

TRANSPORTATION MANAGEMENT

The Bixby Board of Education recognizes that transportation is a necessary element of educational opportunity and, therefore, the Board shall grant appropriations for transportation. Transportation is a privilege extended to students in the district only when necessary for the accomplishment of one of the following purposes:

1. To transport children whose homes are more than a reasonable walking distance, as defined by regulations of the State Board of Education, from the school attended by such child. Transportation may be provided to children whose residence is within one and one-half miles of the school attended only within the limits of time, space, and funds. Such transportation privileges shall be withdrawn if the Board believes it to be in the best interest of the school district.
2. To allow, when practicable, the use of school buses for the transportation of students to school activities and on field trips which have been approved by the superintendent or designee. Expenses for such transportation shall be paid by the students transported or by the school activity or school organization requiring the transportation. Such costs may also be paid from other private sources. Any money so collected will not be chargeable to or become a part of the school district's finances.
3. To provide adequate education facilities and opportunities which otherwise would not be available.
4. To contract for the use of school buses and other school transportation for general public use including religious, political, literary, community, cultural, scientific, mechanical, agricultural, or parental involvement purposes, and to make a reasonable charge to cover the cost of the use of school buses and other school transportation.
5. For group movements within the state, for participants to and from contests, athletic games, or other school functions under the direct auspices of the Board of Education:
 - a. Activity trips for children participating in regularly scheduled school activities within the state.
 - b. Activity trips for children participating in educational contests and activities with neighboring out-of-state schools for normally scheduled inter-school functions.
 - c. Transportation for school children participating in educational contests and activities outside the State of Oklahoma or outside the districts in which they reside upon request from the State Director of Cooperative Extension Work in Agriculture and Home Economics (Service), or the State Director of Career and Technology Education, or the State Supervisor of Vocational Agriculture.
 - d. Trips, in state, for purposes connected with summer youth activities, upon approval of the School Board.
 - e. Transportation for adults enrolled in adult and community education class.

Buses used for purposes other than the transportation of children to and from school should be accompanied by the appropriate coach, organization sponsor, teacher, or principal.

District-owned vehicles will not be used for the following:

1. Out-of-state excursions without permission of the Board.
2. Transportation for students to and from night programs, contests, athletic games, or other school functions at without specific approval.
3. Transportation for adults to and from programs, contests, athletic games, or other non-sanctioned school functions.

When requesting school bus transportation, these procedures shall be followed:

1. The coach or sponsor should obtain the building principal's approval to remove students from the school district.

2. Appropriate forms should be completed, obtaining the final approval of the superintendent or designee.
3. The coach, sponsor, or principal should apply for any needed school bus transportation at least five school days prior to the planned excursion.
4. The director of transportation shall arrange for transportation and notify the principal immediately if there is a scheduling conflict. Approval of the request for school transportation will be based upon the availability of school busses and drivers.

REFERENCE: 70 O.S. §5-130

70 O.S. §9-101

70 O.S. §9-108

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