

Welcome Playground Volunteers,



Thank you for volunteering your time to help supervise the playground or classrooms during lunch recess. Playground volunteers are needed regardless of the weather. During inclement weather, recess is housed in their classrooms and will still need to be supervised.

The school depends on at least two parent volunteers each school day to help our staff keep all of our children safe. **Please do not bring younger siblings for supervision.** If you are unable to fulfill your scheduled time and a replacement is not found, please contact Mrs. Bitner (**383-2121 opt.2 or bitnerd@ghills69.com**) in order to help fill the absence for the day. If at any time you need to be removed from the schedule, please contact the office as soon as possible.

Sign in at the office and pick up a visitor's badge, fannie pack and vest. Please check in at the office a few minutes before your shift begins.

Recess time is:

Elementary:

Kindergarten: 11:55-12:15

3rd/4th Grade: 12:20-12:40

1st/2nd Grade: 12:40-1:10

Outdoor Recess:

Please dress comfortably for our Illinois winters, as you know it gets very cold when standing outside for any amount of time.

We would appreciate it if each volunteer could

- *Spread out and walk the playground area*
- *Refrain from helping the children cross the monkey bars or go up and down the slide*
- *Refrain from pushing students on the swings.*
- *Refrain from cell phone*

Any of these distracts supervision of the playground area.

There will also be staff personnel on the playground at all times.

If there is an issue with behavior/medical emergency on the playground please notify a staff person ASAP in order for them to take appropriate action.

Indoor Recess:

Temperature is checked around 11:00 to determine indoor or outdoor recess. If the **real feel** is in the single digits or it is raining we will not be going outside, therefore we will have indoor recess.

We still need volunteers for days in which there is indoor recess.

Thank You for taking time out of your busy schedule!

Recess Rules

For the safety of all students, the following rules must be followed.

Outdoor Recess:

1. Students are not to stand on or jump from swings
2. Only one person is allowed on each swing
3. Swings can be pushed from the back only
4. Students are not to run under swings while in motion.
4. Playground balls or frisbees are the only objects to be thrown on the playground.
5. Students are not to climb on the fence
6. Games that, in judgment of the of playground supervisor, tear or soil clothing will not be played
7. Fighting, wrestling, tackling, or games that include such behavior are not allowed.
8. Students are not to play on the steps of the building, near doorways, or near parked buses/cars.
9. UNDER NO CIRCUMSTANCES WILL A STUDENT ENTER A ROAD AREA OR GO BEYOND THE FENCE/ROPE LINE TO RETRIEVE ANY PLAYGROUND EQUIPMENT.
10. During recess, students are not to re-enter the building without permission of school personnel
11. In case of an accident, notify school personnel immediately
12. When the ground is wet, students are to remain on the blacktop only: no footballs or softballs will be allowed
13. Students are not to go out to the playground before school personnel are present.
14. Students are not to sit on or jump from the horizontal ladder.
15. Only one person may be on the slide at one time.
17. Students are to sit down on the slide with feet first. No walking or crawling up the slide.
18. Students are not to jump from push or shove others off any playground equipment.
19. Students will not be allowed to wear flip flops on the playground. Sandals with a back would be appropriate.

Indoor Recess:

1. Students are not to stand in doorways or leave their classroom to go to another classroom.
2. Students may only use the restroom after asking permission from an adult on duty.
3. Students are not to use the chalkboard/whiteboard without teachers' permission.
4. Students are to play quietly: no running or throwing of objects.