



**Emergency Virtual or Remote
Instruction Plan
Oceanport Public Schools
2023-2024**



*Board of Education Approved on 7/18/23

Introduction

Local Education Agencies (LEAs) have been tasked to create a plan that can be utilized and implemented during a district closure due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health related closure.

Section 1: Delivery of Virtual/Remote Instruction

Section 2: Assessments / Measurement of Student Growth

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Section 1: Delivery of Remote/Virtual Instruction:

- Materials needed will be available for pick-up at the home school of the child receiving virtual instruction when needed on an individual basis.
 - In the event of a broad school closure, pick-up times for materials will be communicated to parents for students and disseminated to families.
- Oceanport is a 1:1 district and a chromebook will be provided to each student to be used at home for virtual instruction as needed.
- Teachers designed and will share with students a virtual schedule of their virtual day that **mimics the times of an in-person full instructional day**. Virtual classes are held via Google Meet (codes will be shared), and small group instruction can be provided virtually to maximize differentiation in a virtual environment. Lunch and recess will be included in all virtual day schedules as these mimic a face-to-face learning day. **The minimum time for virtual instruction will be 4 hours daily excluding lunch and recess.**
- Online platforms are regularly used in daily instruction and work well for both in-person and remote learning. All teachers have a Google Classroom and/or SeeSaw Platform for their students, using the platform that is developmentally appropriate for the age group.

Students have access to numerous digital subscriptions on their devices which teachers can implement and monitor. This includes all grades/content areas so that all age-appropriate needs are addressed.

Curricular Materials

The Oceanport School District uses various programs to support the curricula. Many of these programs include digital and/or interactive components that can be used to assist in instruction and assessment. Students can access these programs through Google Classroom (K-8), the Clever Portal (K-8), or Seesaw (K-2) with specific guidance from teachers. The programs can also be accessed through the “Oceanport Student Bookmark” tab that is installed on all student devices.

Please Note: Print materials will be made available to students for pick up, if needed.

Google Classroom through G-Suite: All students have unique Oceanport School District usernames and passwords. Educators will use Google Classroom when appropriate to communicate with students, post assignments, send feedback, and meet virtually with students.

Supplemental Resources:

Through Google Classroom, Clever, and Seesaw, students can utilize online resources with specific guidance from teachers. Many supplemental resources are used to enhance instruction and also allow for student differentiation. Some of these resources include:

- **Flip:** Flip allows teachers to pre-record lessons and to post them to Google classroom. It allows students to view and to *review* lessons, as needed. It also allows students to respond to teacher prompts for both instructional and social emotional activities.
- **i-Ready:** i-Ready is an online program for reading and/or mathematics in Grades K-8 that will help determine the academic needs of each child, personalize their learning, and monitor progress throughout the school year.
- **Navigate360:** Navigate360 (formerly known as Suite360) is a digital, character development and social & emotional learning program used by both guidance counselors and physical education/health teachers to support the health curriculum and address topics in an age- and developmentally- appropriate manner.
- **Raz-Kids:** Raz-kids is an online guided reading program with interactive ebooks, downloadable books, and reading quizzes.
- **BrainPOP:** BrainPOP includes engaging learning games, animated movies, and activities on various topics and subjects. These movies use narrative, humor, and characters who speak in a voice kids can relate to, encouraging self-directed learning and further exploration of the world around them.

- **MyOn:** Renaissance myON® Reader is a student-centered, personalized literacy environment that gives students access to more than 6,000 enhanced digital books. Titles are dynamically matched to each individual student's interests, grade and Lexile® reading level. Combined with a suite of close reading tools and embedded supports, myON Reader fosters student engagement and achievement.
- **Newsela:** Newsela provides an expansive library of engaging, standards-aligned content. It takes authentic content from the world's most trusted providers and turns it into learning materials that are classroom-ready.
- **My Access:** is an online writing instruction and assessment program, and teaching tool that helps teachers to improve student writing proficiency
- **Other Resources** include *Splash Learn, Xtra Math, Kahoot!, Edpuzzle, Screencastify, and Quizizz*, to name a few

Section 2: Assessments / Measurement of Student Growth

Assessment procedures will follow the district's grading policy and assessment calendar. Students will earn grades each marking period. Many of the local benchmark assessments and classroom assessments are offered in a digital format, which will allow for teachers to continuously assess student progress. Classroom grades/assessment scores will continue to be recorded in Realtime, our student information system. Benchmark assessment data will be entered into the LinkIT platform, which will allow for progress monitoring. The district will continue to follow the benchmark calendar to the greatest extent possible in the event of a long term closure. Families can monitor progress via the Realtime and LinkIT Parent Portals.

Section 3: Special Education

Oceanport School District will remain responsible for the **Free Appropriate Public Education (FAPE) of our students eligible for Special Education Services with an **Individualized Education Program (IEP)**. In the event that Oceanport School District needs to initiate a virtual/remote closure, FAPE/IEP Services will continue to the greatest degree practicable.**

Regardless of in-person or remote learning, Oceanport Schools Special Services Staff will continue to communicate with parents and guardians regarding their child's IEP services and the use of **Alternate Methods of Instruction (AMI)**. IEP teams will review how the closure has impacted the delivery of Special Education and related services to eligible students and will plan compensatory services accordingly.

Key Considerations for Students with Disabilities:

- Delivery of remote/virtual instruction will follow Individualized Education Plans (IEPs) for students with disabilities to the greatest extent practicable. Modifications/ accommodations will continue to be provided as indicated in the student's IEP document.
- When working remotely, the following differentiations and modifications to assignments through Google Classroom are available:
 - Google Classroom allows activities to be modified and assigned to individuals and/or small groups of students based on specific learning needs.
 - Use of pre-recorded, modified lessons through *Flipgrid* and other pre-recording teaching tools, are available, as applicable.
- Each differentiated student assignment includes activities addressing the core subjects: English/Language Arts (ELA), Mathematics, Science (STEAM), Social Studies, as well as 21st Century Learning/Life Skills (career education/ readiness).
 - **ELA:** Multi-leveled lessons will meet student learning requirements, according to the NJSLs (New Jersey Student Learning Standards) as applicable, by grade level.
 - Assistive Technological platforms and materials for ELA will include:
 - The FastForWord Program which is used to support reading decoding and fluency;
 - Raz-Kids, which offers interactive leveled e-books and e-quizzes for further differentiation;
 - Other materials as identified by Special Education Teachers;
 - **Mathematics:** Differentiated Mathematics lessons will meet student learning requirements, according to the NJSLs (New Jersey Student Learning Standards) as applicable, by grade level.
 - Assistive Technological platforms and materials for Math will include:
 - SplashLearn;
 - XtraMath;
 - Manipulatives such as number lines, calculators, coins, fraction strips, cubes and color tiles to address number sense, distance and pre-algebraic equations;

- **Social Studies:** Differentiated Social Studies lessons will meet student learning requirements, according to the NJSLs (New Jersey Student Learning Standards) as applicable, by grade level.
 - Assistive Technological platforms and materials for Social Studies will include:
 - Scholastic News (online);
 - Newsela (online);
 - myON (online);
 - Brainpop (online);
 - Websites such as PBS Kids and National Geographic
- **Science:** Differentiated Science lessons will meet student learning requirements, according to the NJSLs (New Jersey Student Learning Standards) as applicable, by grade level.
 - Assistive Technological platforms and materials for Science will include:
 - Scholastic News (online);
 - Newsela (online);
 - myON (online);
 - Brainpop (online);
 - Websites such as PBS Kids and National Geographic
 - Science instruction focuses on discovery, such as recording temperature, tracking the movement of the sun during the day, and experiments using common materials found in the home.
- **Health / Physical Education:** Differentiated Health and Physical Education lessons will meet student learning requirements, according to the NJSLs (New Jersey Student Learning Standards) as applicable, by grade level.
- **Methods used to Document IEP Implementation including the Tracking of Services, Student Progress as well as the Provision of Accommodations and Modifications:**
 - Teachers and related-service providers will continue to track student progress on an individualized basis using a log of these activities.
 - Depending on subject matter/service, the log will include skills specifically linked to the student's goals per the student's IEP.
 - The tracking of IEP goals/objectives is maintained in accordance with IEP goal/objective performance criteria.

- For those students identified by a teacher or service-provider having not made adequate progress, the IEP team will convene to discuss options for compensatory services (related-services and/or academic needs). Parents/Guardians will be invited to attend these meetings.
- Progress reports are completed at the end of each marking period.

Case Managers and Teachers - Communication and Followup with Parents:

- Case managers and Teachers will communicate with families via email, phone, and live Google Meet sessions routinely. Should a parent request an in-person meeting, the Child Study Team (CST) will work to accommodate such request(s).
 - In addition, comprehensive check-ins will occur via email correspondence at least once per week (more, if needed).
 - Parent contact is logged by each case manager and teacher.
- **IEP meetings, evaluation, and other meetings to identify, evaluate, and/or reevaluate students with disabilities**
 - Case managers hold virtual IEP meetings via Google Meet with permission granted from the parent/guardian. Should a parent/guardian request an in-person meeting, the CST will work to accommodate such request(s). All necessary safety precautions will be taken.
 - The district will complete any part(s) of the Initial Evaluations and/or Re-evaluations upon the reopening of schools, as determined by the Governor of NJ. Evaluations will take place with all appropriate safety precautions including protective shields, face coverings, six-feet of distance, cleansing of testing manipulatives between testing sessions. Upon entry of the building, a school nurse will be on sight to take temperature(s) of the student and the parent.
 - **Related-Services:** (OT, PT, Speech, and Mental Health Counseling) will also be offered in-person and via Google Meet, with parental consent. Goals/Objectives within Individualized Education Plans (IEPs) will be addressed by the IEP Team to identify regression or significant lack of progress in order to design appropriate compensatory services for that individual student.
 - **Social -Emotional Learning and Counseling Services:**

- Teachers and related-service providers will offer emotional support, resources, and activities for families, virtually and in-person. The Child Study Team will operate on a full day schedule per the current collective bargaining agreement and will incorporate evaluations and social/emotional support of students and staff.
- Mental Health Counseling Related-Services are available in-person and via Google Meet, with parental consent. Parents should contact their case managers for more information.

Section 4: English Language Learners (ELL)

The Oceanport School District works to ensure that English Language Learners (ELLs) and immigrant students are provided equitable educational opportunities to succeed academically in compliance with the Every Student Succeeds Act (ESSA) aligned to all state and federal standards. Teachers and Counselors working with English Language Learners are introduced and are offered training in Sheltered English Instruction and Culturally Responsive Teaching Practices.

English Language Learners:

- The district provides ESL to our ELL students based on classroom performance, teacher input, and previous WIDA assessment scores.
- Teachers and support staff design activities that span across multiple teaching modalities (visual, auditory, tactile, kinesthetic).
- Separate Google Meet sessions will occur at the students regularly scheduled time with the ESL Teacher.

English Language Learners - Communication and Follow-up:

- The district communicates with ELL families via phone and email with teachers and support staff.
- The translation of materials and directions occurs through Google Translate and Google Voice, Pocket Talk device, as necessary.

Alternate Methods of Instruction, Differentiation, Access to Technology, and Strategies to Troubleshoot ELL Access Challenges:

- ELLs have access to alternate methods of instruction and differentiation through Google Classroom and Google Meet.
- Assignments are modified to meet the needs of the individual students by appropriately certificated staff. Modifications include:

- Extension of vocabulary support;
- Fostering decoding/encoding skills for continued reading support;
- Optional methods of writing and drawing;
- Additional visual aides;
- Live, 1:1 instruction via *Google Meet*
- Use of pre-recorded, modified lessons through *Flipgrid* and other pre-recording teaching tools, as applicable;
- Assistive Technological platforms and materials for ELL / ESL will include:
 - All ELL students have access to technology through school-issued Chromebooks.
 - Read-Aloud features are accessible through our online textbooks
 - Student e-books are interactive and offer audio components

Section 5: Equitable Access to Technology

- A survey will be conducted immediately to determine student/family needs for technology and families should contact the school principal if their situation should change during the closure (if after the survey data is collected).
- Oceanport is a 1:1 district and a chromebook will be provided to each student to be used at home for virtual instruction as needed.
- Delivery of materials will be provided to students/families in need of such a service.
- For any student who requires internet access, a district issued hotspot will be provided

Section 6: Daily On-Line Attendance

Daily online attendance is a requirement for all students. Daily attendance will serve as a key factor in determining promotion, retention, and graduation. As per Oceanport Board of Education Policy # 5410: “Only extenuating circumstances should permit the promotion of a pupil who has been in attendance fewer than one hundred sixty days during the school year.”

- Homeroom teachers will take attendance in RealTime (SIS) and submit their attendance to the main office. Period attendance will be taken during each course to monitor student attendance during the full virtual school day. Students are required to be in attendance during all Google Meet sessions and complete all assigned asynchronous classwork. The following codes will be used to distinguish in-person attendance from virtual attendance:

- Present - Remote
 - Absent - Remote
 - Tardy - Remote
- A school official will verify that the attendance has been submitted. Daily attendance reports will be distributed to the staff daily through email. Daily attendance and period attendance comparisons will be used to monitor student attendance. Adjustments to daily attendance may be made if a student is not present for the entire school day.
 - Students with no, or limited digital presence, will receive a “wellness check” from the guidance counselor or school nurse. Students showing patterns of minimal engagement or a pattern of absences, may also receive a phone call from the building principal. The School Principal reserves the right to enact an official “wellness check” by the truancy officer and/or Oceanport Police Department / DCPD.

Section 7: Safe Delivery of Meals for Students

Lunch will be provided by Culinary Classics for all eligible students, and will be available for pickup on designated days at Wolf Hill School. More information regarding pick-up dates, times, and locations will be communicated through email and/or phone call to all eligible district families.

Section 8: Mental Health Resources and Other Resources for Social and Emotional Needs of Parents/Students/Staff

Always, but especially during times of crisis it is important to be aware of the many supports available to our community. Below is a comprehensive list of possible resources for Staff, Parents and Children.

Crisis Response Resources:

If your child or family member is experiencing a medical emergency, DIAL 911!

For Mental Health Crisis Assistance:

- Monmouth County Psychiatric Emergency Screening Services (PESS) / Monmouth Medical Center: 732-923-6999
- Riverview Medical Center Outpatient Behavioral Health: 732-345-3400
- 2nd Floor Youth Helpline: 1-888-222-2228
- Hopeline Network: 1-800-394-4673
- www.suicidepreventionlifeline.org or Call: 1-800-273-8255

Additional resources can be found [HERE](#). Social and emotional health is incredibly important at this time, and we encourage our staff and families to utilize these services.

Section 9: Facilities

- Many classrooms have been upgraded with new Unit Ventilators to increase the quality of air in each classroom.
- Following CDC guidelines, custodial staff will disinfect our school buildings with EPA-registered disinfectants that are approved for emerging enveloped viral pathogens, and antimicrobial disinfectants. This includes Level 7 Hydrogen Peroxide which is dispensed via a “no-touch” dispensing system.
- An additional custodian has been hired to maintain the protocols outlined in this plan.

Section 10: Transportation

The district participates in a Shared Services Agreement with Shore Regional for transportation. Please refer to their plan for the cleaning and maintenance on buses. All transportation questions should be forwarded to the OP Business Administrator, Dr. Ken Londregan at klondregan@oceanportschools.org.

Section 11: Other Considerations:

- **Accelerated Learning Opportunities / Title I Extended Learning Programs**

Students identified as needing Tier 2 or 3 interventions will receive those services virtually at their normally scheduled times.

Students participating in our gifted and talented program will also meet with the teacher virtually to receive services.

- **Extra-curricular Programs**

During the summer, students identified as needing support in English language arts, mathematics, and/or science will be given the opportunity to participate in our Summer Learning Academy. This program will occur virtually in the event of a long-term closure.

Extra-Curricular programs can be offered virtually through Google Meet if they are appropriate and allow for it. Clubs can meet virtually before school or after school hours. Make-up sessions for those activities that cannot meet virtually will be scheduled upon the return to in-person instruction where possible.

Section 6: District Contacts (* Indicates Essential Personnel)

Oceanport Public School District Administration:

*Dr. Laura Godlesky Superintendent	lgodlesky@oceanportschools.org
*Dr. Ken Londregan School Business Administrator / Board Secretary	klondregan@oceanportschools.org
*Mrs. Melissa Keiser Principal, Maple Place Middle School	mkeiser@oceanportschools.org
*Mr. Mark Maglione Principal, Wolf Hill Elementary School	mmaglione@oceanportschools.org
*Mrs. Lauren Malaney Director of Special Services	lmalaney@oceanportschools.org
*Mrs. Gerri Martinez Director of Curriculum and Instruction	gmartinez@oceanportschools.org

Child Study Team:

Dr. Donna McCartin	dmccartin@oceanportschools.org
Ms. Donna Spader	dspader@oceanportschools.org
Mrs. Stacy Liu	sliu@oceanportschools.org

School Guidance Counselors:

Mrs. Megan Bonett (Maple Place)	mbonett@oceanportschools.org
Ms. Ashley Bellaran (Wolf Hill)	abellaran@oceanportschools.org

School Nurses:

Mrs. Jenine Dora (Maple Place)	jdora@oceanportschools.org
Mrs. Lisa Cagliostro (Wolf Hill)	lcagliostro@oceanportschools.org