



**ESCONDIDO UNION SCHOOL DISTRICT
JOB DESCRIPTION**

**SPECIAL EDUCATION TEACHER
MILD/MODERATE**

Primary Function:

Under the direction of the Assistant Superintendent of Student Support Services or designee and the site principal, teach and instruct preschool, elementary and/or middle school level students who require remedial and specialized assistance in pre-academic, academic, social-emotional, behavioral, adaptive behavior, daily living, pre-vocational skill areas; plan, develop, organize and assist in the operation of comprehensive individualized educational program for students with a variety of disabilities; assist instructional personnel responsible for students with disabilities in making an appropriate adjustment to an educational program requiring an increased level of independence; and perform other related functions as required.

Essential Duties and Responsibilities:

Specific responsibilities will include but will not be limited to the following:

- Complete thorough initial evaluations, additional assessments and triennial re-evaluations within district, state and federal guidelines and develop legally compliant assessment reports and IEP's.
- Utilize comprehensive assessment results in developing appropriate IEP goals and objectives to accommodate the wide variety of individual needs of each student.
- Participate as a member of the IEP team to develop IEP goals, objectives, adaptations, accommodations, modifications and instructional plans; implement and monitor the IEP.
- Provide appropriate instruction and services to students whose needs have been identified in an IEP, and others as requested by principal or special education administrator.
- Design educational programs to meet individual learning needs within the least restrictive environment.
- Utilize core curriculum to develop lesson plans to instruct/remediate identified learning deficits and make progress towards agreed upon goals.
- Provide individual and/or group instruction in remediating student learning deficits to adapt the general education curriculum as per the unique needs of the student and effectively utilize the available instructional time.
- Demonstrate effective classroom management, employing a variety of behavior management strategies and techniques, including behavior modification, reinforcement and other positive behavior shaping techniques.
- Prepare, administer, score, and record the results of criterion and/or norm referenced and/or group standardized tests in evaluating student's present level of functioning, growth and progress.
- Provide consultation and/or in-service to school staff and parents which relates to student assessment, specialized instruction, accommodations and modifications, and behavior management techniques.
- Maintain records and reports, and complete frequent progress monitoring (i.e. Northwest Evaluation Association (NWEA), Desired Results Developmental Profile (DRDP), behavior data, data on goals and objectives, service logs, progress reports, etc.) that are required by the district, state and/or federal regulations.



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- Serve as a collaborative case manager of the IEP team, participate in other types of meetings, if requested.
- Communicate effectively and work collaboratively with all other school district personnel and parents while maintaining confidentiality at all times.
- Work collaboratively and consultatively with classroom teachers in the implementation and design of pre-referral interventions and accommodations/ modifications in the general education classroom, interpreting the abilities and disabilities of these students, and assisting the student curriculum needs; assist other professional staff members in resolving the unique psychological or disciplinary concerns of such students.
- Undertake continuing professional development related to special education and instructional methods related to the field.
- Plan and coordinate the work of assigned instructional aides as well as provide training in order for the instructional assistants to work effectively with students.
- Assist students with personal care such as feeding, toileting, changing diapers and clothing, cleaning/grooming and other physical or health care needs. Assist in transferring students in and out of wheelchairs, braces, and other types of orthopedic equipment as necessary; assure the safe use and operation of wheelchairs and other orthopedic equipment.
- Participate in transition planning.
- Perform observations and assessments at off-site locations (or at locations other than traditional school setting).
- Perform other duties as assigned.

Knowledge of:

Federal and State laws and regulations surrounding the provision of special education services and district policies and procedures; principles, theories, techniques and strategies pertaining to the teaching and instruction of students with special needs; educational curriculum and instructional goals and objectives, and the educational trends and research findings pertaining to students with disabilities; behavior management and behavior shaping strategies; basic computer and instructional technology skills.

Ability to:

Plan, organize, develop and use appropriate strategies for planning, recommending services and implement instruction, including the use of supplementary aides, services and technology, manage learning environments that are safe and effective; collaborate and communicate effectively both orally and in writing; establish and maintain collaborative working relationships with all stakeholders; provide effective learning experiences for students with a wide range of socio-economic and cultural backgrounds.

Working Environment:

The usual and customary methods of performing the job's functions requires the following physical demands: hearing and speaking to exchange information and make presentations; dexterity of hands and fingers to operate a computer keyboard; have a means of transportation to conduct work; seeing to



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conduct inspections of data; and occasional lifting of boxes and equipment and bending or reaching for files and equipment. Weight of materials will vary, but generally fifty (50) pounds or less. Generally, the job requires 50% sitting, 25% walking and 25% standing. May be required to correctly transfer or restrain a child physically if needed. Will work with students who have significant academic and social/emotional needs. The job is performed under minimal temperature variations, a generally hazard free environment and in a clean atmosphere

Licenses/Credentials/Experience:

K-8: Education Specialist Instruction Credential—Mild/Moderate Disabilities, Specialist Credential in Special Education—Learning Handicapped or equivalent or currently enrolled in a Mild/Moderate credentialing program with the ability to obtain an intern credential prior to employment.

Pre K: Education Specialist Instruction Credential--Early Childhood Special Education or equivalent or currently enrolled in an Early Childhood credentialing program with the ability to obtain an intern credential prior to employment.

Must pass pre-employment physical examination and fingerprint clearance following an offer of employment.

Education:

Bachelor's degree required

Salary:

Placement on the certificated salary schedule