

NEW SHOREHAM SCHOOL DISTRICT
BLOCK ISLAND SCHOOL

This policy is established to govern the administration of medication to students by the school administration during school hours*. The medication must be in a pharmacy-labeled prescription container and will be kept in the school health room in a locked storage cabinet. Medication may be dispensed only by school administration.

Parents/guardians are requested, whenever possible, to schedule the administration of medication outside of the normal school day.

1. The administration of such medication is requested, in writing, by the student's attending physician, **and**
2. The parent or legal guardian of the student has authorized, in writing, the administration of such medication, **and**
3. The physician's written request and the parent/legal guardian's authorization form is delivered to the school office, **and**
4. The medication is brought to the school by the parent/legal guardian in a pharmacy-labeled container.

Authorization forms, to be completed by the physician and the parent/legal guardian, shall be available at the school. **Forms must be completed each school year.**

Students with special medication needs attending field trips may self-carry and self-administer medication with proper documentation and completed field trip form. Students may not be excluded from field trip activities because of medical conditions.

At the discretion of the school administrator and with the physician's signature, students may be allowed to self-carry and self-medicate with Epi-pens and inhalers.

Students with diabetes should be taught and encouraged to independently care for their disease at their highest potential, based on age, skills, developmental level, and input from parents and health care professionals. Students who are able to self-test, self-administer insulin, and to manage their diabetic care should be allowed to do so in the classroom or other appropriate places if the student and care team determine that it is appropriate.

Parents or legal guardians shall contact the school administration at the school to discuss the student's medication needs, particularly when a student's condition is chronic and requires long-term medication.

The Superintendent of Schools shall develop and disseminate appropriate implementation procedures for this policy.

*School hours begin when students are picked up by the bus to the time they are returned by the bus.

Adopted: 11/20/00; Revised: July 28, 2014; January 15, 2019
New Shoreham School District, Block Island School