Title: <u>HIGH SCHOOL TARDY</u> <u>Policy: IAA</u>

NEW SHOREHAM SCHOOL DISTRICT BLOCK ISLAND SCHOOL

Unexcused tardies are disruptive interruptions to the educational process and the well-run school. This policy defines an unexcused tardy and outlines its expected consequences.

Tardy to School

A student arriving after the homeroom period has begun will be deemed tardy. (If there is no homeroom period, a student arriving late to first period will be considered tardy.) The tardy, by default, will be considered unexcused except for a late school bus. A parent or guardian may notify the school to excuse a student's tardy resulting from a medical appointment, limitations of the ferry schedule, religious observance, or to explain a legitimate emergency as deemed appropriate by the administrator, whose decision is final. In addition, any tardy may be excused at the discretion of the administrator. Any student arriving after the homeroom period has ended must report to the office for a hall pass to his or her class.

A record of these tardies will be kept in the main office. During each quarter, any student accumulating three to seven unexcused tardies will receive one detention for each tardy and his or her parent or guardian may be contacted. Detentions for tardies will be served on the day they are earned (with the sole exception that Friday detentions are served on the following Monday). At the eighth and subsequent unexcused tardy of the quarter, the student will serve an in-school suspension for one day and his or her parent or guardian must attend a special conference with the administrator. Continual negligence may result in more severe consequences.

Tardy to Class

Any student arriving late to class without a valid excuse (not just a hall pass) may be considered tardy at the teacher's discretion. Teachers will keep a record of the unexcused tardies accrued and determine consequences as they deem appropriate.

Detention for Tardiness

Detentions will be served for 45 minutes immediately after school. A student serving detention will report to the office or appropriate teacher on time. It may result that a student who is late for detention will not be allowed to serve that day, and, if so, will be considered to have skipped his or her detention. Any student skipping detention will earn an additional detention. In addition, this will add to his or her accumulated totals of detentions. Detentions will be served in silence.

Adopted: 12/21/98; Revised: 5/21/07; Revised: 12/18/07 *New Shoreham School District, Block Island School*