**2021-2022 SIT--NC Star Agenda**

**Members/Roles:**

T. Conley--K- Chair V. McGraw - 2nd

M. Freeman - 1st R. Solomon - 2nd

P. Dinga - Valley 3rd A. Shanklin- F. Broad 3rd --note taker

M. Borghini - 4th M. Lane - Specialist

K. Gaines- Counselor K. Warner - EC

S. Hughes - ESL S. Metcalf - Assistant

F. Proffitt- Instr. Coach S. Pruett/ C. Erb - Title 1

A. Cooke - Communications E. Smith - Children First

H. Colvin - PTA Co-Pres D. Mattsson - PTA Co-Pres

Dr. Pinkerton - Admin T. Trantham - Admin

E. Garcia - Admin

**Guests in Attendance:**

**Norms**:

* Efficient and focused
* All voices heard (trust)
* Solution-oriented
* Modeling win-win attitude

**Agenda:**

* **Celebrations/Successes:** 
  + No students lost during dismissal
  + Surviving the first two weeks
* **Business Items:** 
  + **PTA Update**
    - Fun Run - Full day event on Friday, Sept. 24 (3 classes at a time - coming out for time slot); no spectators; packets coming to send home
    - Fall Festival moved to Friday, October 8
    - Working on special programs - LEAF is in the works, other programs are dependent upon safety protocol with large group gatherings - looking into programs by pod or classroom
    - New Teachers (to Estes) - $250 budget; others - $200 budget
    - Fall Festival - grade levels prep for their booth plan idea
  + **MTSS Update**
    - No updates - protocols being shared at Wednesday meetings
* **Estes Tutoring Program**
  + For all grade levels
  + Potentially 2 people helping during the day (share names with admin if know of any good candidates for this)
  + Focus on math support
  + Details of which students will participate coming later--based on data
* **Review last meeting’s action steps**
  + Student Handbook-
    - Homework section language - “homework log”; “homework every night” - change to ‘Checking child’s folder each night”
    - Grades for 3-4 - 10 point scale
    - Testing (with tardiness/violence)- taking out “won’t do any testing without parent acknowledgement” and relabeling the section - do share assessments that happen throughout the year (ex: mClass)
    - Afterschool options - add the other options we have other than the Y
    - PBIS matrix needs to be updated with Virtual piece
    - Lunchroom - lunch is free right now, which it doesn’t say & doesn’t talk about breakfast
    - Conferences - says to schedule through office - change to contact your child’s teacher (instead of office) & change time to 7:30 instead of 8:00
    - Back of first page - tardies time change from 7:50 to 7:55 - tardy time is mentioned again later and the times are inconsistent - could take out one of these sections
    - Dress Codes - take out no colored hair & make sure the hoodie section is specific to not putting it on their head but they can wear them to school in general
    - Add ClassDojo to communication section
    - Privacy - Publicity opt out is now being handled separately so could take this section out
  + 2021-2022 Goals for NC Star
    - Review and adjust mission/goals if needed (SEL, ELA, Math)
    - ELA ideas- non-negotiables: Heggerty (K-1), Fundations, Wit & Wisdom
      * By June 2022, 100% of our students in grade K-4 will receive instruction aligned with the Science of Reading.
    - Math - By June 2022, 100% of our students will receive instruction based on a constructivist approach to learning math.
    - SEL/Behavior - we like how the new one is phrased
    - Write goals as commitments we will make as teachers in the building
* **NC STAR:**
  + **Indicators for Assessment**

| **A2.04** | **Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)** |
| --- | --- |

* + **Indicators in need of Action steps**
    - A4.01 - School implements tiered instructional system...
    - C.2.01 - LEA regularly looks at school performance data… uses to make decisions about school improvement & professional development needs
  + **Indicators for Updates**
* **Revisit/ Firm up plans for Curriculum Nights (Oct. 19 & 21)**
  + No longer in person event - only doing on Tuesday, October 19
  + Grade levels have activities (games) to send home with families - then families can watch pre-recorded videos made by grade levels explaining how to make/use the games at home - videos need to be complete before that night
* **Duties/3rd Grade Lunch**
  + 2nd grade-breakfast/lunch
  + Possibility of TC Roberson students volunteering at car rider line so that assistants can be freed up to assist with other grade level lunches - specifically starting with rotation to give 3rd grade teachers 2 days of a break at lunch during the week since TAs in 3rd are no longer clocked in during 3rd grade lunch

**Notes:**

Clubs - not going to do these right now for safety but still doing the “Leader in Me” time on Early Release days & working on a Specials schedule for those days too (or still doing 2 hour planning rotation) - Virtual Pep Rallies too

**Action Steps/person responsible:**

* + **Items to communicate to MTSS:** [carrie.erb@bcsemail.org](mailto:carrie.erb@bcsemail.org)
  + **Items to communicate to NCSTARs:** [sarah.pruett@bcsemail.org](mailto:sarah.pruett@bcsemail.org)
  + **Items to communicate to The Estes Way:**[brianna.hastings@bcsemail.org](mailto:brianna.hastings@bcsemail.org)

**Action Steps/person responsible:**

* + Find out if your team would want to do a Specials schedule on Early Release Day or do the 2-hour planning rotation coverage like in the past

**Parking Lot for next time:**

\*Revisiting the two indicators that scored lowest on assessment and determine which one to move forward with & action steps for that indicator