

STUDENT NAME: _____ GRADE: _____

PURPOSE

Sonrise Christian School is committed to moving our entire community forward and providing a 21st century learning environment that empowers students to become independent learners. As part of this plan, Sonrise has invested resources into developing the infrastructure and services necessary to support a BYOD program. Students in 4th-8th grades are required to bring privately owned laptops for use in class as an educational tool. Students are expected to abide by the guidelines as they are laid out in the Acceptable Use Policy. Devices that are, or have been, connected to the Sonrise network are subject to search, with just cause.

ACCEPTABLE DEVICES

Families in the BYOD program will be allowed to choose a laptop computer for their students to use at school. Laptops with Windows, Apple, or Chrome operating systems are permitted. Sonrise does not make any recommendations as to a preferred manufacturer or brand, but will provide some guidelines to help you select an appropriate device. Cell phones and tablets are not permitted unless explicitly stated by a teacher or administrator for school related purposes only. All cell phones or tablets that are, or have been connected to the Sonrise network are subject to search, with just cause. All students need to have access to a reliable printer to print homework assignments as needed. If a home printer is not available, other arrangements will need to be made. Students will not be able to print assignments at school.

BASIC REQUIREMENTS

Windows or Apple OS

6 hours+ battery life
Minimum of 11.6" screen
2GB of RAM or greater (4GB is recommended)
Minimum i3 processor (i5 recommended)
Camera and microphone

Chrome OS

6 hours+ battery life
Minimum of 11.6" screen
4GB of RAM
1.2 GHz processor
16GB hard drive
Camera and microphone

SOFTWARE

Students in 4th-8th grades will be issued a Sonrise Christian School student Google account. This account will provide access to Google Apps for Education (GAPE) including Drive, Docs, Sheets, Slides, Classroom, and Gmail. These are the tools students will be expected to use in conjunction with their Sonrise Christian School account for school work, only. Google Apps for Education supports the classroom by providing tools for collaboration and online storage (Google Drive) and communication (Gmail). (See Google Apps for Education) In addition to the Google Apps for Education, students may need access to video editing software, a media player, a web browser, and flash player. Students must have up to date antivirus software to protect from malware.

MAINTENANCE & REPAIRS

Students are expected to conduct regular maintenance on their laptop, which includes keeping software updates current. Loaner laptops will be issued, when available, for a charge of \$25/day. If no progress has been made on a repair after one week (from first day of rental) the loaner will be returned to Sonrise and the student will need to make other arrangements.

ACCEPTABLE USE

Students will only use devices for school related purposes. Cellphones and tablets may not be used without explicit permission from a teacher or administrator. Students will only use their Sonrise issued Google account while on campus. Students must be signed out of all other accounts while at school. Unauthorized devices will be confiscated and taken to the office for pick up by a parent or guardian only. Elementary students will receive a lunch line slip and middle school students will receive detention.

PARENT INITIALS: _____ STUDENT INITIALS: _____

Students may not use their Sonrise Google account for personal purposes including email, chat, etc... Students who use their Sonrise account for personal use will be reminded about appropriate use for school issued accounts. Students who continue to misuse Sonrise accounts may lose account privileges.

PARENT INITIALS: _____ STUDENT INITIALS: _____

Students must keep anti virus software and hardware updates current. Students will not be permitted to join/use the Sonrise network if anti virus and hardware updates are found to be outdated.

PARENT INITIALS: _____ STUDENT INITIALS: _____

Laptops must be stored in a secure location (in a classroom or office) or in the student's physical possession at all times. Students who leave their laptops unattended may have laptops collected and turned in to the office. Students will need to call home for a first offense. Subsequent offenses will be handled at the discretion of Administration.

PARENT INITIALS: _____ STUDENT INITIALS: _____

Students will bring their laptops to school fully charged and ready to go. A compatible charger must be brought to school each day. Students who do not bring their laptops to school fully charged are not prepared for class. Students may not be permitted to charge laptops in the classroom and might be unable to complete work if the laptop battery dies before the end of the school day. Arrangements to complete missing work will be at the teacher's discretion and could include a reduction in grade or a zero on the given assignment. Students will receive a line slip for not being prepared.

PARENT INITIALS: _____ STUDENT INITIALS: _____

Students will only use their devices at recess with their teacher's written permission. If permission is given, the device may only be used in areas designated by the supervising staff. Unauthorized use of devices will result in the device being confiscated and taken to the office for pick up by a parent or guardian only. Elementary students will receive a lunch line slip and middle school students will receive detention.

PARENT INITIALS: _____ STUDENT INITIALS: _____

Students will only use appropriate applications, programs, websites and files. Students who use their devices to access inappropriate content will meet with Administration to determine appropriate consequences.

PARENT INITIALS: _____ STUDENT INITIALS: _____

Students are permitted to access only the school's network through their personal devices. Students are not allowed to access private networks on their own mobile hotspots while on campus. Active devices that are connected to the internet outside the school network will be confiscated and taken to the office for pick up by a parent or guardian only. Elementary students will receive a lunch line slip and middle school students will receive detention.

PARENT INITIALS: _____ STUDENT INITIALS: _____

Students will use their devices during the school day for school related purposes, only. Students may not clear browser history, change mouse icons, backgrounds, or do anything other than school related work during the school day. Off task behavior will be redirected by the teacher. Students who clear browsing history during the school day will, at minimum, be assumed to be off task. Elementary students will receive a line slip and middle school students will receive detention.

PARENT INITIALS: _____ STUDENT INITIALS: _____

Students will not use email, instant messaging, chat features, online forums or any other means of online communication while on campus. Smart watches and cellphones will be collected by the classroom teacher and are to remain off during the day. Communication with parents during the school day needs to go through the front office. Unauthorized online communication will result in the device being confiscated and taken to the office for pick up by a parent or guardian only. Elementary students will receive a lunch line slip and middle school students will receive detention.

PARENT INITIALS: _____ STUDENT INITIALS: _____

Students are not permitted to use another student's device without permission. Students are not permitted to sign in to another student's account or pretend to be someone else in any capacity. Students who use another student's device, account, or persona without permission will meet with Administration to determine appropriate consequences.

PARENT INITIALS: _____ STUDENT INITIALS: _____

Students will use their devices with integrity and all graphics (backgrounds, account pictures) must be both appropriate and professional in nature. Students who use their devices to cheat or conduct any other activity that is not in line with the moral expectation of a Sonrise student will meet with Administration to determine appropriate consequences. Students who have inappropriate or unprofessional backgrounds, account pictures, or any other visible marking on their device will be asked to change it. Students who fail to comply will lose access to their Google account until appropriate changes are made.

PARENT INITIALS: _____ STUDENT INITIALS: _____

Cyberbullying Policy

Cyberbullying is a form of bullying and will not be tolerated at Sonrise Christian School. Cyberbullying is when a child, preteen, or teen is tormented, threatened, harassed, humiliated, embarrassed, or otherwise targeted by another child, preteen, or teen using the Internet, interactive and digital technologies, or mobile phones. (stopcyberbullying.org) Cyberbullying can take place through direct attacks, or by proxy. Cyberbullying by proxy is when a cyber bully gets someone else to do their dirty work. For more information and examples, visit stopcyberbullying.org/how_it_works/index.html. Cyberbullying and harassment is strictly prohibited in Education Codes 48900.4 and 48900(r) "Education Codes 48900.4- Harassment, threats, or intimidation creating an intimidating or hostile educational environment." "Education Code 48900(r)- Engaged in an act of bullying, included, but not limited to bullying committed by an electronic act, as defined in subdivisions (f) and (k) of Section 32261, directed specifically toward a pupil or school personnel."

Any such behavior is subject to the following consequences:
Minimum – One-day suspension
Maximum – Expulsion

If the behavior occurs off school grounds and/or before or after school hours, and if the behavior causes or threatens to cause a substantial disruption at school or interferes with the rights of students to be secure, school administration may impose consequences. Administration may also report the cyberbullying or harassment to the police.

Acknowledgement and Signatures

Sonrise students in 4th-8th grades will use a personal laptop to enhance their educational experience. Students who continually choose to violate the Acceptable Use Policy may have their account suspended and lose the privilege of bringing a laptop to school. Students who are suspected to be engaging in behavior that is not aligned with our Acceptable Use Policy may be asked to reveal browsing history or other content on their laptop. This will not be done arbitrarily or with malice, but as a tool to help guide and grow students in Jesus Christ. "Let your eyes look straight ahead; fix your gaze directly before you. Give careful thought to the paths for your feet and be steadfast in all your ways. Do not turn to the right or the left; keep your foot from evil." Proverbs 4:25-27

POLICY AGREEMENT

By signing below you are indicating that you have read the Acceptable Use Policy for Students in its entirety and agree to all terms and conditions.

Student Name (print): _____ Student Signature: _____ Date: _____

Parent/Guardian Name (print): _____ Parent Signature: _____ Date: _____