

## SCHOOL BOARD MEMBER CONTINUING EDUCATION

It is the policy of the Bixby Board of Education that its members shall attend workshops and seminars designed to increase their knowledge and abilities of good Boardmanship.

Newly elected Board members are required by law to attend a minimum of 12 hours of school law within 15 months following the Board member's election. Three of these credits are mandated to include 1 hour Ethics, 1 hour Open Meeting/Open Records Act, and 1 hour of school finance. Each incumbent Board member is required by law to attend a minimum of six (6) hours of school law workshops within 15 months following the Board member's election. Three of these credits are mandated to include 1 hour of Ethics, 1 hour Open Meeting Act/Open Records Act, and 1 hour of school finance. The State Department of Education will notify the school district and any board member who has failed to earn these new or incumbent credits in a timely manner. Any board member notified of such deficiency will have sixty (60) days to complete the training requirements. Failure to complete the training requirements in the time period authorized will result in the board of education declaring the seat vacant and filling the vacancy in accordance with state law requirements.

In addition to the above requirements, each Board member elected to a full term of office will obtain additional hours of continuing education as required by law. Any Board member who fails to complete the required hours of training will not be eligible to file for re-election to the School Board upon completion of the current term.

3-year term of office ----- 9 continuing education hours required

4-year term of office ----- 12 continuing education hours required

5-year term of office ----- 15 continuing education hours required

Announcements of seminars and workshops by the Oklahoma State School Boards Association, the State Department of Education and the State Department of Career and Technology Education will be provided to each Board member as received by the school administration.

Any Board member who attends and completes a course which satisfies this policy shall be reimbursed by the school district for expenses incurred. The Board may also reimburse expenses incurred in registering for and attending Board member training programs approved by the Board, which are in addition to the minimum training requirements established by law.

The superintendent or the superintendent's designee will maintain records of each Board member's training accomplishments and will notify any Board member of the need for the Board member to accomplish any additional training.

The superintendent will notify the State Department of Education of any changes in Board membership.

REFERENCE: 70 O.S. §5-110

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