

## **Drug Free Workplace Act of 1988**

In accordance with the Drug Free Workplace Act of 1988 (Public Law 100-690, 5151-5160) and the Drug Free Schools and Communities Act of 1986, as amended, please sign your name below verifying that you have read the following notice:

## **NOTICE TO ALL EMPLOYEES**

The above-referenced laws are part of the state and federal legislation aimed at controlling and eliminating alcohol and drug abuse.

These laws apply to programs administered by the Scotts Valley Unified School District that receive state and federal funds and require that all employees be issued a statement regarding the policy adopted by the Scotts Valley Unified School District Board of Trustees with respect to an alcohol and drug free workplace and the consequence if the policy is violated.

The unlawful manufacture, distribution, dispensing, possession or use, or being under the influence of alcohol or a controlled substance is prohibited in all of the workplaces of this district. Any violation of this prohibition by an employee may result in (l) requiring such employee to participate satisfactorily in an alcohol or drug abuse assistance or rehabilitation program; or (2) disciplinary action up to and including termination pursuant to the provisions of the Education Code or other applicable law.

As a condition of employment, employees shall abide by the terms of this statement and shall notify their supervisor or the Scotts Valley Unified School District Board of Trustees or the Scotts Valley Unified School District Human Resources Administrator of any criminal conviction of a controlled substance statute violation occurring in the workplace within five (5) days of the conviction.