

Frequently Asked Questions

We don't live in Marysville, but are thinking of moving. May we apply?

- No. Applications are only accepted from students who currently reside in Marysville.

How and when will I know if my child is scheduled for assessment?

- Curriculum and Assessment staff will review applications and contact families for an assessment appointment.

What if we cannot afford the \$200 fee?

- Families needing financial assistance for assessment should contact the Learning and Teaching Department.

Who will assess my child?

- The assessment will be completed by a district psychologist.

What type of test will my child receive?

- The early entrance assessment required by Washington Administrative Code must include an individual assessment in at least these six areas: [1] *cognitive ability*, [2] *communication skills*, [3] *fine motor development*, [4] *visual discrimination*, [5] *auditory discrimination*, and [6] *social/emotional development*. Test booklets and answer sheets are not available and are held in strict confidence. **No outside testing will be considered.**

What score does my child need in order to meet entrance requirements?

- Students **must** perform in the **superior** range in **all six areas**.

When will we know the results of testing?

- Parent(s) will be notified of assessment results in two weeks. Notification will be by phone/email and in writing. Children determined eligible for early entry will be enrolled provisionally by the local school Principal.

Appeal Process

A written appeal of the placement decision should be directed to the Curriculum and Assessment Department and must be received within 14 days from the date of the decision letter.

Marysville School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination: Civil Rights Coordinator - Gregg Kuehn, Risk Management Supervisor, gregg_kuehn@msd25.org, 360-965-0110; Title IX Officer - Jason Thompson, Deputy Superintendent, Jason_thompson@msd25.org, 360-965-0004; Section 504 Coordinator, Nancy Smith, Director of Categorical Programs, nancy_smith@msd25.org, 360-965-0051; ADA Coordinator - Ginger Merkel, Executive Director of Special Education, ginger_merkel@msd25.org, 360-965-0174. Address: 4220 80th Street NE, Marysville, WA 98270. Website: www.msd25.org Marysville School District is a drug- and tobacco-free workplace. Rev. 2/2018



Early Entrance Procedures

Kindergarten and First Grade

- ▶ *General Information*
- ▶ *Application Process*
- ▶ *Frequently Asked Questions*

Contact Information:

Curriculum and Assessment
 4220 80th Street NE Marysville,
 WA 98270
 360-965-0000 (switchboard)
 360-965-0025(fax)

General Information

This brochure explains early entrance procedures based on School Board Policy No. 3110. We hope this information is useful as you follow the process. Early entrance to kindergarten and first grade are allowed in certain circumstances.

Kindergarten:

Kindergarten is open to children who are 5 years of age by August 31st. Children who turn 5 between September 1st and October 31st can be considered for kindergarten if they meet the early entrance assessment criteria.

First Grade:

First grade is open to children who are 6 years of age by August 31st. Children who turn 6 between September 1st and October 31st can be considered for first grade if they meet the early entrance assessment criteria or they must have successfully completed an approved or accredited kindergarten program of 450 or more hours.

Indicators

The following may indicate a child is school-ready.

- Unusually large vocabulary for their age
- Ability to read earlier than most children, often before entering school
- Advanced language skills
- Longer attention span, persistence and intense concentration
- Ability to learn basic skills more quickly and with less practice
- Wide range of interests
- Ability to retain a great deal of information

Application Process

In order to apply for an early entrance assessment:

- Parent(s) must be residents of Marysville School District

Application Process (continued)

- Parent(s) must obtain the applications and information packet which are available at each elementary school and on the District website.
 - “Request for Waiver of Entry Requirements” Application for early entrance (IP 3110a)
 - Early Entrance Assessment Form (IP 3110b)
- Return the completed packet along with a *non-refundable* \$200 fee. Checks should be made payable to the Marysville School District. The fee and application packet should be returned to Curriculum and Assessment by
 - the last school day in May for June assessment; or
 - the third Wednesday of August for late August assessment.

No late applications will be accepted or reviewed.

- Parent(s) will be notified of an assessment appointment date and time by a representative of the Curriculum and Assessment office.
- The individual assessment lasts approximately 2 hours. Parents must remain in the building during the testing. Please make sure your child is well-rested and fed prior to testing.

First Grade:

If your child has not successfully completed a state-approved kindergarten program of 450 or more hours, a parent/guardian must provide the required forms/fee as indicated in the section above for early entry assessment.

Notification and Placement

Parent(s) will be notified of assessment results in two weeks. Notification will be by phone/email and in writing.

Once a child has been placed, the teacher and principal will monitor the child’s progress through a six-week trial period. In some circumstances the child may require an extra year of development before having an optimal kindergarten experience. If placement is not considered appropriate for your child, a conference with both the principal and teacher will be scheduled to review the information.



MINIMUM ENTRANCE AGE

- I. To be admitted to a kindergarten program which commences in the fall of the year, a student must be not less than five years of age by midnight, August 31 of that school year.
- II. To be admitted to a first grade program which commences in the fall of the year, a student must be not less than six years of age by midnight, August 31 of that school year, or must have successfully completed an approved or accredited kindergarten program of 450 or more hours, including instruction in the Essential Academic Learning Requirements in reading, writing, communication, mathematics, science, social studies, physical education and the arts. Special exceptions may be made for younger children who are intellectually advanced.
- III. Upon enrolling a child in kindergarten or first grade, parents or guardians shall present to the principal or designee documentary evidence of the child's birth date. This documentation may be a certificate of birth, baptism, or other official equivalent.
- IV. At a minimum, eligibility for any exception to I and II above shall be based upon an analysis of the child's [1] cognitive ability, [2] communication, [3] fine motor development, [4] visual discrimination, [5] auditory discrimination, and [6] social/emotional development. The superintendent shall develop procedures for granting exceptions. Fees for assessing exceptions will reflect actual cost to the District.
- V. The administration shall develop procedures to implement this policy as well as waivers for early entrance consistent with WAC 392-335-005 through 025.

Legal References: RCW 28A.225.160
 WAC 392-335

Qualification for admission
Pupils-Uniform Entry Qualifications

Adopted: 7/19/76
Revised: 4/19/82
Revised: 5/19/97
Revised: 9/2/03
Revised: 10/27/09

MINIMUM ENTRANCE AGE
Administrative Procedures

I. General Provisions

- a. The principal or designee will check the documentation of the birth date of all entering kindergarten or first grade students. Recording of this verification will be entered on the Enrollment Form in the designated locations.
- b. Verification of age is necessary for completion of enrollment.

II. Early Entrance Waivers

Pursuant to WAC 392-335 the Marysville School District establishes the following procedure for early entrance of kindergarten and first grade students. Early entrance will only be considered for kindergarten children who will be five between September 1 to October 31 and first grade children who will be six between September 1 to October 31. This allows children who are sufficiently advanced to enter kindergarten or first grade prior to the state uniform entry age.

- a. Applications for early entrance (Form I/P 3110a) for children living within the district must be submitted by parents beginning May 1 and prior to the third Wednesday in August to the Learning Support Services Department. The “Waiver of Entry Requirements” application form (I/P 3110a) and information packet is available at each elementary school and on the District website.
- b. An early entrance assessment is required by Washington Administrative Code. The Marysville School District charges a fee of \$200.00 for each evaluation. It must include an individual assessment in at least these six areas: [1] cognitive ability, [2] communication skills, [3] fine motor development, [4] visual discrimination, [5] auditory discrimination, and [6] social/emotional development. The assessment will be done by a district staff member (psychologist).
- c. Applications for early entrance (Form I/P 3110a and I/P 3110b) and assessment fee should be brought or sent to the Marysville Services Center, Learning Support Services Office by the last school day in May for June assessment or by the third Wednesday of August for late August assessment.
- d. Early entry assessments will be conducted by Marysville School District personnel during the third week of June and the fourth week of August. A non-refundable fee will be collected to cover the cost of the screening process, in accordance with state law. Fee waivers will be made available for families that qualify for the free or reduced lunch program, verified by an approved free/reduced lunch application. Application for assessment, with payment of \$200, will be returned to the Learning and Teaching Department, 4220 80th Street NE, Marysville, WA 98270. Checks must be written payable to the Marysville School District. Families

needing financial assistance for assessment will contact the Curriculum and Assessment Department.

- e. Students must perform at the 95th percentile or higher (Standard score (SS) of 125) in **all six areas** assessed:
 - [1] cognitive ability [2] communication skills
 - [3] fine motor development [4] visual discrimination
 - [5] auditory discrimination [6] social/emotional development
- f. Curriculum and Assessment staff/psychologist will review applications and contact families for an assessment appointment.
- g. The parents of early entrance candidates will be notified of the testing results and recommendations within two weeks of the date of testing. Children determined eligible for early entry by the Marysville School District evaluating team will be enrolled provisionally by the local school Principal. Should a child not qualify for early entrance based on assessment scores a letter will be sent to parents informing them of the child's specific scores in the areas tested along with the criteria for early entrance.
- h. The teacher and principal will observe the child throughout a six-week trial period. Staff will report to the parent on the child's adjustment and progress. If it is determined that early entrance for a particular child was not appropriate, the child may be withdrawn from the program after a conference with the parents.

III. **Special Circumstances**

A kindergarten student whose birth date falls between August 31 and October 31 may be admitted conditionally to kindergarten if the student has been attending a public or state-certified private school kindergarten for at least six weeks while residing in a district other than Marysville and thereafter transfers to the Marysville School District during that same year. Enrollment is subject to receipt of a letter of recommendation from the certificated teacher in the previous program. The child shall be placed in a temporary kindergarten assignment for the purposes of evaluation prior to making a final determination of the student's appropriate placement. Such determination shall be made no later than the 30th calendar day following the student's first day of attendance.

Any student not otherwise eligible to enter the first grade who has successfully completed a state-approved kindergarten program of 450 or more hours including instruction in language arts, arithmetic and reading may be placed in a temporary classroom assignment for the purposes of evaluation prior to making a final determination of the student's appropriate placement. Such determination shall be made no later than the 30th calendar day following the student's first day of attendance. To apply for this first grade early entry waiver, parents or guardians should complete Form I/P 3110a and I/P 3110c and submit directly to the building principal by August 31st for the school year.

IV. **Appeals**

Appeals of placement decisions are to be directed to the Assistant Superintendent for assignment to a hearing officer.

<p><u>For office use only</u></p> <p>Date Rec'd: _____</p> <p>Fee Paid: _____</p>
--

Marysville School District No. 25
Curriculum and Assessment Department
4220 80th Street NE
Marysville, WA 98270

Request for Waiver of Entry Requirements for Kindergarten or First Grade

(Please print)

Student Name: _____ Birthdate: _____ Male [] Female []

Parent/Guardian Name: _____ Relationship: _____

Residence Address: _____ City, State, Zip Code: _____

Contact Numbers: Home Phone: _____ Cell or Work Phone: _____

Neighborhood Elementary School: _____ Early Entry Grade: _____

I understand that the Marysville School District's policy regarding entrance of a child into kindergarten is based on the child being five years old on or before August 31, and that entrance of a child into first grade is based on the child being six years old on or before August 31.

In requesting this waiver, I assume full responsibility for this decision, and understand that the child's placement (if found eligible) is conditional. **I fully understand that since I am applying for an exception to the Washington State Uniform Entry Code (WAC 392-335), this request may not be granted.**

My reasons for requesting a waiver for my child are:

Exceptions will be considered only for early entrance of children whose birth date falls on or before October 31. Applicants for early entry must be assessed to determine that the child is sufficiently advanced to succeed. Screening of applicants shall include, but not be limited to:

- | | | |
|---------------------------|-----------------------------|----------------------------------|
| [1] cognitive ability | [2] communication skills | [3] fine motor development |
| [4] visual discrimination | [5] auditory discrimination | [6] social/emotional development |

The student must pass the screening in all areas at the 95th percentile (SS 125) and receive a recommendation from the evaluator that early kindergarten/first grade entrance is indicated. Curriculum and Assessment staff/psychologist will review applications and contact families for an assessment appointment. Applicants who are recommended for early entry will be allowed to enroll at the elementary school serving their residential area. The teacher and principal will observe the child through a six-week trial period. The principal will report to the parent on the child's adjustment and progress and make final determination for continuation. Parents who do not agree with the recommendation resulting from their application for early admission or from the six-week trial period may request a review of the recommendations by the Assistant Superintendent for assignment to a hearing officer.

Parents are responsible for:

- Kindergarten and First Grade (with no kindergarten experience): Submit application (I/P 3110a and I/P 3110b) and \$200 fee to Curriculum and Assessment Department by the last school day in May for June assessment or by the third Wednesday of August for late August assessment. (Please refer to brochure for details.)
- First Grade (with kindergarten experience): Submit application (I/P 3110a and I/P 3110c) to the building principal of your neighborhood school by August 31st for the school year. (Please refer to brochure for details.)

Signature (Parent/Legal Guardian) _____ Date _____

For office use only
Date _____
Rec'd: _____

Marysville School District No. 25

Curriculum and Assessment Department
4220 80th Street NE
Marysville, WA 98270

Early Entrance Assessment Form

(Return completed form and fee to the address listed above.)

Section to be completed by the Parent/Legal Guardian:

(Please print)
Student Name: _____ Birthdate: _____
Parent/Legal Guardian Name: _____ Relationship: _____
Residence Address: _____
City: _____ State: _____ Zip Code: _____
Contact Numbers: Home Phone: _____ Cell or Work Phone: _____

Section to be completed by Marysville School District Examiner:

The student must pass the screening in all areas at the 95th percentile (SS 125) and receive a recommendation from the evaluator that early kindergarten entrance is indicated.

<u>Area Assessed</u>	<u>Level of Ability</u>	<u>Test Administered</u>
Cognitive Ability	_____	_____
Communication Skills	_____	_____
Fine Motor Skills	_____	_____
Visual Discrimination	_____	_____
Auditory Discrimination	_____	_____
Social/Emotional Development	_____	_____

I recommend this child for conditional early entrance to Kindergarten: Yes [] No []

Examiner Signature Date

For District Use Only:

Screening Results: _____ Parent Notified: _____ School Assignment: _____
Passed: Yes [] Date: _____
No [] Called [] Letter [] _____
School Notification Date: _____

Executive Director of Learning and Teaching

For office use only

Date _____
Rec'd: _____

I/P 3110c
Rev. 02/02/15

Marysville School District No. 25

Curriculum and Assessment Department 4220
80th Street NE
Marysville, WA 98270

Early Entrance Waiver Form for First Grade

(Return completed form to the building principal of your neighborhood school.)

Section to be completed by the Parent/Legal Guardian

(Please print)

Student Name: _____ Birthdate: _____

Parent/Legal Guardian Name: _____ Relationship: _____

Residence Address: _____ City, State, Zip Code _____

Contact Numbers: Home Phone: _____ Cell or Work Phone: _____

Private Kindergarten School Name: _____ Date Attended _____

School Address: _____ City, State, Zip Code _____

I request that the state age requirement of six years on or before August 31 be waived based on my child's successful completion of kindergarten.

Parent/Legal Guardian Signature Date

Section to be completed by Kindergarten previously attended:

School Name: _____ Teacher or Administrator: _____

Address: _____ WA State Teaching Certificate Number: _____

_____ Telephone: _____

_____ attended kindergarten from _____ to _____.

Student Name *Date* *Date*

She/he successfully completed a kindergarten program that substantially equaled or exceeded the applicable basic education program requirements of Revised Code of Washington (RCW) 28A.150.220 and Washington Administrative Code (WAC) 180-16-200.

Administrator/Teacher Signature Date

Please attach student's report card or progress form and a copy of the school's general curriculum or program description.

For District Use Only:

<u>Screening Results:</u>	<u>Parent Notified:</u>	<u>School Assignment:</u>
Accepted: Yes [] No []	Date: _____	_____
_____	Called [] Letter []	School Notification Date: _____
Executive Director of Learning and Teaching		