

BIXBY PUBLIC SCHOOLS

POLICY 6127

BOMB THREATS

In the event of a call or notice to the effect that a bomb has been placed in a school or any other building or establishment, the following procedures are recommended:

1. Upon receiving a threat the police shall be called to investigate the threat.
2. The building principal will secure the building and alert the administration.
3. All hallways and restrooms are to be cleared and students kept in their current classroom until the all clear is given.
4. School personnel will search their assigned areas for suspicious items.
5. If a suspicious item is found the principal will evacuate the building to a pre-designated area. The police will be notified of the situation. The building will not be reoccupied until the police have determined that the building is safe.
6. If there is nothing suspicious found, the principal will announce the all clear and return to normal activity.
7. If the principal has additional information, that may give him/her reason to believe a device has been placed and a detonation is imminent, he/she may order an immediate evacuation.

Any decision concerning the dismissal of school and subsequent action after the above procedures have been followed is the prerogative of the superintendent.

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