

PENN VALLEY UNION ELEMENTARY SCHOOL DISTRICT

17328 Penn Valley Dr. Suite A., Penn Valley, CA 95946-9764
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www.pvuesd.org



JOB TITLE: Speech and Language Pathologist

REPORTS TO: Superintendent or Designee

JOB SUMMARY: Under the direction of the Superintendent or Designee, the Speech and Language Pathologist conducts the speech and language program districtwide. The Speech and Language Pathologist will provide services for students that include but are not limited to: screening, assessment, evaluation, consultation, diagnosis, collaboration, treatment, intervention, management, documentation, report writing and referrals.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Essential functions include but are not limited to:

- Process referrals, screen students, and assess as needed.
- Use data to guide clinical decision making and determine effectiveness of services/programs
- Prepare written reports, interpret student evaluations, and develop Individualized Educational Programs (IEP)
- Address behaviors using effective, research-based communication strategies to modify classroom/school behavior
- Demonstrate knowledge of recently published assessments and intervention tools
- Demonstrate expertise in working with students with various needs: apraxia, articulation, fluency, expressive/receptive language, pragmatics/social language, etc.
- Collaborate with instructional staff regarding prompting, reward systems, and instructional levels, based on evaluation results
- Communicate student evaluation results, progress, current needs and challenges with families, outside agencies, and staff at SST, 504, and IEP meetings
- Coordinate transition plans for students moving to other environments
- Develop and maintain a positive working relationship with students, parents, guardians, staff, and administrators
- Create all necessary manipulatives for student needs in the classroom and at home
- Participate in professional development
- Work with a range of disabilities such as mild-to-moderate and moderate-to-severe
- Work with students who are non-verbal
- Conduct Augmentative and Alternative Communication (AAC) Assessment
- Manage the caseload assigned by the Superintendent or Designee
- Travel between sites
- Other duties as assigned related to site/district needs

EDUCATION, EXPERIENCE AND REQUIREMENTS

Qualification Requirements/Skills and Abilities:

- Hold a valid California Clinical or Rehabilitative Service Credential or Speech-Language Pathology Services Credential
- Hold a valid California driver's license issued by the State Department of Motor Vehicles
- Have a First Aid certificate including CPR via legal requirements assigned by the District
- TB test clearance
- Criminal Justice fingerprint processing

PHYSICAL REQUIREMENTS

Employees in this position must have the ability to:

- Stand, walk, use hands and fingers to handle or feel objects and talk or hear
- Sit for extended periods and frequently squat, bend, stoop, kneel, climb stairs, reach forward and overhead, and push/pull items such as desks, tables or chairs
- See and read a computer screen and printed matter with or without vision aids
- Hear and understand speech at normal indoor levels, outdoors and on the telephone
- Ability to work in noisy and crowded environment
- Speak in audible tones so that others may understand clearly inside, outdoors and on the telephone
- Exhibit manual dexterity to dial a telephone, to enter data into a computer, and to perform assigned classroom tasks using both hands
- Lift up to 25 pounds to shoulder height and carry objects weighing over 15 pounds
- Maintain physical, mental, and emotional stamina to endure work hours under sometimes stressful conditions and constant interruptions

WORK ENVIRONMENT:

Employees in this position will normally perform work in an office environment and come in direct and frequent contact with students, parents, and the public.

The information contained in this job description is for compliance with the American Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals in this position and additional duties may be assigned.

BOARD APPROVED: June 10, 2020

PVUESD is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, religion, sex, disability, age, medical condition (cancer-related), ancestry, marital status, citizenship, sexual orientation, or status as a Vietnam-era veteran or special disabled veteran. The District prohibits sexual harassment. Inquiries regarding the District's nondiscrimination policies may be directed to the Superintendent or designee.

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| At time of employment, the employee will be required to sign a copy of their job description for their personnel file. | |
| I have received a copy of this job description. | |
| _____ | _____ |
| Employee Signature | Date |