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*"Small School Relationships ... Big School Opportunities!"*

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February 28, 2019

Dear Elementary Parents;

The purpose of this note is to provide a quick reminder for parents concerning the morning student drop off procedures at the elementary school. For all parents who drop students off at school in the morning;

- If you are just dropping your student off and will **not** be walking them into the building, please use the circular drive and drop your student off between the orange cones in the front of the building.
- If you will be walking your student into the building, **please park in the parking lot**. Please do not park and leave your vehicle unattended in the circular drive or next to the sidewalk in the front of the building.

To ensure the safety of all students it is important that all parents follow and honor these procedures. Please let me know if you have any questions or concerns.

Sincerely,

Aaron Gaffney, Superintendent