

In the case of a school emergency:

- **DO** keep your phone close by to receive any notifications or updates from the school.
- **DO** tune into your local radio or television broadcast, but **ONLY** rely on the information relayed by school or public safety officials.
- **DO** listen for official information regarding reunification with your child/children.
- **DO NOT** call or rush to your child's school. Your presence may interfere with the emergency response, diverting attention away from managing the threat.
- **DO NOT** try to call or text your child at school so that they can fully-focus on safely following all emergency procedures.

Reunification

Parents and guardians will be directed to their child's specific location through phone/email/text from school or public safety officials. Students will **ONLY** be released to adults who are documented as emergency contacts. Please understand that the reunification process will take time. Parents and families are urged to be patient as school and public officials work towards safe reunification of families as quickly as possible.

For more school safety resources and information, please visit:
FWSU.ORG/SAFETY



Franklin West Supervisory Union

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Franklin West Supervisory Union

School Emergency Information Guide



RUN HIDE FIGHT

**FAIRFAX TOWN SCHOOL DISTRICT
GEORGIA TOWN SCHOOL DISTRICT
FLETCHER TOWN SCHOOL DISTRICT**





Franklin West Supervisory Union

The Role of Parents and Families

- Be sure your emergency contact information is always current and up to date with the school.
- In the event of an emergency, the school must rely on contacts and plans on file with the school.
- FWSU schools send alerts with School Messenger to communicate with parents via phone, text, and email. Schools also use Schoology for communication with families.
- Login with your Schoology parent account to stay connected with school information.

This "options based" response protocol has been recommended by the VT School Safety Center, Vermont's Agency of Education and Department of Public Safety, and the U.S. Department of Homeland Security. Thank you for your continued support in this effort to keep our learning community safe.



Explanation of School Commands

For more school safety resources and information, visit www.fwsu.org/safety

"EVACUATION/EGRESS"

Purpose: To evacuate the building in the event of an emergency (fire, chemical leak...)

Indication: Fire alarm will sound.

"CLEAR THE HALLS"

Purpose: To clear the hallways because:

1. Emergency personnel need unobstructed access throughout the building,
2. A student or adult issue necessitates cleared halls for safety and/or confidentiality,
3. A physical plant emergency creates a safety hazard. Clearing the halls is not intended to provide increased security.

Indication: "Clear the halls" is announced three times over the PA system and radios.

"SECURE THE BUILDING"

Purpose: To secure the exterior of the building in an effort to prevent a possible safety threat from accessing students, staff, and visitors.

Indication: "Secure the building" will be announced three times over the PA system and radios.

"SCHOOL THREAT ALERT"

Purpose: To proactively handle a threat to the school or its occupants.

Indication: "School Threat Alert" is communicated by an adult in the building.

When made aware of a School Threat Alert, everyone has three options; your response will depend on the situation: **Where are YOU? Where is the THREAT? WHAT is the threat?**



- Use an escape route and plan that includes identified assembly areas ("rally points") located safely away from the incident
- Be prepared to change routes or transition to "HIDE" or "FIGHT" based on situational awareness



- Lock doors and barricade if possible
- Hide outside of the perpetrator's view
- Silence all cell phones



- Last option for survival, based on individual capabilities
- Use available resources (books, heavy objects, fire extinguishers) in order to defend and protect yourself
- Work together when possible