

**Scotts Valley Unified School District
Scotts Valley Middle School**

PROGRESS REPORTS EMAILED

Education Code 51101 of Parents Rights Act of 2002 and Scotts Valley Unified School District Board Policy and Regulation 5020 require the District to notify parents of their child's progress in school and of the appropriate school personnel whom they should contact if problems arise with their child as early in the school year as practicable pursuant to Section 48070.5, if their child is identified as being at risk of retention and of their right to consult with school personnel responsible for a decision to promote or retain their child and to appeal a decision to retain or promote their child.

Parents will be notified via email that their child's grades are available for viewing/printing via Synergy as notification of being at risk for a final grade of a D or an F at the end of the trimester. Parents may log on to Synergy using their username and password to access their child's current trimester grades. When parents are notified that "mid-trimester grades" are ready, consideration should be made for any grades that fall into the D or F range as their child is in danger of failing that course at the end of the trimester. Previously, letters were mailed home via postal mail, indicating this concern.

No action is required unless you need to receive printed copies of your child's D or F notice in the mail. If you need them mailed, print this form, complete it, and return it to the school office.

Please check below ONLY if you prefer to receive a hard copy of the D or F notice for your child via postal mail.

- ☐ I am requesting that a **hard copy** of my child's D or F notice be mailed to me at the address below. I do not wish to access my child's grades via Synergy.

If you do not return this form, you will receive an email notification when grades are ready for viewing/printing as notification of a possible D or F at the end of the trimester.

Student Name: _____
Please Print

Grade: _____

Parent Name: _____
Please Print

Parent Signature: _____

Address: _____

Date: _____