

NBHS PTSO Meeting

July 24, 2018

Attendance: Brigid Sullivan, Jenny Robinson, Ashley Bacot, Colin Van Etten, Kelly Davis, Beth Fiore-Kral

President Report:

- Kelly and Diane Castellucci met to go over PTSO status and transfer all necessary documents to Kelly as the new President
- Kelly met with Dr. Sircey to get her ideas about the schools needs this year. Dr. Sircey said the theater projector is the most urgent need, total replacement is estimated at \$15,000.
- Looking for ideas on possible donations and contacts; some ideas were banks, local theaters, theater groups
- Freshman Orientation Friday, August 24 from 11 – 12:30, we will have a table set up for PTSO information, Kelly will speak to the parents
- NB vs. Madison football game is Friday, August 24
- Kelly brought up the idea to earmark a certain amount of money each year for teacher requests for classroom projects/needs. We discussed and decided on \$1000 per semester (Fall and Spring) and the request must be for something specifically done/used in the classroom. There will be a cut-off date and Kelly will come up with a request form. Motion made by Beth Fiore-Kral 2nd – Colin Van Etten. All approved.
- Kelly will speak to the teachers about the functions of the PTSO and will tell them about the “grant” money available for classroom projects/needs.
- PTSO will provide a “Grab and Go” breakfast on Friday, August 24 for the teachers, Brigid will send out a Sign Up Genius for donations
- Kate Aquillino is interested in Hospitality Chair; Kelly will follow up with her.
- Fall and Spring Open Houses/Meet the Teacher will now be right after school instead of in the evenings, Dr. Sircey is finalizing a date for the fall semester
- Monthly cost of the electric sign is around \$79, the school will cover the cost

Treasurer Report:

- June Treasurers Report showed a balance of \$6836.86, voted on and approved via email on July 10, 2018
- Papa John's still owes \$1000, Sarena invoiced again in June

- Including Papa John's final payment we collected \$46,050 for the electric sign. Total cost of the sign was \$40,460 and we spent \$750.44 on the landscaping, total cost \$41,210.44. So currently \$3839.56 of the bank account balance is tagged for the sign, \$4839.56 after the Papa John's payment is received.
- Will have the annual audit tomorrow with Sarena. Sarena and Ashley will audit the 2015-2016, 2016-2017 and 2017-2018 school year bank account records and treasurer reports.
- After the audit, Ashley and Jenny will meet to transfer the records and have Ashley removed from the bank account and Jenny added.

Other Business:

- Possible fundraising ideas: Papa John's, Zaxby's, Arby's, local mini golf place

Next meeting Tuesday, September 4 at 8:15

NBHS PTSO Meeting

September 4, 2018

Attendance: Kelly Davis, Dr. Samantha Sircey, Jenny Robinson, Colin Van Etten, Beth Fiore Kral, Brigid Sullivan, Jessica Graham, Jamie Stowe, Kate Aquilino, Ashley Bacot

Principal's Report:

- Smooth first week of school, school safety drills are starting with a lockdown drill scheduled for today
- Fall Open House is Monday, September 17 from 4 to 6:30
- Car rider drop off line is very long this year, the drop off area was changed during the summer to insure student safety, an awning located near the drop off area is still needed
- Homecoming is Friday, September 28

President's Report:

- Minutes from the July meeting were approved. Motion made by Jenny Robinson, 2nd – Beth Fiore Kral, all approved.
- Welcome to Kate Aquilino as Hospitality Chair
- Still need a Recruitment Chair
- Main school need for this year is the theater projector, the theater is used by the entire school and can be rented out to outside groups/organizations
- Project estimate is \$15,000 for a new long throw projector, needs to be purchased from a BCS approved vendor, ideas on who to ask for donations for the projector??
- Texas Roadhouse has invited 2 representatives to lunch this Thursday to look at fundraising ideas for the school year, Kelly will try to go
- Teacher Wish Tree will be up at the Open House to give parents the opportunity to buy items for the classrooms so the teachers do not need to purchase items with their own money. Brigid has a tree that can be used and Kelly will get the apples to the teachers this week for their requests.
- First teacher request for a classroom grant was received, Stephanie Griffin, Interior Design Teacher is requesting \$200 to purchase paint, paint brushes and various materials so that she can use her allotment from BCS to take students to the interior design show.
- Original deadline for teacher requests was October 15 which meant we could not vote on the distributions until the November meeting, after a discussion and input from Dr. Sircey it was decided to move up the deadline to September 28 so the voting and disbursement of funds

could be made at the October meeting. Motion made by Kate Aquilino, 2nd – Brigid Sullivan, all approved.

- Kelly will look into getting a tablecloth with the NBHS PTSO logo on it

Treasurer's Report:

- July Report has a bank balance of \$6831.86. Motion made to approve the report by Ashley Bacot, 2nd – Kelly Davis, all approved.
- August Report shows a balance of \$7902.86. Papa John's final payment was received. Motion made to approve the report by Kate Aquilino, 2nd – Brigid Sullivan, all approved.
- Jenny will break out the money reserved for the teacher requests on the next report.

Hospitality Report:

- Candy bars were given to the teachers on the Friday of the first week of school
- Looking ahead, Teacher Appreciation Week is the first week in May
- PTSO decided to dedicate \$500 for hospitality needs this year. Motion make by Ashley Bacot, 2nd – Beth Fiore Kral, all approved.

Volunteer Report

- Teacher breakfast was a great success, good response for food donations and there was extra food left over
- Brigid would like to send out the information to parent about PTSO again, Kelly and Brigid will work with Dr. Sircey to get the information together and out to parents, possibly as a flier and a mass email.

Other Business

- Jenny started a Google Document file to share various documents with everyone
- PTSO will have a table set up at Open House

Next meeting Tuesday, October, 2 at 8:15

NBHS PTSO Meeting

December 4, 2018

Attendance: Kelly Davis, Jenny Robinson, Beth Fiore Kral, Brigid Sullivan, Kate Aquilino, Jessica Graham, Ashley Bacot

President's Report:

- Minutes from the November meeting were approved. Motion made by Beth Fiore Kral, 2nd – Brigid Sullivan, all approved.
- ALW Institute contacted Kelly for more information and clarification on our grant request, decision to be made in December, total grant request was \$42,000, Kelly will keep us updated.
- Texas Roadhouse Gift Cards-Dr. Sircey did not want money envelopes to go home with students. Kelly will contact Amber to see if this can be done online since we are running out of time to get the orders and money in by the 15th. If the orders cannot be done online, we agreed to push the fundraiser back to the spring so we can advertise more and not rush to get everything completed.
- Kate brought up the idea of setting up a PayPal store for students and parents to purchase the Gift Cards via PayPal. You do not need a PayPal account to make purchases, we will look into this option if the fundraiser is moved to the spring.
- The Goodwill Trailer will be at the school for 2 weeks in January, possibly 1/7 – 1/18, Kelly will confirm the dates
- Teacher Grants – Jessica Graham did not go to the meeting for which she requested the \$100 grant. PTSO voted to roll the \$100 over to the 2nd Semester for a total of \$1100 available. Motion made by Kate Aquilino, 2nd – Jenny Robinson, all approved.

Treasurer's Report:

- November bank balance is \$6872.20. Motion to approve the report made by Ashley Bacot, 2nd – Kelly Davis, all approved.

Hospitality Report:

- Huge thank you to Kate and Brigid for the wonderful November teacher lunch. Donations of sandwiches and soups from parents and rolls, salad and chili from Texas Roadhouse. Kate will send a thank you card to Texas Roadhouse.

- Looking to do a small breakfast in December, hot drinks and muffins, possibly Monday, December 17. The Library staff would like to host the event, Kelly and Kate will coordinate and check with Dr. Sircey on the date. Brigid will sent out the Sign-Up Genius once date is confirmed.

Volunteer Report:

- Great response for the November teacher lunch, Brigid sent out a thank you email for parent donations
- Still waiting on a date for the Student Council holiday lunch, winter decorations are still needed. Update – Lunch was cancelled for December

Next meeting Friday, January 4 at 8:15 am

NBHS PTSO Meeting

January 4, 2019

Attendance: Kelly Davis, Dr. Samantha Sircey, Jenny Robinson, Beth Fiore Kral, Brigid Sullivan, Kate Aquilino, Ashley Bacot

President's Report:

- Minutes from the December meeting were approved. Motion made by Beth Fiore Kral, 2nd – Kelly Davis, all approved.
- We did not receive a grant from the Andrew Lloyd Webber Institute. Kelly emailed back to see what we can do differently next time, will let us know what they say. We will reapply for the grant next school year, the requests can be submitted starting 9/28/19.
- The Goodwill Trailer will be at the school for 2 weeks from 1/7 – 1/18, Dr. Sircey will announce it on the weekly call, the trailer will be open during school hours from 8 am to 4 pm
- Teacher Grant requests are due by February 15 so the PTSO can vote on them during the March meeting
- Still looking for fundraising ideas, Kelly would like suggestions of businesses contacts to possibly solicit for donations, Jenny will start a Google Document to maintain a list of the contacts

Principal's Report:

- The decline in student enrollment continues, NBHS is down 175 students from 5 years ago, mostly to homeschooling/online learning options. The decrease impacts school funding, classes that can be offered, teacher allotments etc.
- BCS is creating an online school to keep students within the school system. This option will allow NBHS to keep certain funding, however, the school will lose classroom teachers to teach the online classes. BCS thinks the system up will be available for the 2019-20 school year.
- Second semester Open House is Monday, February 11 from 4 – 6 pm
- Over \$3000 is owed to the school for lunches, looking for ideas on how to get this debt paid

Treasurer's Report:

- December bank account balance is \$6685.79 including \$1100 tagged for second semester teacher grants and \$69.93 left in Hospitality budget. Motion to approve the report made by Kelly Davis, 2nd – Ashley Bacot, all approved.

Hospitality Report:

- Teacher hot beverage and breakfast will be on Tuesday, January 29th in the Library. Brigid will send out Signup Genius for donations. Set up from 7-7:30 so it will be available to teacher and staff before the students arrive.

Volunteer Report:

- Need exam proctors from January 15 – 18th from 8 am to 12 pm, Dr. Sircey requests snack donations for teacher and proctors on exam day, should be prepackaged

Next meeting Tuesday, February 5 at 8:15 am

Note:

On January 29th Dr. Sircey emailed Kelly a request for \$1000 to fund a shortfall in the school Arts budget following unforeseen budget cuts from BCS in December, see attached email for details. PTSO voted via email to approve the distribution of \$1000 to NBHS.

From: Samantha Sircey <samantha.sircey@bcsemail.org>

Sent: Tuesday, January 29, 2019 8:12 AM

To: Kelly R. Davis <krdavis@carolinaalliancebank.com>

Subject: Request for PTSO funds

Good morning!

I want to ask that the PTSO consider the use of PTSO funds to fund a shortfall in our school Arts budget.

In December, our Chorus and Band directors were notified the the BCS Arts budget had been cut. These cuts impact the substitute teacher costs for all-county, all-district, and all-state events, as well as for local music competitions. All of these events occur in the spring semester.

I am requesting PTSO to consider funding of \$1,000 to support the sub costs for this school year. I am working with the Arts teachers to find options for the future, but we are at a loss with this budget change now.

Thank you, for considering this request. Please let me know if you, or any PTSO member, has any questions.

S. Sircey

Kelly R. Davis <krdavis@carolinaalliancebank.com>

Tue, Jan 29, 2019 at 8:53 AM

To: Ashley Bacot <acbacot@gmail.com>, Beth Fiore KrahI <bethpt@mac.com>, Brigid Sullivan <jimmerbrigid@gmail.com>, Colin VanEtten <dozerd7g@hotmail.com>, Jenny Robinson <jrobinson@townandmountain.com>, Kate Aquilino <bkb10@gmail.com>, "Kelly R. Davis" <krdavis@carolinaalliancebank.com>, Patsy Kohler <pjwkohler@gmail.com>

Good morning! I support this request.....this is why we are here J. Please let me know if you approve.

Thanks

Kelly

James Sullivan <jimmerbrigid@googlemail.com>

Tue, Jan 29, 2019 at 9:14 AM

To: "Kelly R. Davis" <krdavis@carolinaalliancebank.com>

Cc: Ashley Bacot <acbacot@gmail.com>, Beth Fiore KrahI <bethpt@mac.com>, Brigid Sullivan <jimmerbrigid@gmail.com>, Colin VanEtten <dozerd7g@hotmail.com>, Jenny Robinson <jrobinson@townandmountain.com>, Kate Aquilino <bkb10@gmail.com>, Patsy Kohler <pjwkohler@gmail.com>

I am in support of this. Brigid

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Elizabeth Fiore Kral <bethpt@mac.com>

Tue, Jan 29, 2019 at 11:02 AM

To: James Sullivan <jimmerbridg@googlemail.com>

Cc: "Kelly R. Davis" <krdavis@carolinaalliancebank.com>, Ashley Bacot <acbacot@gmail.com>, Brigid Sullivan <jimmerbridg@gmail.com>, Colin VanEtten <dozerd7g@hotmail.com>, Jenny Robinson <jrobinson@townandmountain.com>, Kate Aquilino <bkbr10@gmail.com>, Patsy Kohler <pjwkohler@gmail.com>

I approve.

Beth

Beth Fiore Kral

jrobinson <jrobinson@townandmountain.com>

Tue, Jan 29, 2019 at 11:23 AM

To: "Kelly R. Davis" <krdavis@carolinaalliancebank.com>, Ashley Bacot <acbacot@gmail.com>, Beth Fiore Kral <bethpt@mac.com>, Brigid Sullivan <jimmerbridg@gmail.com>, Colin VanEtten <dozerd7g@hotmail.com>, Kate Aquilino <bkbr10@gmail.com>, Patsy Kohler <pjwkohler@gmail.com>

I approve.

Ashley Bacot <acbacot@gmail.com>

Tue, Jan 29, 2019 at 12:04 PM

To: jrobinson <jrobinson@townandmountain.com>

Cc: "Kelly R. Davis" <krdavis@carolinaalliancebank.com>, Beth Fiore Kral <bethpt@mac.com>, Brigid Sullivan <jimmerbridg@gmail.com>, Colin VanEtten <dozerd7g@hotmail.com>, Kate Aquilino <bkbr10@gmail.com>, Patsy Kohler <pjwkohler@gmail.com>

I approve the request

Kate Aquilino <bkbr10@gmail.com>

Tue, Jan 29, 2019 at 12:12 PM

To: Ashley Bacot <acbacot@gmail.com>

Cc: Beth Fiore Kral <bethpt@mac.com>, Brigid Sullivan <jimmerbridg@gmail.com>, Colin VanEtten <dozerd7g@hotmail.com>, "Kelly R. Davis" <krdavis@carolinaalliancebank.com>, Patsy Kohler <pjwkohler@gmail.com>, jrobinson <jrobinson@townandmountain.com>

I approve!

[Quoted text hidden]

COLIN VAN ETEN <dozerd7g@hotmail.com>

Tue, Jan 29, 2019 at 1:20 PM

To: Kate Aquilino <bkbr10@gmail.com>, Ashley Bacot <acbacot@gmail.com>

Cc: Beth Fiore Kral <bethpt@mac.com>, Brigid Sullivan <jimmerbridg@gmail.com>, "Kelly R. Davis" <krdavis@carolinaalliancebank.com>, Patsy Kohler <pjwkohler@gmail.com>, jrobinson <jrobinson@townandmountain.com>

I approve.