

COVID-19 Operations Written Report for Scotts Valley Unified School District

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
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Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

When schools were closed on March 16, 2020, families and staff were contacted via the district messaging system. Teachers immediately began working remotely, either on site or at home, with a skeleton crew of office and District staff. The first week, students were given activities to work on at home while teachers and administrators planned for remote learning. Beginning March 23rd, SVUSD students and teachers have been expected to participate in remote learning on a daily basis. Expectations changed after Spring break (the first week of April), realizing that students could not be held to the same requirements that are held during in-person learning. Teachers and administrators collaboratively determined work load and participation expectations. By the beginning of May, a plan for grading and assessment was established for elementary schools, the middle school, and the high school. Plans for graduation and promotion evolved over time, and included parades, on-line celebrations, and a postponement of the high school graduation to early July. All Board Meetings were held in person using social distancing parameters, with some board members and District staff, as well as members of the public, participating from home. Students requiring special services, such as students in Special Education and English learners were offered additional supports, such as videoconferencing, aide support, and modified work. The impacts have taken a toll on students and families both academically, socially and emotionally. However, many supports were in place to mitigate the negative effects. Weekly communication was sent to families, and the site and District websites are kept up to date with current information. A survey was sent to all families in the district at the beginning of June to collect feedback from families and staff. The results of the surveys will inform decision for future planning.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

Internet and technological devices were offered to all students, with special attention given to English learners, homeless students, and low-income students. (SVUSD does not currently have any foster students.) For students who receive special services, such as English Learners, resource pages, staff appointments through video conferencing or phone calls, and aide support were available. Students requiring translations were provided books and phone calls with translators, and the District received additional licenses for Rosetta Stone so

more students could practice their English at home. All sites have tracked student participation, and provided outreach to those not participating or struggling. Some of the supports included phone calls, 1:1 video meetings, and home visits when necessary. SVUSD counselors are always available to support all students, and they specifically reached out to the students who fell in the most vulnerable populations. Homeless students have been able to work at the school site if needed.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

As soon as schools closed, surveys were sent out through the student information system to all families to assess their access to technology. Devices and materials were distributed through parent pick up, and in some cases were delivered to homes. Training was offered to teachers in the areas of using online platforms, Google Classroom, and other remote learning opportunities. Additionally, many resources became available and some were purchased, so that curriculum could be available for all grades and in all content areas, through remote means. The instructional technology department created a hot line, and was available with extended hours to support parents and students that needed help. Teachers provided remote learning lessons and activities so that students could keep up with grade-level curriculum and engaged in meaningful activities during normal school hours. Teachers were available remotely during the school day, through online meetings, email, phone calls, and using the Google Suite. Although there may be specific times that students will be participating virtually with their teacher and classmates, the majority of the instruction is available throughout the day, such as through videos, websites, Google Classroom, or posting of assignments. The staff has modified delivery so that all students can access the content. Grades are based on completion, effort, and participation. Each site has reached out to its parent communities for feedback, and parents and stakeholders continue to be involved as we modify our structures for the start of 2020-21. A Distance Learning survey was sent at the end of May to all families. The response rate was over 80%, and the results helped guide our plans for the future.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

Scotts Valley Unified School District has provided breakfast and lunch meals to school-age students Monday through Friday, through June 4, 2020. Scotts Valley High School was designated for drive-through pickup for all students throughout the school district. Parents were informed of the regular meal distribution through the school messaging system, school marquees, the website, and the newspaper. All food was prepared and distributed using personal protective equipment (PPE). SVUSD applied for the SSO waiver (Seamless Summer Option), and it was granted.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Staff may bring their children to their workplace. Modifications have been made to curricular expectations as students are in a variety of various circumstances. Families can contact CDRC to request referrals to child care programs, and SVUSD works with the Santa Cruz County Office of Education.