- The travel of B-EHS ELL/Bilingual Instructional Assistant, Matilde Martinez, and four students to Islandwood on Bainbridge Island, WA on June 24-28, 2013 to attend Voices from the Field, an event where students experience hands-on learning about science and nature. Costs for the trip will be paid by the Migrant (5300) budget; travel will be via school van.
- The Board authorized continued membership in WIAA for the 2013-2014 school year. Washington State Law authorizes school boards to delegate control and regulation of athletics and activities to the Washington Interscholastic Activities Association. Each year, WIAA requests school boards to renew their membership. Our district is a long-standing member of the WIAA.

APPROVAL OF  
NWRDC  
CONTRACT

- The Board approved the 2013-2014 contract with the Northwest Regional Data Center (NWRDC). Our district is a member of the Northwest Regional Data Center (NWRDC) and uses it for fiscal records and student records. The NWRDC per FTE fee addresses the requirements associated with the WESPaC Finance/HR system and the WESPaC Student Management System. The NWRDC portion of the fee for Full Service will remain the same at \$23.27; however, the WSIPC portion of the total fee for software licensing will increase \$.25 to \$17.99 making the total fee \$41.26. The NWRDC portion of the fee is based on a minimum of 220 FTE.

ADOPTION  
OF POLICY  
NO. 6050

Mr. Wallace moved to adopt Policy No. 6050/General Fund Reserve. Mr. Wesen seconded, and the motion carried. This policy formally establishes a minimum fund balance of 4 percent.

President Howard read the following statement:

BOARD  
PRESIDENT  
STATEMENT

“Under State law and District Policy 1220, the comments of individual Board members are solely the expression of their own personal opinion. They are not authorized actions or statements made on behalf of the District or Board unless expressly adopted by final action of the Board as a whole.”

BOARD  
MEMBER  
COMMENTS

President Howard asked the Board if they had any comments. Mr. Howard wanted to publicly recognize Superintendent Browning for receiving the Western Washington University Woodring College of Education Distinguished Alumni Award. He stated she should be given special recognition for receiving this award because she handles many challenges courageously with respect and the highest level of professionalism. Mr. Howard said she has a commitment to community organizations, plays an active role, and is on the front lines. He stated, “We are fortunate to have her as a leader, and the community respects her.” He thanked her for her dedication to her position.

Mr. Wallace attended the Artapalooza Burlington-Edison High School’s art show and was amazed at the different types of artwork of the many talented students. He also attended West View’s Cinco de Mayo event at the high school this year. Many families attended and students participated. He said it is quite a cultural event.

Mr. Wallace congratulated the district and high school for getting their five-year accreditation renewed. It reflects well on the high school and our district.

He had the opportunity to spend two mornings at PAWS presentations. He said it is great to see students dressed for success and talking about their high school achievements and their goals. Students did a really nice job; Mr. Wallace stated it makes you proud of them and the district as well.

Mr. Wallace had the opportunity to attend the state track meet at Tahoma High School. He said our athletes did well and the girls’ team came in fifth. It was a great day and 10 percent of the high school student body participates in track. Mr. Wallace said it is a great event.

Mr. Lowell congratulated Mrs. Browning on her WWU award and said the district is very lucky to have her leading our district and that she is well respected in the community. He also stated that auditors gave the district a good bus report card.

BOARD MEMBER  
COMMENTS  
(Continued)

Mr. Whaley also went to the Artapalooza event and stated there are some very talented students at the high school. He said, "I have always supported the arts and think it is import for students' education." He commended the district's maintenance crew for the great bus report card.

Mr. Wesen also congratulated Mrs. Browning. He went to the art show too and said it was really nice to see parents enjoy the art. He also attended the Cinco de Mayo event at the high school and said it was great and that it was good that it was moved to the high school from West View.

Mr. Wesen attended a DUI assembly. He said students were very well behaved and that it was a good presentation. He expressed his appreciation for the students behaving so well (so much better than his high school class).

Mr. Wesen congratulated Auxiliary Services Director, John Leander, on the good bus inspection report. He appreciated the high school accreditation report that commended our students and said our facilities were well maintained.

Assistant Superintendent, Dr. Jeff Drayer, presented the monthly Fiscal Report and answered questions from the Board. The district is still projecting 32 students over budget. Mr. Wallace suggested that the "5% of Budget" line be taken off the colored graph showing the General Fund ending cash.

FISCAL  
REPORT

After a brief discussion, Mr. Whaley moved to adopt the 2013-2014 school district calendar. Mr. Lowell seconded; motion carried.

ADOPTION OF  
2013-2014  
CALENDAR

No work sessions are scheduled for the months of June or July.

WORK  
SESSIONS

The Retirement Tea is scheduled for Monday, June 10, 2013, at 5:30 p.m. in the District Office Curriculum Room. **The regular board meeting will follow at 7:00 p.m. in the Board Room.**

RETIREMENT TEA  
& REGULAR  
MEETING

Graduation is at 7:00 p.m. at Kirkby Field at the High School on Friday, June 14, 2013. Mr. Lowell and Mr. Whaley will hand out diplomas.

B-EHS  
GRADUATION

June 18, 2013 was recommended as the date for the Board Retreat at 5:30 p.m. Board members are to check their calendars, and Vicki Kelley will email them to see if this date/time works for them. Location is to be determined.

BOARD RETREAT

A regular board meeting will also be held on Monday, July 22, 2013 at 7:00 p.m. in the District Office Board Room.

JULY REGULAR  
MEETING

Mr. Howard will go over the warrants this month.

WARRANTS

At approximately 7:29 p.m., Mr. Howard announced the Board would recess into Executive Session for the purpose of discussing PSE negotiations and that the public was being excluded due to the sensitive nature of the matter. He stated the Executive Session would be for no more than 20 minutes and that the Board would not take formal action upon return to public session.

RECESS INTO  
EXECUTIVE  
SESSION

At approximately 7:50 p.m., the Board reconvened in regular session and there being no further business before the Board, the meeting was adjourned.

RECONVENED/  
ADJOURNED

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Board President

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Board Secretary