

FORMULATION OF POLICY

1.0 PURPOSE:

The Wirt County Board of Education believes policy to be a statement of the District's philosophy and goals, and is viewed as an expression of overall intentions and a formal authorization to accomplish a task or specific ongoing program. The Board recognizes the need to create a policy environment that promotes educational excellence through the empowerment of all members of the school community. The Board of Education is a policy making body for the efficient operation of the county schools. The Board must adopt policies which are to be administered by its chief administrative officer – the superintendent.

2.0 RESPONSIBILITY:

2.1 Proposals by the Board

The Board may propose and shall move the adoption of a new policy or the amendment of an existing policy. The Superintendent shall provide services in connection with policy proposals upon the request of the Board.

2.2 Proposals by the Superintendent

The Superintendent may propose new policies or the amendment of existing policies.

2.3 Proposals by the Public and Employees

All persons and groups are encouraged to communicate any perceived need for the promulgation of a new policy or the amendment of existing policy to the Superintendent for consideration.

2.4 Ad Hoc Advisory Committee

The Superintendent is authorized to appoint ad hoc advisory committees for the purpose of providing advice on any proposed policy, or amendment of existing policy, which is under consideration of submission to the Board or development of rules, regulations, and arrangements for the operation of the school system. Organizations which represent sizable numbers of employees may be invited to appoint representatives to ad hoc committees where the ad hoc committee will be dealing with any proposal which will affect employees.

2.5 Public Comment

All policy proposals shall be placed on first reading at a regularly scheduled or special meeting. The Board shall not take action upon such proposals until the next regularly scheduled or special meeting. Between the time a proposal is placed on first reading and the following regularly scheduled or special meeting, the Superintendent shall accept written

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comments upon the merits of policy proposals. All policy proposals and revisions shall be published on the Wirt County Schools web site for at least 10 days with a link for making comments. The Superintendent shall prepare for the Board a summary of all written comments along with copies of all written comments.

2.6 Amendment Prior to Second Reading

In response to written comments that are received, the Superintendent may recommend amendment of a policy proposed to be considered as passage by the Board on second reading. If the proposed amendments substantially alter the original submission, the Board may require the proposed policy to be held for a third reading to allow further public comments.

2.7 Waiver of Rules

Upon a four-fifths vote of all members present and eligible to vote, the Board may waive any of the provisions of the Policy and take immediate action upon a policy proposal if it is determined that delay would constitute a substantial detriment to the school system or if the proposal or revision is such that comment is not required, i.e. changes required by state policy, etc.. A statement of the reason or reasons should be included in any motion to waive the rules.

2.8 Review of Policies

The Superintendent shall publish a Policy Review Schedule that shall be maintained to provide timely and periodic review of all Board policies.

3.0 PROCEDURES:

- 3.1 The Superintendent is authorized to promulgate administrative regulations and amend them from time to time as deemed necessary to effectuate the policies of the Board. The Superintendent shall provide the Board with copies of all administrative regulations and inform the Board of any amendments to existing administrative regulations.
- 3.2 Official Board Policy changes occur only after the formal adoption by the Board and recording in the Board minutes.

4.0 SEVERABILITY:

If any provision of this policy or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this policy.

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Review Schedule

This policy will be reviewed in accordance with the policy review schedule published by the Superintendent.

Replaces: School Policy Development, BD, November 9, 1998