

Williams Elementary

Meeting Minutes

Meeting Date: 03/07/2023 - 3:15pm

Title: March SIT Meeting

Location: STEM Lab

Attendance

Team Members:

Jeannette Long (5th Grade Teacher), Sarah Torry (1st Grade Teacher), Maggie Brown (Title I Specialist), Kara Dillow (Parent Representative), Samantha Gronberg (4th Grade Teacher), Alyssa Jimenez (Parent Representative), Christy Jones (Principal), Jessie Lehman (EC Teacher, SIT Chair), Ellen Parry (3rd Grade Teacher), Darlene Robinson (Instructional Assistant), Melissa Street (Curriculum Coach), Olivia Styron (2nd Grade Teacher)

Guests: Jamie Wine, PTO Representative

Minutes: Celebrate recent successes

- 4th Grader is reading a chapter book!!! This is huge!!!
- 101 Dalmatians is going really well! (Teacher tickets will be on sale for \$5 at our staff meeting for 3:30 showings)
- Math Competition - had 4 students that scored in the top 10 of BCS
- Battle of the Books
- PTO Chocolate Sale!!!
- Mrs. Gronberg's class won the pizza party

Review and respond to coaching comments

- New Coaching Comment from Dr. Pinkerton 2/9/23

Hi Williams Team, Wow, your team continues to make good progress toward your SIT goals for the year. Thanks for your intentional work with completing the action steps. I am looking forward to our 2nd visit for instructional rounds. Please keep up the productive work you are doing as a team.

- Mrs. Jones responded and shared rubric in the meeting
- A4.01

Update Actions - Instructional Rounds Conversation (action added)

Notes: *We need to work on interacting with targets throughout the entire lesson (March 30, 2023)*

Approval of last meeting's minutes

SIT Team approved: March 7, 2023 meeting minutes

Old Business

- One Book One School: Because of Win Dixie (March 20 - March 24)

- Monday March 20: Mrs. Jones will send video of herself reading the 1st chapter
- Tuesday March 21: Grade Level decides activity (ex: reading chapters aloud in class; teacher read aloud online; upper grades reading to lower grades; creating posters of the book, etc.)
- Wednesday March 22: Grade Level decides activity (ex: reading chapters aloud in class; teacher read aloud online; upper grades reading to lower grades; creating posters of the book, etc.)
- Thursday March 23: Grade Level decides activity (ex: reading chapters aloud in class; teacher read aloud online; upper grades reading to lower grades; creating posters of the book, etc.)
- Friday March 24: Tie the book together with 101 Dalmatians (What can we do as a school to tie these together?)
- SIT Suggestions

1. K Kids will be going around to ask for donations: Brother Wolf

2. Two students on PR team for 101 Dalmatians play that will read a blurb on the morning announcements

3. Partner with Animal Shelter; make posters to adopt an animal; possibly with character traits

Indicators to Assess-Create-Monitor

Indicators Assessed

A4.01 The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)

A4.06 ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)

The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)

Objectives Planned For

A4.01 The school will implement a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)

A4.06 ALL teachers will be attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)

Monitor (updates made)

C2.01

- Title 1 Priority Plan Wishlist Information - Maggie shared that T1 will be sending out spreadsheet to grade levels to complete for next year. T1 can support your core, but not purchase items from

curriculum department. Could be materials, people, etc. Reach out with clarifying questions.

- Carley Stein
- MOY Data Digs (PLC Shift to Common Planning based on MOY Data)

A4.01

Update Actions - Instructional Rounds Conversation (action added)

Question: Can we have school wide data for office referrals to check in on this?

A4.06

Update Actions

Question: Can we have school wide data for office referrals to check in on this?

Additional Agenda Items

Action Taken:

- Site Assessment of Theater (Peter Counsell) - Using Furniture/Supply Money

- Paid \$150 for site assessment
- Paid \$600 for equipment based on assessment completed (we will slowly add more equipment)
- Mrs. Jones will get Mr. Counsell a blueprint of the theater
- For the 101 Dalmatians play, he is going to set up his own equipment with our purchased equipment

- Dates for EOG Testing (These dates are mandated by BCS)

- May 26 3rd, 4th, 5th Reading EOG
- May 31 3rd, 4th, 5th Math EOG
- June 1 5th Grade Science EOG & 3rd Grade RtA

- EOY Grade Level Celebrations Info

- SIT members will talk with the groups they represent to gain ideas and dates; SIT members will report back next SIT meeting with 3 dates, times, etc).

- Awards for: Character traits (SIT will discuss these specifically at our April meeting), grade level, other ideas grade levels have
- Each grade level perform one song, or a slide show, etc.

- Tentative Date for 5th Grade Dollywood Trip: June 7

- Thermo Fisher Scientific STEM Activities

- Outreach program to boost STEM in schools
- Jessie Lehman shared SIT Team proposal from Lauren Rash
- Jessie Lehman will get more information about how we can schedule, etc. and get back to us with more information
- All grade levels still have one STEM challenge or we can plan this for another time (not in STEM) (possibly after EOG's)
- SIT approved Jessie Lehman to pursue more information with Thermo Fisher Scientific

- Mrs. Jones will collaborate with Mrs. Pritchard to ensure PBIS minutes/updates are going out to all staff

- PTO

- Money collections (creating line items for the way we can spend the money) (Jaime Wise will reach out with a survey to parents that sold chocolate as to what they would like this money spent on)
- Surveys will go out to all staff as well

Next Meeting

Date:

Time:

Title:

Location:

Adjourn

4:00pm