

Windsor Unified School District

UNIFORM COMPLAINT PROCEDURE

DISCRIMINATION/HARASSMENT COMPLAINT REPORTING FORM

In accordance with the District's Uniform Complaint Procedures (5 CCR [4620](#)) each school district shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination, harassment, intimidation and bullying against any protected group. Protected groups are enumerated by Education Code [200](#) and [220](#). Additionally, it is the policy of the State of California, pursuant to Section 200, that all individuals shall enjoy freedom from discrimination and/or harassment of any kind in the educational institutions of the state. This also includes sexual harassment, which is a form of sexual discrimination (Education Code [231.5](#))

I. Contact Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work or Cell Phone: \_\_\_\_\_

II. Complainant

You are filing this complaint on behalf of:

yourself  your child or a (student)  another student  a group

III. School Information

School Name: \_\_\_\_\_

Principal's Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

IV. Basis of Complaint:

Please check the following box(s), based on the type(s) of discrimination, harassment, intimidation and bullying you experienced, (Education Code [200](#) and [220](#))

Sexual orientation

Military & Veteran Status

Gender

- Ancestry
- Race
- Mental or physical disability
- National origin/Nationality/Ethnicity/Ethnic Group Identification
- Age
- Association with any of these categories
- Religion
- Sexual Harassment
- Color
- Sex (Title IX)
- Gender Identity
- Gender Expression
- Marital or Parental Status
- Pregnancy

#### V. Details of Complaint

Please answer the following questions to the best of your ability. Attach additional sheets of paper if you need more space.

Please describe the type of incident(s) you experienced that led to this complaint, including the events or actions, in as much detail as possible:

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List the individuals involved in the incident(s) complaint of:

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List any witnesses to the incident(s):

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Describe the location where the incident(s) occurred;

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Please list all the date(s) and times when the incident(s) occurred or when the alleged acts first came to your attention:

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What steps, if any, have you taken to resolve this issue before filing a complaint:

alleged acts first came to your attention:

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Signature of person filing complaint Date

Received by: \_\_\_\_\_ Date Filed: \_\_\_\_\_

Title: \_\_\_\_\_

Please provide a duplicate copy to the complainant.