



## Q&A: Being a volunteer in Plainfield Schools

### **I signed up to volunteer last school year. Do I need to sign up again?**

PCSC requires limited background checks prior to your first volunteer experience, and we use a system called Safe Visitor. Through their service, each limited background check will expire after three years. You will receive notifications once you approach the expiration, so you can complete the process again for a seamless approval.

Please be sure to communicate with your child's teacher, letting them know of your interest in being a classroom volunteer.

### **While completing my child's online registration, I indicated that I would like to be a volunteer. Do I need to select yes for each of my children?**

Yes, you will need to select yes for each child, but one background check will cover each student.

### **I have children at multiple schools. Do I need to complete the Volunteer Agreement for each student?**

You only need to complete one volunteer agreement, regardless of how many children you have in school.

### **Where is the Volunteer Agreement located?**

We prefer you complete the process during this online registration. However, if you do not have internet access, you may complete the process at your child's school.

### **Are my child's grandparents and other relatives allowed to volunteer?**

Yes. The link to complete the Volunteer Agreement can be found on our website at

<https://secure.safevisitorsolutions.com/Safe/Volunteer/plainfield2807/volunteer>

**Will I be contacted to volunteer by other schools?**

No. You will only be contacted to volunteer at schools where you have expressed an interest in helping.

**My teacher knows when I come and everyone at the school knows me. Do I really have to sign in and out at the front desk every time I volunteer?**

All visitors, including volunteers, must check in and out of all Plainfield schools during each visit. This is a vital part of our school safety plan.

**How soon can I start volunteering after completing the Volunteer Agreement and limited background check?**

All volunteer agreements will be processed as quickly as possible. You may begin volunteering once we receive notice that your limited background check has been approved.

For the 2019-2020 academic year, all volunteers are being required to update their limited background check. Because of this, we strongly encourage you to complete the process now in order to ensure that you are approved before the school year begins.

As always, classroom teachers have the final decision about how and when volunteers will be scheduled.

**I have children who are not yet in school. May I bring them when I volunteer?**

No. For their safety, and the safety of all students, children who are not students may not be in the building during the school day.

**Who can I contact with more questions about the Volunteer Agreement?**

Please contact your child's building principal with questions.