

# Fixed Asset Purchases

**Purchase Order Number:** \_\_\_\_\_ **Inventory Tag Assigned:** \_\_\_\_\_

**Serial Number:** \_\_\_\_\_ **Cost of Asset:** \_\_\_\_\_

**Class Code:** \_\_\_\_\_ **Manufacturer:** \_\_\_\_\_

(10 Land, 20 Buildings, 30 Technology, 40 Vehicles, and 50 General)

**Model:** \_\_\_\_\_

**Sub Class Code:** \_\_\_\_\_

110 Land

120 Land Improvements

130 Infrastructure

210 Buildings

220 Portable Buildings

230 Building Improvements

240 Carpet/Tile Replacement

310 KETS Technology

320 Non-KETS Technology

330 Copiers

410 School Buses

420 Other Vehicles

510 Rolling Stock

520 Food Service

530 Furniture & Fixtures

540 Audio-Visual Equipment

550 Other

**Department Code:** \_\_\_\_\_

1100 Instructional

2100 Instructional Student Support Services

2200 Instructional Staff Support Services

2300 District Administrative

2400 School Administrative Support Services

2500 Business Support Services

2600 Plant Operations and Maintenance

2700 Student Transportation

2800 Central Office Support Services

3100 Food Services

3300 Community Services Operations (FRYSC)

**School Asset is located at:** \_\_\_\_\_

**Room Asset is located in:** \_\_\_\_\_

**Date of Acquisition:** \_\_\_\_\_