

TOWN OF HEBRON
HES DRINKING WATER REMEDIATION BUILDING COMMITTEE
FEBRUARY 27, 2019 SPECIAL MEETING
HES LIBRARY MEDIA CENTER
MINUTES

Members Present: M. Leichter, D. Foster, R. Steiner, W. Warwick. K. Williams

Member Absent: None

Liaisons: T. Van Tassel, J. Collins

Guests: T. Fenton

Call to order: Committee Chair Mal Leichter called the meeting to order at 4:30 PM

Public Comment: There was no public comment

Approval of minutes was tabled for a future meeting due to time constraint

Review Questions and Ranking for Interviews: The Committee aligned on the questions to be asked and the ratings rubric to be used.

Discuss Town Attorney Contract Comments: Tom Fenton updated the Committee on contractual preferences from the Town of Hebron Attorney.

Motion to enter Executive Session for the purpose of interviewing candidate firms for the lead remediation project at Hebron Elementary School and invite Tim Van Tassel, Superintendent, Tom Fenton, Town Engineer, John Collins, Board of Selectman Liaison, and Wayne Durocher, Custodial Foreman by Wayne Warwick at 4:48 PM. Second by Dave Foster. Motion passed unanimously.

Motion to exit Executive Session by Wayne Warwick at 7:04 PM. Second by Dave Foster. Motion passed unanimously.

RFP responses were opened in public session. BL Companies was deemed the apparent low bidder at \$52,040 plus \$4,080 for additional testing for a total of \$56,120. Silver/Petrucelli bid \$60,950. In brief discussion the Committee agreed there was a need for a few follow up questions of both firms to ensure both bids were covering an equivalent scope of work.

Motion to enter Executive Session for the purpose of evaluating interviews, RFP's, and reference checks on all firms and invite Tim Van Tassel, Superintendent, Tom Fenton, Town Engineer, John Collins, Board of Selectman Liaison, and Wayne Durocher, Custodial Foreman by Dave Foster at 7:10 PM. Second by Wayne Warwick. Motion passed unanimously.

Motion to exit Executive Session by Wayne Warwick at 8:20 PM. Second by Dave Foster. Motion passed unanimously.

There being no further business to conduct, a motion to adjourn was made by Kevin Williams at 8:21 PM. Second by Richard Steiner. Motion passed unanimously.

Respectfully Submitted,
Kevin Williams