

**Regular Meeting**  
January 23, 2017 3:30 PM  
Lincoln Elementary School  
601 John J. Johnson Street  
Franklin, KY 42134

**Attendance Taken at 3:30 PM:**

Present Council Members:

Mrs. Kelly Baxter  
Ms. Caroline Bourne  
Cindy Burk  
Joyce Pais  
Mrs. Beth Parson  
Mrs. Carissa Smith  
Mrs. Sheteka Winston

Absent Council Members:

Mrs. Athena Richardson

**1. Call to Order**

**2. Approval of Agenda**

Discussion:

The agenda was approved by Caroline Bourne and a second by Cindy Burk.

**3. Approve Regular Meeting Minutes**

Discussion:

Minutes for November were approved by Cindy Burk and there was a second by Kelly Baxter.

**4. Monthly Financial Report**

Discussion:

Financial reports for all three budgetary categories were presented to the Council. The picture fund had approximately 4,000.00. The SBDM council fund was \$31,000.00 and the activity fund stands at \$14,000.00. Two items that showed an inflation in the amount was contributed to a grant that was awarded to Mrs. Wade for Gifted and Talented and the trip fund since the 5th graders have been paying for a trip. We also discussed that two more sets of Chrome Books will be purchased for each grade at the end of the school year. The reports were accepted by Carissa Smith and a second by Beth Parsons.

**5. Committee Reports/CSIP**

**5.A. PBIS**

Discussion:

Mrs. Satterly presented the most current behavior information as of December 2016. The behavior referrals have dropped approximately 50% in the last year. Our tenderfoot program has been very successful. This program is designed to offer a social skills program for minor infractions. This number continues to be less than last year's 98 events at the end of December. On our behavior matrix, we are also offering detention once a week. Our fifth grade continues to be the most challenging. Majority of our PASS students are 5th graders.

## **5.B. Leader In Me**

### Discussion:

Mrs. Mann discussed the Leader In Me program and how it was sustaining over the year. There are many things such as Leadership Receptions, schoolwide jobs, and Student Lighthouse team that has been very successful. We now need to further show how this is being done by documenting our evidence.

## **6. Old Business**

## **7. New Business**

### **7.A. Quarterly Report 2nd Quarter**

### Discussion:

The quarterly report was discussed with our attendance data continuing to increase and our behavior referrals decreasing. Reading data increased in Tier I in both grades and Tier 3 scores decreased. Math data stayed the same in Tier I in grade 4 and increased by 6% in grade 5. Tier 3 decreased in both grades.

### **7.B. Principal Selection Process**

### Discussion:

Dr. Flynn and Shelina Smith came to discuss the principal selection committee process. A special SBDM Principal Selection Training will be held on February 7th at 3:30. On February 21st, principal selection training will be held at 3:30. Both events will be held at Lincoln School in the conference room. No actions will be taken at either meeting.

## **8. Adjournment**

### Discussion:

For the closing, the SBDM committee will meet on February 9th at 5:30 at the Exploratorium. This event will take the place of our March meeting to be held at 3:30 on March 20th. If a meeting needs to happen in February then the council will meet at 5:00 at the Exploratorium.

Caroline Bourne made a motion for the meeting to be adjourned and a second was made by Kelly Baxter.

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Chairperson

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Superintendent