

Scotts Valley Unified School District Driver Registration Form

DRIVER (circle one)	Employee	Parent/Guardian	Volunteer
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Name _____ D.O.B. _____

Address _____

Driver's License # _____
 (must provide copy)
 Restrictions _____
 (glasses, etc.)

Home Ph# _____

Driver's License
 Expiration Date _____

Cell Ph# _____

VEHICLE INFORMATION

Registered Owner _____ Year _____

Owner's Address _____ Make _____

License Plate _____

Registration Expires _____
 (must provide copy)

Seating Capacity _____
 (must provide seat belts/car seats in accordance with law,
 Vehicle Code 27315, 27315.3, 27360, 27360.5, 27360.6,
 27361, 27363, 27363.5, 27365)

I certify that the above vehicle is mechanically safe and in good repair. _____ (Please initial)

INSURANCE INFORMATION

Insurance Carrier _____ Policy No. _____

Agent's Name & Phone _____ Policy Expiration _____

Liability Limits (must provide copy of declaration page) _____
 (minimum requirements \$100K per person/\$300K per occurrence/\$50K property damage)

DRIVER STATEMENT

I certify that I have NOT been convicted of reckless driving or driving under the influence of drugs or alcohol within the past five years and that the information given above is correct and the insurance is in force. I understand that if an accident occurs, my insurance coverage shall bear primary responsibility for any losses or claims for damages. I agree to advise the district immediately, in writing, of any changes to my driver's license status or insurance. I have read and will abide by the additional "driver rules" provided to me.

Signature of Driver _____ Date Signed _____

Approval of Principal _____ Date Signed _____

**PLEASE SEE ATTACHED SHEET FOR ADDITIONAL
SVUSD RULES FOR SCHOOL DRIVERS**

Scotts Valley Unified School District

School Driver Rules

FOR ALL DRIVERS FOR SCHOOL FUNCTIONS, SPORTING EVENTS AND FIELD TRIPS

- All events must originate from the school and follow the safest, most direct route to and from the destination with no unnecessary stops. Early out days are NO exception; departure must be from the school.
- Before transporting students on any field trip or activity, drivers shall register with the school site office.
- All student passengers shall provide permission slips signed by their parents/guardians.
- At the end of the event the student must return with the same driver. If parents want their student to be released to them after the event, the parent must get permission from the teacher, coach, staff member and confirm with the driver that permission was granted.
- Absolutely NO drivers under the age of 21 (twenty-one).
- Drivers shall be required to possess a valid California driver's license and liability insurance of at least \$100K per person/\$300K per occurrence/\$50K property damage. Owners, drivers and passengers shall be informed that the registered owner and his/her insurance company are responsible for any accidents that may occur. District personnel who frequently transport students in their private vehicle are also required to carry liability insurance of \$100K per person/\$300K per occurrence/\$50K property damage. All drivers must be a coach, teacher, staff member, parent or parental designated person such as grandparent or sibling over the age of 21 (twenty-one) with a completed *Driver Registration Form* with the following documentation attached and on file in the school office prior to transporting any students:
 1. Current proof of insurance (declarations page showing liability limits)
 2. Valid California driver's license (I understand the district may obtain a copy of my driving record from the Department of Motor Vehicles.)
 3. Vehicle registration
- All drivers and passengers shall wear seat belts in accordance with the law (Vehicle Code 27315, 27360, 27360.5, 27363). I agree to 1) follow the safest, most direct route to the destination; 2) avoid unnecessary stops; 3) transport only authorized passengers, no guests; 4) transport no more than 10 persons, including the driver (education code 38045); 5) require all occupants to wear seat belts; 6) not seat a child who is 12 years old or younger in the front seat of a car with a passenger side airbag; 7) use a booster or car seat, located in the rear seat of the vehicle, for any child who is under 8 years of age unless they are 4 feet 9 inches or taller.) Parents must provide booster or car seats for the child.
- In case of emergency, keep all students together and call 911 and the school site/district office.
- No one may smoke a pipe, cigar, or cigarette while there are minors in the vehicle, as required by law. (SB 7 Health and Safety Code 118947-118949)
- The site administrator has the discretionary right to refuse participation of any driver without prior notification.

I have read and will abide by the above rules.

(Signature)

(Date)

Business and Noninstructional Operations SVUSD Policy E (a & b) AR 3541.1 Transportation for School Related Trips, Regulation SVUSD Board Approved: April 22, 2008 revised January 1, 2012