



Charging Ahead!

**Oceanport Board of Education
29 Wolf Hill Avenue
Oceanport, NJ**

**Regular Meeting Minutes
July 18, 2023 6:00 P.M.
Hybrid Meeting**

A meeting of the Oceanport Board of Education will be held remotely and in the gymnasium of Wolf Hill School, 29 Wolf Hill Avenue, Oceanport, NJ this day, as advertised. Members of the public can access this hybrid meeting <https://us06web.zoom.us/j/86778166150> . The order of business and agenda for the meeting are:

I. CALL TO ORDER – Board of Education President Mark Patterson

**II. OPEN PUBLIC MEETING STATEMENT -
Board of Education President Mark Patterson**

In accordance with the provisions of the Open Public Meetings Act, P.L. 1975 c. 231 the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time, and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, The Link, and Asbury Park Press. Notice has been filed with the Monmouth County Superintendent of Schools, the Borough Clerk of Oceanport, and the Borough Clerk of Sea Bright and sent to those persons requesting that such notice be mailed to them.

III. ROLL CALL OF BOARD MEMBERS

Deirdre Bova	Present	Mark Patterson	Present
Jamie Gough	Present	Daniel Peltz	Present
Patricia Kelly	Present	Neal Usatin	Present
Samantha Mahoney	Present	Marion Wilhalme	Present
Patrick McSorley	Present		

IV. PLEDGE OF ALLEGIANCE, STATEMENT TO THE PUBLIC

Oftentimes it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred for Board review at a Board Committee meeting. The members of the Board work via committees with the Superintendent and the Administration to assure that the members fully understand the matter. When the Board and Administration are satisfied with the matter, it is placed on the agenda for action at a public

meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

V. APPROVAL OF MINUTES

- June 13, 2023 Regular Meeting Minutes
- June 13, 2023 Executive Session Minutes

On a MOTION by Mr. Peltz, seconded by Mr. Usatin. Mr. McSorley abstained. The remaining board members unanimously approved the minutes listed above.

VI. SUPERINTENDENT'S REPORT & PRESENTATIONS – Dr. Laura Godlesky

- Presentation: School Safety Data Systems (SSDS) Report Presentation for Period 2 (January 1, 2023 - June 30, 2023) - Mrs. Lauren Malaney

On a MOTION by Mr. McSorley, seconded by Ms. Bova and carried on a unanimous roll call vote to approve the SSDS Report

- Presentation: 2021-2022 Anti-Bullying Bill of Rights District and School Grade Report - Mrs. Lauren Malaney

On the MOTION by Ms. Wilhalme, seconded by Mr. McSorley, The remaining board members unanimously approved.

- I will be requesting an executive session this evening for reasons #5 & #7.
- HIB Report (motion for chart below)

On the MOTION by Ms. Wilhalme, seconded by Mr. Usatin, Ms. Gough abstained. The remaining board members unanimously approved.

5/18/23-6/30/23	Investigated Incidents	Confirmed Incidents	Confirmed Incidents Year to Date
Wolf Hill School	0	0	3
Maple Place School	2	1	15
Total	2	1	18

2023-2024 Oceanport School District Enrollment

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Grade	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
PK	20											
K	58											
1	49											
2	38											
3	58											
4	57											
Wolf Hill School Total	280											
5	62											
6	64											
7	64											
8	72											
Maple Place School Total	262											
District Total	542											

VII. PUBLIC COMMENT - AGENDA ITEMS ONLY

At this time, comments are invited on agenda items only. Upon being recognized by the presiding officer, anyone wishing to address the Board, please state your name and address. Each statement made by a member of the public shall be limited to three minutes. No member of the public may address or question individual board members or administration. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board discourages the public from speaking negatively about any employee or student. Individuals can be held personally liable for defamatory or libelous statements made at public meetings. Comments regarding employees, administrators, students, and security procedures cannot be legally responded to by the Board. The Board bears no responsibility for comments made

by members of the public. In order to permit the fair and orderly expression of public comment, questions from the public will be responded to, if feasible, after the public comment portion of the meeting is closed.

VIII. COMMITTEE CHAIR REPORTS

A. Education, Technology, Curriculum, Instruction Committee:

Deirdre Bova, Chairperson

Committee Report: July 2023 Meeting of the Education, Technology, Curriculum, Instruction Committee

A-1 Motion to approve the following Professional Development:

Staff Member	Event	Vendor/ Location	Date(s)	Cost
Corey Billy	Multisensory Math Overview	Multisensory Math Online / Virtual	July - August 2023	\$395
Ashley Bellaran	Summer 2023 Counselor Conference	Counseling Essentials / Virtual	August 4-6, 2023	\$49

A-2 Motion to approve the Oceanport Emergency Virtual or Remote Instruction Plan for 2023-2024 school year as required by P.L.2020, c.27. [Link](#)

A-3 Motion to approve the New Jersey Department of Education annually required Stronge and Associates Educational Consulting, LLC administrator evaluation professional development. This training will occur regionally at Shore Regional High School for which the Oceanport School District will pay its portion of the total cost of \$2,800. Date TBD.

A-4 Motion to approve the New Jersey Department of Education annually required Charlotte Danielson: The Framework for Teaching administrator professional development. This training will occur regionally at Shore Regional High School on August 9, 2023, for which the Oceanport School District's will pay its portion of the total cost of \$2,500.

Motion by Ms. Bova, seconded by Ms. Wilhalme. Passed with a unanimous vote.

B. Policy Committee: Patricia Kelly, Chairperson

Committee Report: July 2023 Meeting of the Policy Committee

B-1 Motion to approve first reading of the following Policy:

- P2429 School Threat Assessment Team (M) (New)

B-2 Motion to approve second reading and final approval, the following Policies:

- P3217 Use of Corporal Punishment (Revised)
- P4217 Use of Corporal Punishment (New)
- P6311 Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
- Policy # TBD School and Facility Names (Draft)

Motion Ms. Kelly, Second Mrs. Bova, passed unanimously.

C. Personnel Committee: Marion Wilhalme, Chairperson
Committee Report: July 2023 Meeting of the Personnel Committee

C-1 Motion to approve Laura Henry as the District Media Specialist for the 2023-2024 school year at \$60.00 per hour not to exceed an average of 15 hours per month.

C-2 Motion to approve the Oceanport School District sponsor Laura Tagerty during the process of obtaining Substitute Teaching Certification with the New Jersey Department of Education.

C-3 Motion to approve the following individual in Schedule B position with terms as stated:

Name	Schedule B Position	Compensation
Lisa Caprioni	Field Hockey	\$3,435.65
Peter Evertz	Girl's Soccer	\$3,435.65
Megan Docherty	Boy's Soccer	\$3,435.65
Cassondra Runko	Running Club	\$1,050.98
Joanne Wilkes	Fall Sports Coordinator	\$ 738.84

C-4 Motion to approve the following OEA/CBA stipend with terms as stated:

Name	Stipend	Compensation
Patricia Tomaino	Wolf Hill School Student Activity Checkbook Management	\$1,785
Linda Mansfield	Maple Place School Student Activity Checkbook Management	\$1,785

C-5 Motion to approve the employment of the following individuals pending satisfactory completion of employment requirements with terms as stated:

Name	Position	Compensation	Effective Dates
Cynthia Jutras	Teacher	2-BA+15 / \$57,635	9/1/2023 - 6/30/2024
Ricki-Lee Saybolt	Paraprofessional	Step 5 / \$25.01/hour	9/1/2023 - 6/30/2024
Sydney Watkins	Teacher	4-BA / \$57,935	9/1/2023 - 6/30/2024

C-6 Motion to retroactively approve Deborah Trainor as a Consultant at a rate of \$110 per hour not to exceed 15 hours per month effective 7/1/2023 - 4/30/2024

C-7 Motion to approve Steve Tagerty as Coordinator of Safety and Security effective 9/1/2023 - 6/30/2024 at \$35 per hour.

C-8 Motion to approve Nancy Stout as Volunteer Athletic Coach for the 2023-2024 school year.

C-9 Motion to retroactively approve Angel Caraballo as a summer custodian effective 7/17/2023-9/6/2023 at \$15 per hour not to exceed 25 hours per week.

C-10 Motion to rescind the 6/13/2023 employment approval of Kathleen Fuchs.

C-11 Motion to approve Kathleen Fuchs for a elementary teaching position for the 2023 Summer Learning Academy, Monday through Thursday, from July 3 - July 27, 2023, at a rate of \$58.15 per hour, not to exceed \$4,509 (inclusive of preparation time compensated at \$51.00 per hour as per OEA CBA) to be funded from the ESSER II and ARP ESSER grants.

Motion to approve C-5 Mrs. Wilhalme, seconded by Mr. Peltz., unanimously approved. Motion to Block C-1 to C-4 and c-6 to C-10. Ms. Wilhalme seconded Ms. Gough. Passed unanimously.

D. Finance Committee: Dan Peltz, Chairperson
Committee Report: July 2023 Meeting of the Finance Committee

D-1 Bills and Claims - June 2023

Motion to retroactively approve the bills list for the month of June 2023 in the amount of \$255,594.15 to be approved for payment.

D-2 Bills and Claims - July 2023

Motion to approve the bills list for the month of July 2023 in the amount of

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\$2,305,020.97 to be approved for payment.

D-3 Transfers - [May 2023](#)

D-4 Motion to receive, accept and approve the following Financial Reports of the Treasurer and Board Secretary:

Treasurer Reports	Board Secretary Reports
May Treasurer's Report	May Board Secretary Report

D-5 Motion to retroactively approve Cindy Barr-Rague and Michael LoBrace as Treasurers of School Monies effective 7/1/2023-6/30/2024 at the annual salary of \$5,200. Salary to be paid to Cindy Barr-Rague; Michael LoBrace will be signing reports.

D-6 INSURANCE RENEWALS 2023-2024

RESOLUTION to approve the Property and Liability Insurance renewals for the 2023-2024 school year as follows:

Coverage	Expiring Premium	Renewal Premium
Package Policy	\$57,810	\$61,643
Crime	\$1,003	\$1,064
Bonds	\$1,229	\$1,229
Cyber	\$5,513	\$5,598
Student Accident	\$4,016	\$4,175
Workers Compensation	\$104,462	\$99,654
Excess Workers Compensation	\$2,683	\$3,266
Errors & Omissions	\$23,220	\$21,290

D-7 Motion to retroactively approve the renewal of the contract for Substitute Nursing Services with Nova Home Care & Staffing effective July 1, 2023, through June 30, 2024.

D-8 Motion to approve the contract agreement of services for student ID #2350, whose IEP requires collaboration with the State of New Jersey Commission for the Blind and Visually Impaired effective September 7, 2023 through June 23, 2024 at \$2,200.

D-9 Motion to approve the contract agreement of services for student ID #1976, whose IEP requires collaboration with the State of New Jersey Commission for the Blind and Visually Impaired effective September 7, 2023 through June 23, 2024 at \$2,200.

D-10 Motion to retroactively approve the transportation of student ID #2211, whose IEP requires a Special Class Program with related services to attend Audrey Clarke School, Long Branch, NJ effective July 5th through June 30th at \$93.90 per day.

D-11 Motion to retroactively approve the transportation of student ID #2347, whose IEP requires a Special Class Program with related services to attend Center School, Somerset, NJ effective July 3rd through June 14th, 2024 at \$199.40 per day.

D-12 Motion to retroactively approve the transportation of student ID #2348, whose IEP requires a Special Class Program with related services to attend Collier School, Wickatunk, NJ effective July 5, 2023 through June 30, 2024 at \$187.79 per day.

D-13 Motion to retroactively approve the transportation of student ID #2134, whose IEP requires a Special Class Program with related services to attend Hawkswood School, Eatontown, NJ effective July 6, 2023 through August 30, 2024 at \$104.90 per day.

D-14 Motion to retroactively approve the transportation of student ID #1976, whose IEP requires a Special Class Program with related services to attend Schroth School, Ocean Township, NJ effective July 5th, 2023 through June 28, 2024 at \$346.22 per day.

D-15 Motion to approve the following Neurologists of *Hackensack Meridian Health*, should an evaluation be necessary at \$575/evaluation:

- Dr. Roopal Karia
- Dr. Janti Chaaban
- Dr. Marina Khrizman
- Dr. Jan B. Wollack
- Dr. Richard I. Sultan

D-16 Motion to approve the submission of the IDEA application for Fiscal Year 2024, and accepts the grant award of the funds upon subsequent approval of the FY 2024 IDEA application in the amount of Basic \$165,534 and Preschool \$6,351.

D-17 Motion to approve the submission of the 2023-2024 Preschool Expansion Aid application.

Motion Mr. Peltz, second Mr. McSorley, passed unanimously.

E. Buildings & Grounds Committee: Jamie Gough, Chairperson

Committee Report: July 2023 Meeting of the Buildings & Grounds Committee

E-1 Emergency Drill Logs

1. Wolf Hill School

Date	Drill	Participants
6/14/2023	Lockdown	Staff, Students and OEM
6/15/2023	Fire Drill	Staff and Students

2. Maple Place School

Date	Drill	Participants
6/12/2023	Fire Drill	Staff and Students
6/13/2023	Evacuation (Non-Fire)	Staff, Students and OEM

E-2 Motion to approve the following Summer 2023 Maple Place Interior Change Orders:

- \$7,709.03 - for additional marker and tackboards per approved layouts - reduced from \$10,732
- \$9,376.50 - to remove and reinstall the lower half of the wall between the current art room and science room. The wood floor was determined to go under the wall, and in order to properly remove the wood, the wall needs to be partially demo'd, temporarily supported and then reinstalled.
- \$2485.98 - to support the ductwork spanning over the electrical closet and new SGI classroom. It was revealed after the demo that the existing ductwork was supported by masonry wall, and will now be supported with new metal supports.
- \$590.63 - cost to infill the window between the Office 100 and the media center. The intention was to have the window remain but it was determined that it was part of the existing metal door frame system.
- \$6195.00 - Cost to sheetrock over the existing acoustic tile on the north wall in the media center. The condition was unforeseen.
- \$3142.47 - Cost to temporarily remove the sprinkler piping in the way of installing the new tectum ceiling in the media center.

E-3 Motion to approve the following 2023 Wolf Hill Attic Expansion and Classroom Renovations Change Orders:

- \$2,310.00 - Cost to demo glass header at office M10
- \$6,092.90 - Cost to move flag pole with new pole and flag

Motion Ms. Gough, second Ms. Bova, passed unanimously.

IX. PUBLIC COMMENT

At this time, comments are invited on school matters of community interest. Upon being recognized by the presiding officer, anyone wishing to address the Board, please state your name and address. Each statement made by a member of the public shall be limited to three minutes. No member of the public may address or question individual board members or administration. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board discourages the public from speaking negatively about any employee or student. Individuals can be held personally liable for defamatory or libelous statements made at public meetings. Comments regarding employees, administrators, students, and security procedures cannot be legally responded to by the Board. The Board bears no responsibility for comments made by members of the public. In order to permit the fair and orderly expression of public comment, questions from the public will be responded to, if feasible, after the public comment portion of the meeting is closed.

No attendance or Public Comment

X. LIAISON REPORTS

NJSBA/MCSBA – Neal Usatin

PTO – Daniel Peltz

ADL (Advocates for Diverse Learners) – Jamie Gough

Sea Bright Borough Council – Jamie Gough

Oceanport Borough Council – Patrick McSorley

Shore Regional BOE Liaison – Samantha Mahoney

XI. BOARD BUSINESS

XII. BUSINESS ADMINISTRATOR'S COMMENTS -

XIII. PRESIDENT'S COMMENTS

XIV. NEW BUSINESS

XV. OLD BUSINESS

XVI. CORRESPONDENCE

XVII. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed, and the Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

Brief Description

- _____ 1. Matters rendered expressly confidential by state or federal law or a rule of court.
- _____ 2. Matters in which the release of information would impair a right to receive funds from the United States Government.
- _____ 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.
- _____ 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Oceanport Education Association.
- X 5. Any matter involving the purchase of real property with public funds, the setting of banking rates, or investment of public funds.
- _____ 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.
- X 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.
- _____ 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation, or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting
- _____ 9. Any deliberations that may result in the imposition of a civil penalty or suspension.
- _____ 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session remotely, as advertised. It is anticipated that the closed session will not last longer than one

hour. [Action may be taken during the public portion of the meeting following the recess of the executive session unless otherwise indicated].

XVIII. ADJOURN TO EXECUTIVE SESSION

On the Motion by Ms. Wilhalme, seconded by Mr. Peltz, carried unanimously on a roll call vote to approve the Adjourning to Executive Session at 6:21 P.M.

XIX. RETURN TO OPEN PUBLIC SESSION

On a MOTION by Mark Patterson, seconded by Deirdre Bova and carried unanimously on a roll call vote to approve the Return to Public Session at 7:04 P.M.

XX. ADJOURNMENT

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on the 18th day of July 2023; now, therefore, be it

RESOLVED, that the July 18, 2023 meeting of the Oceanport Board of Education be and is hereby adjourned at 7:17 PM.

*The Oceanport School District will support students' growth
along their educational journey and maximize their academic achievement.
Our educational community will work collaboratively to provide
an innovative, nurturing, and safe environment
with opportunities for ALL learners.*