

1.0 PURPOSE

The assignment of teachers and service personnel to extracurricular assignments shall be made only by mutual agreement of the employee and the Superintendent, subject to Board approval. Extracurricular duties are defined as, but not be limited to, any activities that occur at times other than regularly scheduled working hours which include the coaching, chaperoning, escorting, and providing support services to students, and occur on a regularly scheduled basis. The terms and agreement between the employee and the Wirt County Board of Education shall be in writing and signed by both parties. An employee's contract of employment shall be separate from the extracurricular assignment.

2.0 PROCEDURES

2.1 Coaching positions can be held by professional educators or by lay coaches.

2.2 Professional personnel and lay coaches in extracurricular assignments will retain the position each year, unless the position is made available by an unsatisfactory evaluation of performance.

2.3 All coaches will be evaluated annually. A coaching position will be re-posted if the coach has received an unsatisfactory evaluation, for neglect of duty, insubordination, or any other Employee Code of Conduct violation. The school administrator/athletic director completes evaluations annually.

2.4 Wirt County Schools will employ lay coaches in the following manner:

2.4.1 If more than one lay coach applies for a vacant position and meets the basic requirements for the position - WV Licensure for Coaching Authorization annually, to include all required certificates from WVSSAC.

2.4.2 Interviews may need to be conducted to determine the most qualified applicant. The most qualified applicant will be recommended to the Board for employment in the position. If candidates are of equal qualifications, in-county individuals will receive priority for the position.

2.5 The employee and the Superintendent shall mutually agree on the maximum of hours. The pay is determined by the current extracurricular assignments salary schedule.

3.0 SEVERABILITY

If any provision of this policy or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this policy.

Review Schedule: This policy shall be reviewed in accordance with the Policy Review Schedule published by the Superintendent, three to five year as needed.

Revised: 10/14/08; Reviewed 2/3/2020

Approved: 3/24/20

Authority: WVBOE Policy 5310, 5902, 5202

Replaces: DEA-R