

**Oceanport Board of Education  
29 Wolf Hill Avenue  
Oceanport, NJ**

**Regular Meeting Minutes  
April 21, 2021 7:00 P.M.  
Remote Meeting**

<https://www.oceanportschools.org/zoomboe>

A meeting of the Oceanport Board of Education was held remotely this day, as advertised. Members of the public were able to access this remote meeting

<https://www.oceanportschools.org/zoomboe>.

**I. CALL TO ORDER – Board of Education President Mark Patterson**

**II. OPEN PUBLIC MEETING STATEMENT –  
Board of Education President Mark Patterson**

In accordance with the provisions of the Open Public Meetings Act, P.L. 1975 c. 231 the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, The Link and Asbury Park Press. Notice has been filed with the Monmouth County Superintendent of Schools, the Borough Clerk of Oceanport and the Borough Clerk of Sea Bright and sent to those persons requesting that such notice be mailed to them.

**III. ROLL CALL OF BOARD MEMBERS**

Deirdre Bova	Present	Patrick McSorley	Present
John Fleming	Present	Mark Patterson	Present
Jamie Gough	Present	Daniel Peltz	Present
Patricia Kelly	Present	Marion Wilhalme	Present @ 7:02PM
Rick McKenna	Absent		

**IV. PLEDGE OF ALLEGIANCE, STATEMENT TO THE PUBLIC**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred for Board review at a Board Committee meeting. The members of the Board work via committees with the Superintendent and the Administration to assure that the members fully understand the matter. When the Board and Administration are satisfied with the matter, it is placed on the

agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

**V. APPROVAL OF MINUTES**

- **March 9, 2021 Regular Meeting Minutes**
- **March 9, 2021 Executive Session Minutes**
- **March 16, 2021 Preliminary Budget Meeting Minutes**
- **March 16, 2021 Executive Session Minutes**
- **Amend May 2020, October 2020 and January 2021 Meeting Minutes as follows:**
  - **May 2020 ~ Approval of March 2020 board secretary report to be recorded in the minutes**
  - **October 2020 ~ October Monetary Certification to be recorded in minutes**
  - **January 2021 ~ Approval of the November 2020 Board Secretary report to be recorded in the minutes**

The above minutes were approved on a MOTION by Mr. Fleming seconded by Mrs. Wilhalme and carried on roll call vote with Mr. McSorley abstaining and Mr. McKenna absent.

**VI. SUPERINTENDENT’S REPORT & PRESENTATIONS – Mrs. Anne Facendo**

- MOTION by Mr. Peltz seconded by Mr. McSorley and carried on roll call vote to approve the Superintendent’s March and April 2021 HIB Reports:

<b>March and April 2021</b>	<b>Investigated Incidents</b>	<b>Confirmed Incidents</b>	<b>Confirmed Incidents Year to Date</b>
<b>Wolf Hill School</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Maple Place School</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>

- MOTION by Mrs. Wilhalme seconded by Mrs. Gough and carried on roll call vote to approve an adjustment to the Oceanport School District 2020-2021 Calendar – Give back of unused Emergency Closure Days – Last Day of School June 18<sup>th</sup>; 8<sup>th</sup> Grade Graduation Tuesday, June 22; Rain-Date June 23;
- MOTION by Mr. Peltz seconded by Mrs. Kelly and carried on roll call vote with Mr. McSorley and Mr. Patterson abstaining to approve Special Discount of 25% on Pre-School Tuition for Active and Veteran Military, and First-Responders limited to: OEM; OP and SB Police; OP and SB Fire Department; OP and SB Rescue / First-Aid Squad – Active Members in Good Standing Only, with ID or Letter from Department; Excludes “Social Members” Pre-School Discounted Tuition Total for SY21-22: \$6,300.

- MOTION by Mrs. Gough seconded by Mrs. Kelly and carried on roll call vote to Approve Revision to Oceanport School District Reopening Plan to include Updated Contact Tracing Protocols;
- Update on Side-Bar Agreement with OEA; Approval tonight of MOA for Spring Sports
- Motion by Mr. McSorley seconded by Mr. Fleming and carried on roll call vote to Approve Oceanport School District Annual Nursing Services Plan for SY 2020-2021
- Request for Executive Session – Reason # 7

### **2020-2021 Oceanport School District Enrollment**

<b>Grade</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>
<b>PK</b>	16	11	7	8	8	8	10	10	10	10		
<b>K</b>	56	55	40	40	40	39	42	44	44	44		
<b>1</b>	67	68	55	54	54	54	55	54	54	54		
<b>2</b>	68	70	58	58	58	58	58	58	59	59		
<b>3</b>	71	68	64	63	64	58	59	59	59	59		
<b>4</b>	67	70	65	64	64	62	62	63	63	63		
<b>Wolf Hill School Total</b>	345	342	289	287	288	279	286	288	289	289		
<b>5</b>	74	74	69	68	68	68	67	67	67	67		
<b>6</b>	57	55	54	54	54	53	54	55	55	55		
<b>7</b>	59	59	58	57	58	58	58	56	56	58		
<b>8</b>	76	77	73	73	73	72	71	72	72	72		
<b>Maple Place School Total</b>	266	265	254	252	253	251	250	250	250	252		
<b>District Total</b>	611	607	543	539	541	530	536	538	539	541		

#### **VII. PUBLIC COMMENT**

At this time, comments are invited on school matters of community interest. Upon being recognized by the presiding officer, anyone wishing to address the Board, please state your name and address. Each statement made by a member of the public shall be limited to three minutes. No member of the public may address or question individual board members or administration. Although the Board encourages public participation, it reserves the right,

through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board discourages the public from speaking negatively about any employee or student. Individuals can be held personally liable for defamatory or libelous statements made at public meetings. Comments regarding employees, administrators, students, and security procedures cannot be legally responded to by the Board. The Board bears no responsibility for comments made by members of the public. In order to permit the fair and orderly expression of public comment, questions from the public will be responded to, if feasible, after the public comment portion of the meeting is closed.

**NO COMMENTS WERE OFFERED ~ CLOSED AT 7:21 PM**

**VIII. COMMITTEE CHAIR REPORTS**

**A. Education, Technology, Curriculum, Instruction Committee:**  
Deirdre Bova, Chairperson

**Committee Report: April 2021 Meeting of the Oceanport Education, Technology, Curriculum, Instruction Committee**

WHEREAS the Superintendent of Schools has recommended certain protocols with regard to the district’s curriculum, instruction, and student activity programs, now, therefore be it

A-1 RESOLVED, the Board of Education approves the following Professional Development of Staff Members with terms as stated:

Employee	Event(s)	Location	Date(s)	Cost
Nick Tarquinio	NJDOE School Safety Specialist Training	NJ Forensic Technology Center Hamilton, NJ	4/5/2021 4/19/2021 4/26/2021 5/3/2021	\$55.16

A-2 WHEREAS it is necessary for the Board of Education to approve the revised curricula documents for all subjects and courses as posted on the District website.

A-3 RESOLVED, the Board of Education approves the following student activity, pending return of required parental permission slips:

Date	Activity	Grade Level	Coordinator
4/29/2021	America Sings Virtual Zoom Concert	Grades 3-8	Erica Bach

On a MOTION by Mrs. Bova seconded by Mrs. Wilhalme and carried on roll call vote Items A-1 to A-3 were approved.

**B. Policy Committee:** Patricia Kelly, Chairperson

**Committee Report: April 2021 Meeting of the Oceanport Policy Committee**

B-1 The Board of Education approves the following Policies and Regulations:

- P1648 Restart and Recovery – Amended to include newly adopted contact tracing and quarantine procedures
- P2415 Every Student Succeeds Act (M) (Revised)
- P2415.02 Title 1 – Fiscal Responsibilities (M) (Revised)
- P2415.05 Student Surveys, Analysis, and/or Evaluations (M) (Revised)
- P&R 2415.20 Every Student Succeeds Act Complaints (M) (Revised)
- P4125 Employment of Support Staff Members (M) (Revised)
- P6360 Political Contributions (M) (Revised)
- P8330 Student Records (M) (Revised)
- P9713 Recruitment by Special Interest Groups (M) (Revised)

B-2 Motion to abolish the following Policies:

- P2415.01 Academic Standards, Academic Assessments, and Accountability (M)(Abolished)
- P2415.03 Highly Qualified Teachers (M)(Abolished)

On a **MOTION** by Mrs. Kelly seconded by Mrs. Gough and carried on roll call vote Items B-1 and B-2 were approved.

**C. Personnel Committee:** Marion Wilhalme, Chairperson

**Committee Report: April 2021 Meeting of the Oceanport Personnel Committee**

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WHEREAS, the Superintendent of Schools has recommended certain appointments, payments, transfers and assignments, now, therefore be it

C-1 RESOLVED, the Board of Education approves the employment of Dr. Laura Godlesky from May 3, 2021 through May 7, 2021 as an educational consultant for transition purposes with the Interim Superintendent of Schools at her per diem rate, and then as Superintendent of Schools effective May 8, 2021.

C-2 RESOLVED, the Board of Education approves the revised resignation date of Anne Facendo, Interim Superintendent of Schools, effective at the end of the business day on May 7, 2021.

C-3 RESOLVED; the Board of Education approves the employment (retroactively) of the following individual pending satisfactory completion of employment requirements with terms as stated:

Name	Compensation	Position	Effective Dates
Kayleigh Shannon	\$160 per day	Long Term Leave Replacement Teacher	4/7/2021 – 6/18/2021

C-4 RESOLVED, the Board of Education approves the following summer hours with terms as stated (pending outcome of OEA negotiations):

Name	Positon	Contracted Rate
Elizabeth Mistretta	Technology Refurbishment – Wolf Hill School	\$51.00 per hour not to exceed 25 hours
Anthony Grassi	Technology Refurbishment – Maple Place School	\$51.00 per hour not to exceed 25 hours
Noelle Albrink	Summer Scheduling – Wolf Hill School	\$51.00 per hour not to exceed 30 hours
Michele Lomazzo	Summer Scheduling – Wolf Hill School	\$51.00 per hour not to exceed 30 hours
Elizabeth Mistretta	Summer Scheduling – Wolf Hill School	\$51.00 per hour not to exceed 30 hours
John Vaccarelli	Summer Scheduling – Maple Place School	\$51.00 per hour not to exceed 30 hours
Erica Spenard	Summer Scheduling – Maple Place School	\$51.00 per hour not to exceed 30 hours
Jacqueline Richter	Summer Scheduling – Maple Place School	\$51.00 per hour not to exceed 30 hours

C-5 RESOLVED, the Board of Education approves the Memorandum of Agreement with OEA for an additional Schedule B Position (Assistant Coach for Spring Sports, 2020-2021 only).

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- C-6 RESOLVED, the Board of Education approves the following staff members in Schedule B positions with terms as stated:

Schedule B Position	Staff Member	Compensation
Sports Coordinator – 1 Season	Justin Karpinski	\$ 724.35
Softball Coach	Lisa Caprioni	\$3,435.26
Running Club Coordinator	Joanne Wilkes	\$1,030.37
Baseball Coach	Nicholas Tarquinio	\$3,435.26
Assistant Coach for Spring Sports	Carol Davis	\$2,500.00

- C-7 RESOLVED, the Board of Education approves the resignation of Paraprofessional Nicole Rogers effective 3/23/2021.

- C-8 RESOLVED, the Board of Education approves the following staff member to administer the Oceanport School District Summer Learning Academy from July 5-30, 2021 with terms as stated:

Position	Staff Member	Compensation
Stipended Principal - Summer Only	Justin Karpinski	\$ 6,000.00 Stipend

- C-9 RESOLVED, the Board of Education approves the following teaching staff members to instruct the Oceanport School District Summer Learning Academy, *pending final student enrollment*, Monday through Friday, from July 5-30, 2021, at a rate of \$58.15 per hour (pending outcome of OEA negotiations), not to exceed 2.5 hours per day (inclusive of 15 minutes of prep per each hour of student contact-time per OEA CBA):

Position	Staff Member
Summer Learning Academy Teacher	Diane Belinski
Summer Learning Academy Teacher	Amanda Ianucilli
Summer Learning Academy Teacher	Kim Kallock
Summer Learning Academy Teacher	Jeff Small
Summer Learning Academy Teacher	Nadine Surak
Summer Learning Academy Teacher	John Vaccarelli

- C-10 RESOLVED, the Board of Education approves the following teaching staff members to provide substitute coverage for the Oceanport School District Summer Learning Academy from July 5-30, 2021 at a rate of \$58.15 per hour, as needed, not to exceed 2.5 hours for each substitute date assigned (inclusive of 15 minutes of prep per each hour of student contact-time per OEA CBA):

Position	Staff Member
Summer Learning Academy Substitute Teacher	Renee Lisotto
Summer Learning Academy Substitute Teacher	Annamarie Ippolito

- C-11 RESOLVED, the Board of Education approves the following employees for the 2021 Extended School Year (ESY) Program to run July 5- 30, 2021, 8:00am-12:00pm daily (Pre-K 8:30am-10:30am daily). Teaching staff to be provided 15 minutes of prep per each hour of student contact-time per OEA CBA. Salary at contracted rate, pending outcome of OEA negotiations:

**Shared Services Staff:**

- James Gomez, Security
- Bernadette Dunphy, Physical Therapist
- Alyssa Okpych, Speech Therapist
- Kathy Miele, Behavioral Services
- Gabrielle Siano, Behavioral Services

**Teaching Staff:**

- Laurie Davis, Preschool
- Sabrina Telsey, Preschool Disabilities
- Samantha Daly, LLD I
- McKenzie Seitz, Resource Room (Elementary)
- Nadine Surak, Resource Room (Elementary)
- Annamarie Ippolito, Resource Room (Elementary)
- Adriana Kern, LLD II
- Jeff Small, Resource Room (Middle School)
- Corey Billy, Resource Room (Middle School)

**Paraprofessional Staff:**

- Kelly Sluka, Pre-K
- Abby Collins, Pre-K 1:1
- Jennifer Hall, Pre-K Disabilities
- Sue Canning, LLD I
- Janet Wallace, Resource Room (Elementary)
- Joanne Goff, Resource Room (Elementary)
- Linda Mansfield, LLD II
- Andrew Becker, Resource Room (Middle School)
- Megan Bebout, Resource Room (Middle School)

- C-12 Motion to approve the following staff members for Crisis Prevention Training (CPI) on Wednesday, 5/5 3:45-5:45pm and Thursday, 5/6 3:45-5:45pm at \$51.00/hour; not to exceed 4 hours.

**Wolf Hill:**

- Nick Tarquinio
- Samantha Daly

**Maple Place:**

- Adriana Kern

- C-13 Motion to approve the following staff members for Crisis Prevention Training (CPI) on Wednesday, 5/5 3:45-5:45pm and Thursday, 5/6 3:45-5:45pm at \$17.00/hour; not to exceed 4 hours.

**Wolf Hill:**

- Tracy MacRae
- Jennifer Sullivan
- Heather Tobias

**Maple Place:**

- Diane Kirk
- Linda Mansfield
- Lori VanBrunt

- C-14 Motion to extend paraprofessional substitute, Jennifer Sullivan, through 6/23/2021 at the paraprofessional rate of \$80.00 per day.

On a MOTION by Mrs. Wilhalme seconded by Mr. McSorley and carried on roll call vote Items C-1 to C-14 were approved.

**D. Finance Committee:** John Fleming, Chairperson

**Committee Report: April 2021 Meeting of the Oceanport Finance Committee**

D-1 Board Secretary/Treasurer Reports

BE IT RESOLVED, that the financial reports of the Secretary to the Board of Education dated March 31, 2021, are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting

D-2 Bills and Claims ~ April

BE IT FURTHER RESOLVED, that the bills list for the month of April 2021 in the amount of \$1,037,048.27 be approved.

D-3 Transfers

RESOLUTION to approve the transfers from over appropriated accounts to under appropriated accounts as follows:

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April

Amount	FROM	TO
\$ 3,600	11-000-216-890-00-00-00-000 othr related srvc	11-000-219-104-00-00-00-000 CST
\$ 27,500	11-000-100-566-00-00-00-000 tuition priv school	11-000-230-331-00-00-00-000 Attorney
\$ 20,000	11-000270-511-00-00-00-000 transp contracted	11-000-270-503-00-00-00-000 Aid in Lieu
\$ 100	11-000-240-105-01-00-00-050 sly secretary	11-000-240-105-03-00-00-000 Secretary sly
\$ 225	11-000-240-800-01-00-00-050 pro dues MP	11-000-240-800-02-00-00-030 pro dues WH
\$ 500	11-000-251-890-00-00-00-000 Bus Ofc supplies	11-000-251-330-00-00-00-000 purch srvc
\$ 400	11-000-261-100-00-00-00-000 Maint sly	11-000-251-330-00-00-00-000 purch srvc
\$ 400	11-000-262-100-01-00-000-000 OT	11-000-262-420-01-00-00-050 container srv
\$ 3,225	11-120-100-101-02-00-00-030 Gr 5 sly	11-120-100-101-03-00-00-000 extra 1-5
\$ 1,445	11-130-100-101-02-00-00-000 Gr 6-8 sly	11-130-100-101-030-00-00-050 extra 6-8
\$ 975	11-204-100-101-03-00-00-000 ESY LLD sly	11-204-100-106-01-00-00-050 LLD sly
\$ 4,500	11-000-217-100-01-00-00-050 aides WH	11-000-217-100-02-00-00-030 aides MP

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

D-4 Capital Projects ~ Earned Interest

WHEREAS, NJSA 6A:26-4.2(e) requires a Board of Education to transfer the interest earned on the investments in capital project fund during the project and when the project is completed, and such interest was not expressly authorized to supplement the project in the referendum, and

WHEREAS, the aforementioned statute authorizes the Board of Education to determine whether to apply such funds to either the general fund or the debt service fund of the district; and

WHEREAS, the Oceanport Board of Education has determined that interest is available for such transfer;

NOW THEREFORE BE IT RESOLVED by the Oceanport Board of Education that it hereby authorizes the district's School Business Administrator transfer the interest to the general fund consistent with all applicable laws and regulations.

D-5 Co-Treasurer

RESOLUTION to appoint Michael LoBrace as co-treasurer for the Oceanport School District.

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On a MOTION by Mr. Fleming seconded by Mr. Peltz and carried on roll call vote Items D-1 to D-5 were approved.

**E. Buildings & Grounds Committee:** Rick McKenna, Chairperson

**Committee Report: April 2021 Meeting of the Oceanport Buildings & Grounds Committee**

E-1 Emergency Drill Logs –

1. Wolf Hill School

Date	Drill	Participants
3/17/2021	Fire Drill	Students and Staff
3/26/2021	Tabletop discussion on lockdown procedures – Whistle Defense Program	Security/Admin Team
4/16/2021	Bus Evacuation	Students and Staff
4/20/2021	Shelter In Place	Students and Staff

2. Maple Place School

Date	Drill	Participants
3/10/2021	Lockdown	Staff and Students
3/22/2021	Fire Alarm	Staff and Students
4/13/2021	Bomb Threat	Admin Staff
4/16/2021	Bus Evacuation	Students and Staff

E-2 Building Use Request ~ **TABLED**

Building	Room	Date/Time	Organization Event
Maple Place School	Cafeteria, Gymnasium, Hallway TBD, Athletic Field	7/27/2021-7/30/2021 8:00a.m.-4:30p.m.	FCA Power Camp

On a MOTION by Mrs. Wilhalme seconded by Mr. McSorley and carried on roll call vote Item E-1 was approved.

Item E-2 was tabled pending the gathering of additional information on the construction that will happen this summer at Maple Place

**IX. LIAISON REPORTS**

NJSBA/MCSBA – Deirdre Bova ~complete required School Board Training by December 31,2021

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PTO – Daniel Peltz – meeting was held on April 6<sup>th</sup>, there is a fund raiser at GiGi’s today and April 23<sup>rd</sup>. Celebrate summer on June 26 and 27. Items available for purchase on the PTO website. May 4<sup>th</sup> next meeting.

SEPAG – Jamie Gough – next meeting on May 18<sup>th</sup> at 7:30 PM

FMERA – Patricia Kelly – Marina is now part of Oceanport,

Oceanport Borough Council – Mark Patterson- Borough Hall is open but for employees only. There will be a mini-golf fund raiser at the Blu Grotto

Sea Bright Borough Council – Jamie Gough

**X. SUPERINTENDENT’S COMMENTS**

**XI BUSINESS ADMINISTRATOR’S COMMENTS**

**XII. NEW BUSINESS**

The May 5<sup>th</sup> Board of Education meeting will be a Hybrid and will be held at the Wolf Hill gymnasium

**XIII. OLD BUSINESS**

**XIV. CORRESPONDENCE**

**XV. EXECUTIVE SESSION**

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and the Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

Brief Description:

- \_\_\_\_\_ 1. Matters rendered expressly confidential by state or federal law or a rule of court.
- \_\_\_\_\_ 2. Matters in which the release of information would impair a right to receive funds from the United States Government.

- 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.
- 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Oceanport Education Association.
- 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.
- 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.
- 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.
- 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting.
- 9. Any deliberations that may result in the imposition of a civil penalty or suspension.
- 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session remotely, as advertised. It is anticipated that the closed session will not last longer than one hour. [Action may be taken during the public portion of the meeting following the recess of the executive session unless otherwise indicated].

**XVI. ADJOURN TO EXECUTIVE SESSION**

On a MOTION by Mrs. Wilhalme seconded by Mr. Fleming and carried on roll call vote the Board adjourned to Executive Session at 7:39PM.

**XVII. RETURN TO OPEN SESSION**

On a MOTION by Mr. Fleming seconded by Mr. Peltz and carried on voice vote the Board returned to Open Session at 8:43 PM.

**XVIII. ADJOURNMENT**

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on the 21st day of April, 2021; now, therefore, be it  
RESOLVED, that the April 21, 2021 meeting of the Oceanport Board of Education be and is hereby adjourned at 8:45 PM.